

Administrative Services Commission Minutes - 05/20/2015

Introduction of additional meeting guests that are discerning membership to the ASC:

Tom Brownrigg

Ron LaMere

Joe Jansen

Don Neeck

Hand-Outs.

1. ASC Minutes - 04/15/2015
2. PLC Minutes - 04/15/2015
3. Parish Business Administrator's Report - 05/20/2015
4. CM 2014 safety Inspection Report and email response.
5. Cary Becker email on the Church Windows and Parish Center Office Windows.
6. Dziejdzic Caulking, Inc Bid Proposal
7. Stinson Electric Church Lighting Proposal
8. Stairwell Proposal
9. School Security Project Scope
10. Cool Air Mechanical, Inc
11. Bid on banner holders for the east entrance.
12. Capital Expense Cost Summary

The ASC meeting used the majority of the meeting time to go through the CECS. The discussion of the line items by the committee members was very engaging and insightful. A few bullet points that came out of the review of the CECS are as follows:

- To relook at how each line item is given a priority under each subcategory.
- To identify a process in which each request or line item is weighed with regards to the overall campus needs.
- To consider a process that might override the need to receive additional bids on a given project, because of developed relationship with a given contractor or vendor.

The ASC membership thanked David Dobbins for his term as being the Chair of the ASC committee for the past 18 months.

Opening and Closing Prayer by Mike.

Meeting adjourned at 7:30pm