

**St. John the Baptist
Faith Formation Commission Minutes
May 18, 2016
6:35 PM in Room 201**

Members Present: Stephanie W., Marcia S., Leslie B., Jackie S., Suzanne V. and Michelle S.

Members Absent: Tom P.

Staff Representative: Jessica B. **Recorder:** Jean R.

Stephanie opened the meeting with prayer. We read the Parish Mission Statement and the Faith Formation Mission Statement as a group. Minutes from the April 20, 2016 meeting were approved.

Agenda Items:

1. Program Reports
 - a. The reports from Sunday School, Elementary Formation and Youth Ministry were shared. The parish administrator's report was also shared with the commission, as was the upcoming calendar.
 - i. Upcoming events:
 1. Catechist Appreciation Event – May 25
 2. Vacation Bible School – June 14, 15, 16 (9am-Noon)
 3. Extreme Faith Camp – June 27 – July 1
 4. World Youth Day in Poland – July 25 – 31 (SJB group leaves 7/19)
2. Youth365 Update
 - a. The campaign brought in over \$14,000.
 - i. Changes/improvements for next year will be looked at to find ways in which the campaign can be run better.
 - ii. Scholarships will be available to refund a portion of the Extreme Faith Camp fee. Youth Room updates will also be possible.
 - iii. The campaign will probably start sooner next year – possibly the beginning of March.
3. Marcia S. reported back from last month's PLC. These are items the other commissions are working on.
 - a. Close the Gap campaign has started
 - b. Invitation by priest for congregation to introduce themselves at beginning of Mass
 - c. Airflow improvement needed in the Chapel of the Angels
 - d. Request for the operating budget to be explained better
 - e. Initiative for increased personal prayer
 - f. Parish Mission – start planning now so that a dynamic speaker can be booked
 - g. Parish Administrator's report
4. Online registration/fee changes for Faith Formation programs in 2016-17
 - a. There will be a new form (paper and online) to streamline the registration process for families.
 - b. New fees proposed
 - i. Sunday School to 7th Grade - \$65 per child
 - ii. Confirmation 1 and 2 - \$90 per child
 - iii. 1st Reconciliation/1st Eucharist - \$45 per child

1. Students must also be enrolled in Family Formation or in the parish school
 - iv. Senior High Discipleship Groups - \$25 per child
 - v. A per family late fee will be charged if registration is not received by a registration deadline.
 - vi. A motion was made by Jackie S. to pass the new fee schedule. It was seconded by Suzanne V. The commission voted unanimously to pass the new fees.
5. Commission Membership
 - a. Suzanne V. and Marcia S. have completed their terms on the Faith Formation Commission. Jackie S. has agreed to serve another term on the Commission.
 - i. We will need a new PLC representative for 2016-2017.
 - ii. We have four open seats on our Commission.
 - iii. Jessica is making phone calls to several potential members.
 - b. The application and other documents were looked at as members were asked to think of people we could invite
6. Pastor's Goals
 - a. Create document for the 6/8 PLC meeting
 - b. Get census information updated in ParishSoft so that we can utilize birth dates to market our different programs more easily.
 - c. Program improvements
 - i. Survey participants with incentives to complete the survey
 - d. Research retreat options
 - i. Living in Love (weekend retreat for couples)
 - ii. Several retreats are available to Confirmation and middle school students
7. Eucharistic Adoration
 - i. The Faith Formation Commission asked that this be moved to the Worship Commission.
8. Small Group Initiatives
 - a. Promote what ministries are already going on and form small groups in those settings

Leslie left at 7:30.

Marcia left at 7:35 for the PLC meeting.

Discussion of chapter nine of "Love is our Mission" was tabled for next month. We will discuss chapters nine and ten at our June meeting.

We ended our meeting with prayer.

The meeting adjourned at 8:30 PM.

Action items for our future meetings:

- Document for PLC meeting
- Subcommittees for bigger events (Parish Mission or Cana Dinner)
- Membership

Prayer Assignments for our next meeting – June 8, 2016

- Opening prayer – Any volunteers?
- Closing prayer – Jessica B.