

**Saint John the Baptist  
Faith Formation Commission  
OCTOBER 2016 Minutes  
Room 201**

<b>Date:</b>	October 18, 2016	<b>Chair</b>	Stephanie Waite	<b>Staff Liaison</b>	Jessica Balzarini
--------------	------------------	--------------	-----------------	----------------------	-------------------

Member/Attendee	Present	Member/Attendee	Present
Jessica B (Staff Liaison)	X	Jackie S.	X
Leslie B.		Michelle Scherer	X
Mary K ( <i>Staff</i> )	X	Michelle Stori	X
Mary Beth L.	X	Tom P.	
Joni M.	X	Stephanie Waite (Chair)	X
Cheryl P.	X	Jodie W. ( <i>recorder</i> )	X

**Minutes**

- I. Dinner 5:30 pm
- II. Prayer 6:05 pm – 6:30 pm
- III. Meeting 6:30 pm – 8:00 pm

Opening Prayer -Stephanie Waite  
Mission & Focus Statements – All Members  
Minutes from June 8, 2016 meeting approved.

Agenda Items:

1. Members looked at the Parish Administrator’s Report that Mark D. shared with us.
2. Program Reports
  - a. Ministry Leaders:
    - i. Couples for Christ leaders joined us for a 20-minute presentation and gave a live update on the programs that they coordinate.
    - ii. Noted that this is a new ministry which was approved by the FF commission.
    - iii. Course modules, components, and talks were reviewed
  - b. Written Reports:
    - i. Handouts from Jessica regarding Office of Discipleship and Mission programs (ODM). (See attachment)
    - ii. Mary Beth L. noted for Youth Ministry that describing both the adoration chapel and senior high group to parents and kids may help increase these program numbers.
    - iii. Michelle Sch. provided positive feedback regarding the new update in bulletin regarding what the Sunday school children are learning during each particular mass.
    - iv. Michelle St. provided positive feedback on Jennifer Livermont’s approach to lessons being on a rotating basis. She also wished to acknowledge Jennifer L’s hard work on the program was impressive.
3. Department Calendar:
  - a. Trunk or Treat/All Saints’ Party – October 26 from 6 – 8 pm
    - i. Jessica called for FF commission to volunteer to host a table as well as volunteers to 1. Donate candy 2. Help pop popcorn 3. Man the hosted table 4. Other help

**Saint John the Baptist  
Faith Formation Commission  
OCTOBER 2016 Minutes  
Room 201**

**\*\*Action items: Volunteers included**

1. *Mary Beth L & Joni M. to assist Sue Rother with popping corn*
2. *Stephanie W. will man the FF hosted table*
3. *Michelle St. will be assisting circle of women's hosted table*
4. *Cheryl and Michelle Scherer agreed to assist if possible*

b. Butter Braid Distribution – November 12 & 13 after each mass.

- i. A request for volunteers to help distribute after each mass & to contact Jodie if you can assist.

**\*\*Action items: Volunteers included:**

*4:30 p.m. (11/12) Mass: Jennifer Livermont*

*8:30 a.m. (11/13) Mass: Michelle Stori*

*10:30 a.m. (11/13) Mass: Michelle Scherer & Joni M.*

*5:30 p.m. (11/13) Mass: Mary Beth L & Cheryl P & Michelle Stori*

c. Family Advent Event – November 30th

- i. The event will be a dinner and Journey to the Inn was discussed. Jessica spent a few minutes describing the “Las Posadas” event.
- ii. Mary K noted keeping the event within advent and the meal may be something Spanish and the event will be for the entire family.

4. New Items:

a. Ongoing for the year:

- i. The group discussed how to reach out to families not registered in parish programs, school or faith formation. Stephanie noted for all to brainstorm on how engage people in the great opportunities we have here at SJB. One idea is to allow kids to invite other kids, friends from neighborhood or school other than parish school.
- ii. Enrollment numbers were reviewed. This will be an ongoing update.
- iii. We will be continuing to invite different ministries to meetings to provide live updates.
- iv. Communication of old business to new business was briefly mentioned.
- v. Policies and handbook was briefly discussed and purpose is for continuity.
- vi. New ideas were brought up including:
  1. Baptism Preparation – Jessica discussed the following points:
    - a. Prep course was taught in past by Deacon or Jessica
    - b. Baptism numbers have dropped by 50%
    - c. Brainstorm ideas – Jessica took a few minutes to describe the following ideas:
      - i. Changing the format similar to “one.org” a 3 session video prep
      - ii. Couple with little children to facilitate the prep course as well as meet families at mass. Idea is to meet 1: teach 1
      - iii. Come back together to discuss issues and ideas to build community
      - iv. It was noted that any action Office of Discipleship and Mission (ODM) takes will need prior approval from the FF Commission.

**Saint John the Baptist  
Faith Formation Commission  
OCTOBER 2016 Minutes  
Room 201**

2. New Advent Theme – Jessica briefly discussed idea of parish following new theme related to Las Posadas.
  3. Jessica stated she talked with priests regarding a new evangelization bulletin over Christmas geared toward our visitors. Examples discussed like do visitors know we have vacation bible school or other programs.
5. Old Business included:
- a. Baptism Prep gift bags were discussed by Jessica. A gift bag to give out which includes items such as rosary, saint items, other. The group discussed the idea, what would the bag include, who or how to acquire items.
    - i. Stephanie W requested that each member bring at least one idea back for next meeting.  
***\*\*Action item: Each member of FF commission to bring an idea of one or more item(s) to go into gift bag and/or who or how to obtain item(s). This will be shared in Nov 15<sup>th</sup> meeting.***
  - b. Speaker Matthew Kelly update – we are on the waitlist for 2018
  - c. Jessica discussed will we continue doing teaching document centered on families and discuss at each commission meeting.
    - i. Stephanie mentioned reading and reflecting on the upcoming Sunday reading. Jodie to print save and add to agenda for the opening prayer person.
6. Meeting Action Items:
- a. **Specific Item:** Keep updates for Sunday School topics in bulletin.  
**Who to accomplish:** Jessica feedback discussed with Jennifer Livermont
  - b. **Specific Item:** Mass email to SS-12<sup>th</sup> Grade regarding events and volunteer opportunities  
**Who to accomplish:** Jodie
  - c. **Specific Item:** Trick or Treat -Saints event in Newsletter  
**Who to accomplish:** Jodie
  - d. **Specific Item:** Baptism Bag - research items to include in gift bag for next meeting  
**Who to accomplish:** All FF commission members come back with at least 1 idea
  - e. **Specific Item:**  
**Who to accomplish:**
  - f. **Specific Item:**  
**Who to accomplish:**
  - g. **Specific Item:**  
**Who to accomplish:**

Michelle Stori left at 7:40 for the PLC meeting.

Jessica B. ended our meeting with prayer.

The meeting adjourned at 7:55 PM.

Prayer Assignments for our next meeting – November 15, 2015

- Opening prayer – MaryBeth

**Saint John the Baptist  
Faith Formation Commission  
OCTOBER 2016 Minutes  
Room 201**

- Closing prayer – Jessica B.

**2016-2017 meeting dates:**

~~Aug 30, Sept 20, Oct 18~~, Nov 15, Dec 13, Jan 17, Feb 21, Mar 14, Apr 18, May 16, Jun 6