

**Saint John the Baptist  
Faith Formation Commission  
March 2017  
Room 201**

<b>Date:</b>	March 14, 2017	<b>Chair</b>	Stephanie Waite	<b>Staff Liaison</b>	Mary Kohlhaas
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Member/Attendee	Present	Member/Attendee	Present
Cheryl P.	X	Mary K ( <i>Staff Liaison in Jessica's Absence</i> )	X
Jackie S.	X	Michelle Scherer	
Jessica B (Staff Liaison)	<i>Conference</i>	Michelle Stori	X
Joni M.		Stephanie Waite (Chair)	X
Leslie B.		Tom P.	X
Mary Beth L.	X	Jodie W. ( <i>recorder</i> )	X
		Guest: Jennifer Livermont	X

**Minutes**

**I. Opening Prayer – Tom P -Read the upcoming Sunday Gospel**

**II. Focus Statements –aloud together**

**III. Approval of Minutes -Approved**

**IV. Items for discussion:**

a. Reporting

1. Updates from Ministry Leaders

- Live Presentation

1. Jen Livermont – coordinator of Sunday School

Child Care Overview

- a. Provided for following activities: Alpha, Circle of Women, Formation, Reconciliation, 1<sup>st</sup> Communion, Baptism Prep, Confession
- b. Purpose: support and encourage families with young children
- c. Child care team is an excellent small core group
- d. Positive feedback – children are comfortable due to small team, they recognize care team, parents are comfortable as team knows their children
- e. Interested to expand the core team to support additional activities

Sunday School Overview

- f. Currently offered at 8:30 & 10:30 Sunday Masses currently ~40 children
- g. Purpose: breakdown the message for 3-6-year-old children
- h. Positive feedback – children are building connections with catholic teachings, other children in a positive fun environment, young families are connecting with each other, repetition is being used to teach the gospel multiple ways during each class.
- i. So many positive remarks shared during presentation

2. Review current Commission Member terms

- Faith Formation Membership handout
- *Four* memberships are up as of June 2017 -3 memberships spots & Chair will be open
- Members not renewing as of June 2017 include: Chair-Stephanie Waite
- Members undetermined for renewal in June 2017: Leslie Blue, Michelle Scherer
- Recruitment for FF Commission discussed
  1. Personal Invitation
  2. Express interest via website posting
  3. Create a brochure which is always displayed in ODM kiosk in plaza
  4. Use Technology – news feed on SJBC homepage, monitors in plaza, Facebook etc.
  5. Host Hospitality
  6. Invite to attend a future commission meeting
- Question posed by Chair: “*Do we touch all people, are we engaging all in formation? Including single adults both young & old, divorced, etc.*” -Discussed by group
- Question posed by Mary K: “*How would you describe FF Commission to others?*” -discussed by group.

3. Registration Process Update–Plans discussed for future updates to registration process overall, next steps meet with website company to developing new format for FF registration 2017-18 year.

4. Updates: youth room carpet- on hold at this time.

5. Written Reports- No reports this month

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6. **St. John the Baptist Legacy Committee – Special Request from Father Skluzacek**

- Specific to members of: **Pastoral Outreach, Faith Formation, School and Worship** commissions discussed March 14 & April 18<sup>th</sup>, 2017.
- Goal: to grow and promote the endowments held by our parish and school, and perhaps to add new endowments. They are seeking to develop a case statement that would clarify our vision of priorities for the future support of our parish and school. I have shared with the legacy committee my strategic priorities for the parish:
  - Pastoral care/outreach
  - **Youth development**
  - School
  - Worship

➤ **ACTION FOR FF Commission:**

1. Develop a “case statement” that we would share with parishioners.
2. Case Statement needs to:
  - a. Clarify our objectives in youth development. -What would we like to see?
  - b. How you see these areas of ministry needing to grow. How will we get there?
  - c. Demonstrate what we would do if we had the necessary resources. What resources do we need?

➤ **WHO is Responsible & DUE DATE:**

The Commission Chair or Liaison or Representative, to send Fr. Skluzacek input by **April 19, 2017**.

7. Calendar of Events

- Upcoming events:
  1. Lenten Soup Supper – Friday, March 31
    - a. Need help with setup arrive at 4:30 p.m. & serving at 5:30 & clean up at 6:30 pm
    - b. *Checking schedules: Stephanie (Mark), Jackie, Marybeth*
  2. 1<sup>st</sup> Eucharist Retreat - Sunday, April 2<sup>nd</sup> from 2:00-5:00 p.m.
    - a. Need help with stations Talk to Mary Kohlhaas
  3. Holy Saturday, April 15 – Easter Egg Hunt starts at 10:00 am
    - a. Need helpers – Mary Kohlhaas and Jen Livermont
  4. Easter Vigil Reception – Holy Saturday, April 15
    - a. Need help with setup on Saturday daytime
    - b. Need help serving
    - c. Need help with clean up
  5. Confirmation at the Cathedral of St. Paul – Saturday, April 22 at 10 am
  6. 1<sup>st</sup> Communion Weekend –*currently, no extra help needed*
  7. Pentecost Mission, a small group study on the Holy Spirit
    - a. Between Easter and Pentecost to prepare our hearts for a personal Pentecost on Pentecost Sunday!
  8. Baptism Preparation Class Training for NEW facilitators – *more information was requested – tabled till April*
- Summer Calendar: Calendar handed out - help promote
- Consider attending Spring Formation Day 2017 – Thursday, May 18, 2017 \$20 register thru May 4<sup>th</sup> after May 4 \$30. Contact Jessica for additional information.

b. Ongoing goals for this year: Not discussed at March meeting

V. **Action Items:**

- a. Specific Item: Mary Kohlhaas to check with Sister Clarinda regarding old lists for Easter Vigil Reception  
Who to accomplish: Mary K
- b. **Specific Item: Hospitality Weekend May 20 & 21<sup>st</sup> – Check availability with Patty**  
**COMPLETED Jodie – Confirmed 3/24/17 FF Commission is hosting Hospitality on May 20 & 21**

VI. **Prayer Assignment – Mary Beth L.**

VII. **Date of Next Meeting:** April 18<sup>th</sup>, 2017 Dinner at 5:30 p.m., Prayer at 6:05 p.m., Meeting at 6:30 p.m.

VIII. **Closing Prayer:** Mary K.

IX. **Adjourn** at 8:15 p.m.

2017 meeting dates: ~~Jan 17, Feb 21, Mar 14~~, Apr 18, May 16, Jun 6