

**Saint John the Baptist
Faith Formation Commission
May 2018 Agenda
Room SJH**

Date:	May 15, 2018, 2018	Chair	Tom Pomeroy	Staff Liaison	Jessica Balzarini
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Member/Attendee	Present	Member/Attendee	Present
Cheryl P.		Mary K (<i>Staff</i>)	
Jackie S.		Jessica Zingsheim	X
Jessica B (Staff Liaison)	X	Michelle Stori	X
Joni M.	X	Max Robbins	X
Melanie D.		Tom P. (Chair)	
Mary Beth L.	X	Jodie W. (<i>recorder</i>)	X
Adam Rooble (staff)		Guests: Dan Purkapile & Fr. Skluzacek	XX

Minutes

- I. Opening Prayer – Max R.
- II. Focus Statements –aloud together
- III. April Minutes – Approved and posted
 1. Reports

Live Report: Virtus Update – Jessica provided an overview of Virtus, the requirements, background, and updates to E3 or really the Essential 7 requirements for employees and volunteers.

Jodie provided an update on SJBC’s spring audit report. What information was reported. SJBC is compliant and has 100% of mandated record keeping for those actively volunteering directly our parish children.
 2. ODM Department -
 - i. Jessica -ODM Policy Handbook, *handout*- Jessica is working on creating a new ODM program handbook to outline ODM department programs and expectations for constancy and accountability. This is new to SJBC the handbook includes sections such as: Mission, Vision, Values, attendance policies all programs, dress code all programs, registration .. excellent discussion and feedback from the group
 - ii. Program Registration – Website active and online registration is open
- IV. Calendar of Events:
 - Past Events:
 - 1st Eucharistic Retreat, ~~April 15 @ 2pm~~ *Postponed to Sunday, April 22.*
 - Devoted, 1st meeting, Wednesday, April 25th 8:00 pm
 - Confirmation at Cathedral, Thursday April 26 at 7:00 p.m.
 - First Eucharist Weekend, April 28 & 29th after 4:30pm, 8:30 & 10:30 am Masses

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- Pilgrimage to Our Lady of Guadalupe, May 5th
- May 5 & 6 ODM Commissions Hospitality after each mass
- May 9th Volunteer Appreciation Dinner
- Charismata, May 11th at 7:30 p.m.
- Current Events:
 - Pentecost Vigil -Saturday, May 19 retreat @ 3pm, Mass at 4:30 pm, [Dinner @ 5: 30p.m.](#), (RSVP to Jessica by May 16th), Praise and worship at 6:30 p.m. (no RSVP, all welcome at 6:30 pm)
 - Catechetical Institute – Kick off weekend Masses May 19 & 20, open house on Tuesday, May 22nd
 - Devoted, 2st meeting, Wednesday, May 23rd 8:00 pm
 - Extreme Faith Camp, June 11-15th
 - SOS -Summer of Service, June 24th-June 28th -flyers in the kiosks

2. New Business: None

3. Old Business:

a. Updates:

i. Max Robbins – Connect Groups

1. Fr. Skluzacek asked how parishioners can sign up for groups?

a. Max stated that it is through Flock note, flock note kicks off for SJBC is this weekend, May 19-& 20 2018. Max will communicate with Cory Ebbers so volunteers can assist parishioners in signing up for groups after all Masses this weekend during kick off.

○ Devoted update - *-Excellent 1st meeting -attended by 110 women*

b. Other:

4. Action Items:

a. Specific Item: Totus Tuus information & printable registration forms requested to be added to our SJBC website home page

i. Totus Tuus information and registration forms can now be found in kiosks
5/16/2018 /jw

V. Prayer Assignments – Max and Jessica

vi. Date of Next Meeting: **June 5th, 2018 –5:30 p.m. (last meeting of year)**

a. Closing Prayer: Jessica Zingsheim

VII. Adjourn:

2017-18 Meeting Dates:

~~Aug 25, Sept 19, Oct 17, Nov 21, Dec 12, Jan 23, Feb 20, Mar 20, Apr 17, May 15, June 5~~