

St. John the Baptist Finance Commission

Minutes

April 15, 2015

Present: Chair Gary Horn, Bob French, Ken Houston, Deb Case, Lesia Zownirowycz, Gene Rezac, Scott Johnson, PLC Vice-Chair Pat Rother, as a guest.

Absent: George Weinberger, Chris Lieser

Present from the Staff: Mark Dittman, Stacey Meyer

1. Opening Prayer – Mark D.
2. PLC Report – Gary H. reported on the March PLC meeting. Many topics discussed – no major initiatives -- see PLC notes published on website for more detail.
3. Financial Update -- through February – on budget
4. 2015-16 Budget – budgets reviewed and suggestions on possible ways to balance budget discussed –
 - *Parish – did not balance – approx. \$50,000 off
 - Revenue: looked ok – not much room for change –
 - Envelope collections - leave budget as is
 - Included \$2500 for Energy envelope (used to be in capital)
 - Increase stipend and votive revenue maybe?
 - Expense: area for changes – mainly salaries as biggest part of budget
 - Possible personnel changes that affect budget
 - Cover OSMG position with capital money?
 - *School – did not balance – approx. \$100,000 off
 - Revenue: not able to change this area – as tuition set and enrollment down
 - Expense: area for changes – mainly salaries as biggest part of budget
 - 3 scenarios to balance budget from Principal discussed varying combinations of staff and expense changes
 - Question: can a school operating expense, such as computer/hardware expenses – be covered with Wines to Wishes money?
 - *Preschool – balanced –

Recommendation from Finance Commission

1. Achieve a balanced budget.
 - a. Father Skluzacek and Mark may implement salary increase up to 2% provided budget is balanced.
 - b. Salary increase agreed upon should be for all employees – parish, school and preschool.
 - c. Up to one-half of OSMG position can come from capital campaign proceeds.
 - d. If possible, review and approve budgets by email rather than wait until May 20th meeting.

5. Subcommittees –
 - a. Nominating – openings for the Finance Commission – 2 really interested & 1 more possible – continue to look for and ask for possible candidates – decided that recruitment would deviate from the Commission established process – Gary and Mark to meet with candidates and interview, or recommended candidates may be invited to next meeting.
 - b. Other –
 - Cemetery – meeting late April
 - Investment – need to establish new subcommittee and then meet

6. Announcements & Other Business
 - a. OSMG — Summary of progress per Kathleen Foley handout
 - b. Other – Fallfest discussion – Proceeds used for what?
 - Fallfest 2013 – used for Rectory Improvements
 - Fallfest 2014 – used for St Joseph Hall carpet and audio connection from church to St Joseph Hall
 - Fallfest 2015 – possible ideas – church sound system and/or church lighting
 - Excess over expenses from prior years
 - **Recommendation from Finance Commission – either or both ideas for Fallfest 2015 and other Capital purposes for excess Fallfest funds
 - c. Next Meeting – May 20

7. Closing Prayer – Gary H. -- @7:35

Next Meeting – May 20, 2015