

St. John the Baptist Finance Commission
Minutes
December 17, 2014

Present: Chair Gary Horn, George Weinberger, Gene Rezac, Bob French, Chris Lieser
Absent: Ken Houston, Deb Case, Lesia Zowniowycz, Scott Johnson Absent from the Staff: Stacey Meyer
Present from the Staff: Alan Foley
Visitors, first agenda item only, from the School Commission: Principal Ann Laird, Steve Blum, Dea Johnson

1. Opening Prayer - Alan
2. School Budget – Recommendation of School Budget Subcommittee

The recommendation of the school budget subcommittee is as follows:

- Tuition for next year to be increased by \$125
- Fees will be increased by an additional \$50. Discussions are ongoing as to how to increase the fees. Some combination of increases to the technology fee, the school fee, and increases to the fundraising (marathon) fees will be implemented totaling \$50. The subcommittee recommends that the Principal working with the school commission will make the final determination as to exactly where the \$50 fee increase will take place.

This \$175 increase is just under +4% (about +3.8% combining tuition and all annual fees.)

These changes in combination will generate additional revenue of approximately \$53,000, based on expected enrollment of 304 students next year. This year's enrollment is currently 323.

Alan described the process that was used to develop the recommendation. Principal Laird led a discussion of the competitive analysis, the "family affordability" discussion that took place at the School Commission, and the enrollment picture for the school.

The Commission recommends that Father approve the recommendation as presented.

2. PLC Report – Chris reported on the November PLC meeting, including the school enrollment discussion that occurred last month.
3. Financial Update – As reported via email, there are no standard reports this month due to the software conversion from Logos to Parish Soft. Limited Sunday Giving information suggests that we are on budget through November month end. Early information about year end giving is very positive.
4. Parish Soft conversion – Stacey and Michelle are managing this transition which so far is going very well. Bob commented that although it may not be readily apparent, this is a very large effort for the accounting staff.
5. Archdiocese Assessment – The new assessment formula should benefit St. John's because school income is not assessable. Unfortunately, the Archdiocese has implemented a plus/minus 20% swing "cap." As a result, the one year upswing in income that drove up this year's St. John's assessment will also limit the positive impact of the new formula, according to the Archdiocese. Alan indicated that with Gary's and Father's help, we will attempt to negotiate a smaller assessment with the Archdiocese.

6. 2015-2016 Budget – Phase one of the budget process is complete, with the recommendation of the School Budget Subcommittee.

7. Revised By- Laws – Chris introduced the revised bylaws. Many editorial changes and adjustments reflecting the new Servant Leader parish model were made to the bylaws. The Finance Commission recommends to Father that he approve the new bylaws.

8. Subcommittee Reports

- Policy – Chris described the reasoning behind the last of the pending Finance Commission Policies, relating to Conflict of Interest. After some discussion, the Commission recommended to Father that he approve the new conflict of interest policy and the entire set of policies that have been developed.
 - The work of the Policy Subcommittee is now complete.
- Cemetery – The Columbarium Implementation Committee will consist of the following staff and parishioners:
 - Director of Worship and Liturgy Jay Hunstiger
 - From the Finance Commission – Gene Rezac
 - From the Administrative Services Commission and the Cemetery Committee – Ron Flor
 - Business Administrator Alan Foley

9. Announcements & Other Business

OSMG — The plan is that we will have the main events and communications taking place in the time period between Easter 2015 and the end of May. The new pledges will be effective on January 1, 2016.

The Lead Gift Committee includes:

Parishioner Mark Haidet
Father Skluzacek
Father Jaspers
Parishioners Jeff and Fran Davis
Parishioners Mike and Jane Heinks

We continue to recruit the 3 overall chair couples. Greg and Jackie Schmitz have accepted Father's invitation. We are looking for two more couples.

The Finance Commission recommends to Father that the recent undesignated \$10,000 donation be applied to the parish debt, as outlined in the FC Policies.

Next Meeting – January 21, 2015 (!)

10. Closed with Prayer (by George) at 7:35.