

St. John the Baptist Finance Commission
Minutes
February 25, 2015

Present: Father Skluzacek, Bob French, Ken Houston, Lesia Zownirowycz, Scott Johnson, Gene Rezac

Absent: George Weinberger, Deb Case, Chair Gary Horn, Chris Lieser

Present from the Staff: Alan Foley, Stacey Meyer

1. Opening Prayer – Alan
2. Report on Wines to Wishes – Beth Robertson reported on a very successful Wines to Wishes. They had identified their goal as \$45,000. They made \$170,000. (!) The \$45,000 goal had been earmarked for the STEM program. A substantial portion of the overage, approximately \$80,000, will go to the St. John's School endowment, for future financial aid needs.
3. PLC Report – Beth (Chairman of St. John's Pastoral Leadership Council) agreed to report on the January PLC meeting.
4. Business Administrator change – Alan brought the Commission information about our new Administrator, Mark Dittman.
5. Financial Update, through December – We had very good yearend giving results. At the end of December we were \$39,000 better than budgeted, or about 4%. Our expenses as reported were worse than budget by about that same amount. However, a timing issue and an adjustment in our Archdiocese Assessment mean that the “real” picture of expenses is that we are just about on budget. So things look good right now, despite a decline in school enrollment.
6. Parish Soft – Stacey said the transition continues to go well, although not without its glitches. The printing and distribution of year end giving (tax) statements went well.
7. Budgets – Michelle has prepared all of the individual spreadsheets that are used to meet with ministry heads, and discussions with some have already occurred. Ann has been working on the preschool budget as some changes in programing are expected. Gene asked if we have any information about significant increases in expenses that will occur next year. Those will emerge as the process moves forward, but here are some possibilities. Note: other than the first one, these were not discussed last night.
 - a. We will not receive a \$15,000 payment from the Archdiocese relating to Father's duties as regional vicar.
 - b. We may have a significant assessment for the street project that will occur this summer: approximately \$40,000.

- c. We have had a flurry of Parish Center boiler repairs this year. Hard to know if that will continue.
- d. Father Jaspers and Adam may recommend an increase in spending for youth trips.
- e. The Archdiocese has been asked to reconsider the amount that we have to pay for our assessment. The letter, written by Alan and signed by Father and Gary, is now at the Chancery for review by Archdiocese CFO Tom Mertens.
- f. Stacey and Michelle need to nail down the cost of benefits, as we are benefiting this year from the Archdiocese “rebate” announced a year ago, but those are expected to end with this fiscal year.

8. Subcommittees –

- a. Parish Revenue - Alan asked Stacey to work with Michelle to provide Gary and Bob with information they will need to estimate parish revenue for the upcoming fiscal year.
- b. Columbarium – The committee consisting of Gene, Ron Flor, Jay Hunstiger, and sexton Al Bauer, will need to be convened in March when Al returns from Texas.
- c. Investments, etc. – Scott will need to get together with our new Administrator, Mark Dittman, to plan for this group to reconvene.
- d. Nominating – Gary developed a Finance Commission recruiting document, which I failed to send out or hand out at our meeting. I will attach it to the minutes. The FC will need to integrate their efforts with those of the PLC Recruiting Subcommittee. The schedule of their efforts and communications will be sent out soon. In the mean time, two individuals have inquired about joining the FC next year.

9. Announcements & Other Business

OSMG — Alan reviewed the goals of the 2015 OSMG renewal. The goal in Sunday Giving is for a 5% increase. The goal in the Capital portion of the renewal is debt elimination over 5 years - \$2.2 million.

10. Closed with Prayer at 7:25.

Next Meeting – March 25, 2015 Note – this is the 4th Wednesday.