

St. John the Baptist Finance Commission
Minutes
May 20, 2015

Present: Chair Gary Horn, Bob French, Ken Houston, Gene Rezac , Scott Johnson, Lesia Zownirowycz, PLC Chair Beth Robertson (guest)

Absent: George Weinberger, Chris Lieser, Deb Case

Present from the Staff: Mark Dittman, Stacey Meyer

1. Opening Prayer – Mark D.

2. New Member Discernment – Candidates are Patrick McCormack and Alan Gregerson
 - *The candidates introduced themselves – giving background information, prior involvement with St John the Baptist, philosophy, reason for interest, etc. – to Commission.
 - *Gary Horn discussed the process and expectations of being a Finance Commission member. The Commission members asked questions of the candidates.
 - *After candidates left Commission members discussed candidates – there were no concerns and all agreed that they were solid candidates.

 - **Recommendation from Finance Commission -- to Fr. Skluzacek to accept these 2 candidates as new members – fill the two 3-year term spots --

3. PLC Report – Gary H. reported on the April PLC meeting.
 - *Noted items from Admin Services Commission – They are assessing capital needs for next fiscal year and long-term and will have final information for review at next meeting. They are monitoring the city’s summer street project.
 - *Many other topics discussed – no major initiatives -- see PLC notes published on website for more detail.

4. Financial Update -- through April 2015 –
 - *Parish – at net loss of about \$69,000 – however, that includes certain costs to be charged to capital rather than operations. After reallocation of those costs, it appears we are about at breakeven.
 - *School & Preschool – ok – on budget
 - *New Report Format – discussed layout of financials from Parishsoft system –

5. OSMG/Debt Pay-down –
 - *Campaign Summary – Prayer Pledges: 86%
 - Service Pledges: 262
 - 2015 Sunday Pledges (6 mo): \$414,312

2016 Sunday Pledges (12 mo): \$743,324

Capital Pledges: \$2,218,460

Planned Gifts: 41

6. 2015-16 Budget – budgets reviewed and discussed – all are balanced --
 - a. Parish – did not balance – approx. \$50,000 off – changes made --
Revenue—increased some areas -- \$4,000
Expense – decreased some areas – mainly salaries by adjusting positions -- \$45,000
 - b. School – did not balance – approx. \$100,000 off
Revenue – increased fundraising (operating designation) -- \$25,000
Expense – decreased some areas (marketing, textbooks, library)— biggest decrease in salaries – teacher leaving (voluntarily) and will not be replaced; restructure other staff -- \$75,000
 - c. Preschool – balanced --

*2% salary Increase included in balanced budgets --

**Recommendation from Finance Commission – to Fr. Skluzacek to approve budgets

7. Subcommittees –
 - a. Nominating – Mark, Chris & Bob to recommend commission members for the following positions – Chair (2 yr term); Co-Chair (2 yr term); PLC Rep (1 yr term)
 - b. Cemetery – meeting held –
 - *Columbarium discussed – use of master planner to consider future needs and space
 - *work out contract with Jeff Bauer as an independent contractor
 - *planning/budgeting process for future
 - c. Other -- Investment – need to establish new subcommittee; meet next year
8. Announcements & Other Business
 - a. Next Meeting – June 10th
 - b. Other – none --
9. Closing Prayer – Ken H. -- @7:40

Next Meeting – June 10, 2015