

St. John the Baptist Finance Commission
Minutes
November 15, 2016

Members present: Gary Horn, Lesia Zownirowycz, Deb Case, Gene Rezac, Alan Gregerson, Beth Robertson, Ken Houston, Bev Aplikowski
Staff present: Mark Dittman, Stacey Meyer

1. Opening Prayer – Gary
2. PLC Report -- Lesia summarized as follows --
 - Admin Services Commission – new items to look at include: Walk-in Freezer -- did not receive grant for this; phone system -- obsolete and service support no longer available/bid of about \$20,000; chapel – air flow issue, bid of \$11,800
 - Evangelization & Stewardship Commission – formed 2 groups to focus on each part of the commission – Evangelization: focus on prayer and welcoming/including people in church community/Stewardship: focus on OSMG Sunday 2017 renewal
 - School Commission—marathon goal met; bus grant no longer available for future school years
3. Financial Review --
 - a. October Results – looked good, better than budget; Sunday giving on budget this month; per handout the End of Year projection is at break even
 - b. Handling of Special Donation – received \$50,000 gift now rather than be included in will; undesignated for parish use; classified as an Operating Special Gift
 - c. Bulletin Financial Report – agreed on a monthly report that shows Sunday Giving only with comparison of Actual/Budget/Prior Year; more complete financial report twice a year
4. OSMG – Commitment weekend was November 12/13th – approximately 400 pledge forms were received (prior to and including commitment weekend)
5. 2017-18 Budgeting Process – subcommittee of School Commission and Finance Commission members will be meeting 11/28/2016 to begin school budget process – first step of budget process is to set tuition/rest of budget process starts in January
6. Policy Review – subcommittee to be set up (Ken and ?)
7. Capital Projects --
 - a. School Security -- plan to go live by end of December; budget of approx. \$42,000 for this project paid from school reserve; merged parish security with school security with budget of \$3,300 paid from parish capital reserve
 - b. Cemetery Columbarium – Archdiocese granted proxy -- proposal of about \$205,000 for 5 cabinets and plaza area – next step to review and sign contracts
 - c. Elevator – some standing water in pits – redo (waterproof) these sections at no cost, however additional cost to stop elevators while this work being done
 - d. Bell Tower – project on hold until spring due to lack of availability of structural engineer
 - e. Other –

Chapel Air Issue – air balancing issue – proposal (of about \$11,800) needs to be evaluated as to what is included

Phone System – should and will be pursued. Potential donor identified.

8. Announcements & Other Business --

- a. Nominations – short 1 member on the commission – recruit and/or give suggestions to Gary or Mark
- b. Next Meeting – December 13th
- c. Other -- FallFest discussion – net about \$32,000; noted that this year the weather was poor and new things were tried with higher costs; next year will be back to 2 nights with a band each night and cover charge for band area.

9. Closing Prayer -- Lesia