

Saint John the Baptist – Evangelization & Stewardship Commission

Meeting Agenda/Minutes

Date:	June 5, 2018	Time:	5:30pm Dinner; 6:05pm Prayer; 6:35pm Commission Meetings, 7:45pm PLC Meeting
Chair/Vice Chair	Linda Harmon Charlie Nickoloff	Location:	St. John's
Recorder:	Brandon Delbow	PLC Rep:	Neil Steffl

Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present
Brandon D.	X	Linda H.	X	Jim S.	X		
Kathryn H.	X	Charlie N.	X	Neil S.	X		
Mark H.	X	Kate A.	X	Naomi H.	X		
Staff Representative:	Deacon Gary S.						
Guest(s) & Purpose:	Bret Sutton, Director of Stewardship & Development						

Parish Mission: GO. MAKE. TEACH.

Opening Prayer

- 1) Deacon Gary opened in prayer.

Administrative Activities

- 1) Membership updates:
 - a. Bret Sutton moved on as the new Staff Representative for E&S, and it was announced that Deacon Gary would now serve on the Parish Outreach Commission (POC). Deacon Gary thanked the commission and departed to attend another meeting.
 - b. Members were reminded that Brandon D. is rotating off after this year and were encouraged to recruit around the same age demographic or perhaps a school parent.
 - c. E&S is looking to recruit someone to act as vice chair with the intent to eventually transition to the chair position.
- 2) Questions pertaining to Flocknote, particularly its openness and privacy, were addressed. Members expressed their success accessing Flocknote as well their competency in using it. Screenshots with examples of use were circulated, and the new system for approving meeting minutes was cited as an advantage.
- 3) Kathryn H. made a motion to approve the minutes from last month's meeting; Neil S. seconded. No discussion. May 2018 E&S Minutes were approved unanimously.
- 4) Attention was turned to last month's PLC Minutes; no discussion.
- 5) On the PBA Report: members expressed hope in commissions having liberty to create their own website pages, wondered about school representation on Father's leadership team, and were curious about staff summer schedules and the communication thereof.
- 6) Members reviewed the E&S Commission Year End Report. Feedback included showing more detail of "Go, Make, Teach" work and placing emphasis on timelines for approval/implementation of initiatives.
 - a. *ACTION: Members will send recommendations or edits to Linda H.*
 - b. In planning for next year, E&S will delegate a member to comb through past meeting minutes to ensure completeness of the annual report.
- 7) E&S celebrated the list of SJB accomplishments from this year distributed before dinner. Members shared that it was nice to see "how we do church" and recommended including it in the parish bulletin, along with Father Paul's story.

New Business

- 1) Members raised bathroom signage and marriage prayer as topics for future discussion, given surrounding controversy. Members expressed importance of being proactive vs. reactive.

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Committee Reports

- 1) OSMG sub-committee: Kathryn H. reported on proposed changes in the renewal form and announced that this meeting is the last opportunity to meet Mark D.'s charge for changes.
 - a. "Suggested Revisions to OSMG Form" was distributed.
 - b. Possible edits included: developing the prayer and service commitments to leave more open space and suggestions, suggesting a commitment from parish staff to appropriate follow-up in these areas, simply making it look different to grab attention, and replacing some language with Scripture to encourage accountability in pledges.
 - c. A brief discussion followed:
 - i. Members wondered what made participation in the last OSMG campaign so high and resolved to push for metrics that would monitor such success in the future.
 - ii. The commission resolved to move forward, after meeting on this topic three times, and concluded that that the subcommittee has much strong feedback to consider.

Stewardship

- 1) Parish financial reporting: Linda H. and Jim S. reported.
 - a. Some background was shared to shed light on former advantages of commission members able to attend, make observations, and offer input at the meetings of other groups (pre-PLC years).
 - b. Correspondence between Jim S. and Mark D. with questions about church and school reporting was shared, and broader questions about E&S Commission's role in assisting with reporting were raised.
 - i. Members surmised that E&S does not act as an oversight to Finance Commission but still wonders what that "Stewardship" piece means. Jim S. and Bret S. will be emailing to parse this out.
- 2) "Directive from the Parish Leadership Commission" was distributed.
 - a. Neil S. announced that he would offer to the PLC the two directions for applying Bishop's Document to the commission structure.

Staff Report - N/A

Ministry Reports

- 1) On Weekly Prayer, Kate A. announced she is still working on finding volunteer prayer writers.

Evangelization Activities

- 1) Members who attended the Diocesan Spring Formation Day shared.
 - a. Linda H. shared, particularly in response to a fabulous panel of three people on small groups as it relates to the new "SJB Connect" initiative and technology use ideas.

New Business, continued

- 1) Members decided to delegate someone to lead summer study of "Stewardship: A Disciple's Response." Kathryn H. volunteered and resolved to send details via Flocknote. The commission was reminded to click on the note itself, not just read email, so that it registers as "read" to the sender.

Closing Prayer

- 1) Kate A. closed the meeting in prayer.

Ministries: New Parishioner Welcome, Legacy, ALPHA, Prayer Section in Father Skluzacek's weekly e-mail

Committees: Nominating, By-Laws, Hospitality after Mass

Future Meeting Dates: 8/28, 9/18, 10/16, 11/20, 12/11, 1/15/19, 2/12, 3/12, 4/9, 5/14, 6/11