

# Saint John the Baptist - Pastoral Leadership Council

## Monthly Meeting Agenda / Minutes

<b>Date:</b>	Wednesday April 15 <sup>th</sup> 2015	<b>Time:</b>	5:30 pm
<b>Secretary:</b>	Teri Shea	<b>Location:</b>	211
<b>Chair:</b>	Beth Robertson	<b>Vice-Chair:</b>	Pat Rother

Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present
Mark Dittman	X	Cary A	A	Cary B	X	Dan K	A
Father Skluzacek	X	Mike S	X	Chris	A	Gary	X
Father Jaspers	X	Susan J	X	Larry	X	Ralph	A
Sue R	A	Sean					
<b>Guest(s) &amp; Purpose:</b>		Dave (sub for Ralph), Gloria (sub for Dan), Jill (sub for Cary A)					

## Agenda

- I. **Mass/Liturgy** **5:30 pm**
- II. **Light Meal** **6:00 pm – 6:30 pm**
- III. **Commission Meetings** **6:35 pm – 7:35 pm**
- IV. **PLC Meeting** **7:40 pm – 8:40 pm**

### **PLC Discussion – Pat**

1. Re-cap any items presented during meal
2. Update from recruiting subcommittee- Recruiting Weekend this weekend. Need 1-2 people willing to share their personal experience with commissions. Commissions to have representatives at all Masses. Looking for interested potential members to come to the May meetings. Applications will be available and should be submitted to Fr. Skluzacek.
3. Update Constitution and By-laws- the PLC constitution and bylaws were approved by the archdiocese. A clean copy will be prepared and sent to the Archbishop for his signature.
4. Discuss amazingparish.org Small Group Discipleship video and the 3 messages for that topic- People like to have a sense of belonging. Small group discipleship groups help with that need. Fr. Jaspers has started Men’s Intentional Faith Sharing groups. They meet 2 times a month and have reflection questions (e.g. on fatherhood). It is hoped that these groups will grow and the men involved become leaders for more small groups. Contact groups are another piece of small group dynamics. This is a larger social group to gather and witness fellowship. The contact group would include several small groups together.
<b>Conclusion/Action:</b>

### **Parish Groups and Activities Commission - Dave**

<p><b>Topics presented:</b> the PGA is finishing meeting up with groups and their mission statements. The PGA has challenged groups to see how they affect the overall parish mission.</p> <p>Turkey Dinner- Deacon Rod has led this parish dinner in recent years. He needs assistance.</p> <p>FallFest- Brad and Deb will chair again this year. Need a Market Fair sub -chair.</p> <p>Italian Dinner- wants to move back to Catholic Schools Week</p> <p>By laws and constitution are approved. They are staffed for this weekend.</p> <p><b>PLC Action needed if any:</b></p>
---

# Saint John the Baptist - Pastoral Leadership Council

## Monthly Meeting Agenda / Minutes

### Pastoral Outreach Commission – Mike

**Topics presented:** Discussed changes to the Constitution and bylaws.  
Took nominees for new chair, vice chair and PLC liaison for next year.

**PLC Action needed if any:**

### Faith Formation Commission –Susan

**Topics presented:** Junior High ministry done for the year, Confirmation I is wrapping up, Confirmation II was complete April 9 when our students were confirmed. Surveys to be sent to parents. Looking for opportunities to engage the newly confirmed in the life of the parish. Extreme Faith Camp has begun taking registrations. Youth Groups are continuing with a 4 week rotation. Looking at adding a small group component to the rotation.

RCIC- Three children received sacraments at the Easter Vigil.

Easter Play- 7 students presented a play after all the Masses the weekend of April 11-12.

Living Stations was well received

Family Formation going to twice a month for next year. Families were not feeling engaged with only one meeting a month.

First communion will be the first weekend in May.

VBS is still recruiting volunteers

Sunday Bible Club is not well attended. It will continue through May 24. It will be up for review for next year.

Marriage in Christ Seminar- 10 couples are registered and on week 4 of the five week session.

**PLC Action needed if any:**

### Worship Commission –Jill

**Topics presented:** New worship volunteer form was presented at the new parishioner registration.

Servant Leader Sunday table is covered.

Many thanks to Jay for the beautiful and moving liturgies for the Triduum. The planning and rehearsing paid off. Thanks also to Rita for finding volunteers for the feet washing,

**PLC Action needed if any:**

### Administrative Services Commission - Larry

**Topics presented:** Church Windows leaking- going back to original window manufacture for repair of leaks related to stained glass over baptistry.

St. Joseph Hall- Carpet replaced- Looking at Lighting and AV enhancements.

New School Signage- to be reviewed by Arts and Environment committee

Heating system- Mike to check pressure of system

2015 Street reconstruction- Parking in the fire lane will continue to be a problem when the area roads are under construction. ASC is looking for direction from PLC on this matter.

Would valet assistance help?

Recommendation for bulletin and pulpit announcements to increase awareness.

Parish Center floor- Looking for a structural engineer to review.

Parish Center Air Handler for lower level needs repairs.

Capital Expense Summary to be reviewed at next meeting.

School funded list- Looking for guidelines in the use of these funds for capital expenses.

**PLC Action needed if any:**

# Saint John the Baptist - Pastoral Leadership Council

## Monthly Meeting Agenda / Minutes

### Stewardship and Evangelization Commission - Gloria

**Topics presented:** Tom from new Parishioners is looking for more people to lead orientation. Relevant Radio Sponsorship is doing a blitz for advertising. There is a limited time for matching gifts for school.  
OSMG coming together well.  
Legacy meetings- Funeral Planning Seminar- One day session, One night session.  
Parish Mission- when to schedule the next one? 2016?

**PLC Action needed if any:**

### Finance- Gary

**Topics presented:** Results for this year- We are right on budget for through February. Next year's budget is anticipating a short fall of \$50,000 for church and \$100,000 for school. More work is needed.

**PLC Action needed if any:**

### Parish Administrators Report - Mark

Discussion: Parish Cemetery Sexton, Al, passed away. In conversation with his son Jeff to continue on as sexton. Parish Cemetery committee to meet to discuss.  
FallFest meeting next week- looking at Capital project for FallFest Funds.  
Suggestions include- Church Sound System, Church LED Lighting

**Conclusion/Action:**

### Pastors Report

Discussion: OSMG – \$1.325 million in advance gifts pledged  
Two gatherings for major donors on May 2 and May 6 at the rectory  
One Town hall meeting Tuesday, May 5 at 7pm  
Region one will have a new regional vicar assigned to it.  
Father's sabbatical prep is in high gear. Parish library will feature a display with information about the five legs of his sabbatical.

Five Staff members going to Denver for the Amazing parish conference.  
New Sunday Adult formation classes taught by Fr. Skluzacek for the next four weeks on prayer.

**Conclusion/Action:**

### Blue Sky

Discussion:

**Conclusion/Action:**

### Amazing Parish Prayer

Heavenly Father,

You have gathered us together as a parish to be Your visible life in our world. Here we unite in worship, proclaim Your word, celebrate the Eucharist, and are sent forth to share Your love and make disciples.

# **Saint John the Baptist - Pastoral Leadership Council**

## **Monthly Meeting Agenda / Minutes**

Lord, we take your Great Commission seriously and long for our parish to be so on-fire that we draw people to You. Help us in that endeavor, as we strive to work together – ordained, religious and laity.

Please make our parish amazing, through Your power and Your grace.

Amen.

### **Next Meeting: Wednesday May 20, 2015**

- PPC Meeting Calendar**  
**2015 Dates 5/20, 6/10**