

Saint John the Baptist - Pastoral Leadership Council

Monthly Meeting Agenda / Minutes

Date:	Wednesday June 10 th 2015	Time:	5:30 pm
Secretary:	Teri Shea	Location:	204
Chair:	Beth Robertson	Vice-Chair:	Pat Rother

Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present
Mark Dittman	X	Cary A	X	Cary B	X	Dan K	A
Father Skluzacek	X	Mike S	X	Chris	A	Gary	X
Father Jaspers	X	Susan J	X	Larry	A	Ralph	X
Sue R	X	Sean	X				
Guest(s) & Purpose:		Gloria- sub for Dan; Tom- Feed my Starving Children Proposal					

Agenda

- I. **Mass/Liturgy** **5:30 pm**
- II. **Light Meal** **6:00 pm – 6:30 pm**
- III. **Commission Meetings** **6:35 pm – 7:35 pm**
- IV. **PLC Meeting** **7:40 pm – 9:00 pm**

PLC Discussion – Beth

<p>1. Re-cap any items presented during meal- Welcome to the new members of the commissions and many thanks to members who are not returning.</p> <p>2. Sister Clarinda is leaving ministry here at St. John's after 14 years of service. The position of Director of Discipleship & Mission has been posted on the Archdiocese's website. This is a new position that incorporates the responsibilities that Sister had plus some new items.</p> <p>3. There is an opening for the PLC-at-large commission member. Please see Father if you are interested or with suggestions.</p>
<p>2. Feed My Starving Children proposal- Feed My Starving children is a Christian organization that prepares food packets for shipping throughout the world. It relies on volunteers to prepare the packets. The preparation is an opportunity for people of all ages and with varied backgrounds to participate in a social/ work setting.</p> <p>The group is local in origin.</p> <p>The proposal is for St. John's to organize a group of volunteers 1-2 times a year to prepare packets. Opportunities are Monday – Friday including evening hours and Saturdays 9-3. 120 people are required for a "complete pack" (10 tables of 12 people). If needed SJB could combine with another church. If we cannot fill all our spots, FMSC will open up the registration to the public.</p> <p>Registration is done online FMSC.org. Registration is open for 4-6 weeks once a date is assigned. Tom volunteered to coordinate.</p> <p>No cost to parish.</p> <p>The proposal fulfills the mission of the parish service to others and creates fellowship among parishioners. It is a community builder.</p> <p>Motion made to endorse proposal. The Motion was seconded. The Motion carried by voice vote.</p>
<p>3. Update Constitution and By-laws- Revised Constitutions and bylaws for each commission were sent back to commission for approval. Please have your commission review and vote on these if you have not already.</p>
<p>Conclusion/Action:</p>

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Worship Commission - Cary

Topics presented: The worship commission will have a new PLC rep for 2015-16. Thanks to Barb to serving in this capacity.
New Parishioner orientation for June was held in St. Joseph Hall. The orientation worked well in that location. The new parishioner Volunteers will use SJH for the next orientation in July.
Feedback on the music mix for the masses is positive. Alternating the contemporary group with the Choir at the 10:30 Mass has been well received.
The commission had discussion on the pew missals. The missals are only good for one year. They will be obsolete in November after the feast of Christ the King. Cost for the Missals are \$3500.
The music selection in the hymnal is small. A worship aid leaflet helps expand the choice of music. A suggestion was made to solicit sponsorship for the leaflet to offset costs.
A recommendation was made to have all ministries under the worship commission move to the new ministry scheduling program.
LED Lights in the sanctuary has been recommended as a project to the ASC.
Ignite Mass will continue on Sunday evenings in the fall.

PLC Action needed if any:

Pastoral Outreach Commission - Mike

Topics presented: Constitution and bylaws approved.
Presentation from Naomi re: Mission
The Center for Mission is looking for a Mission Promoter
Proposal for Sponsoring a Foreign Mission trip to Haiti
Building Bridges Project (Liberia)- there are concerns about this project.
Discussion on all these topics has been tabled until Fall.

PLC Action needed if any:

Parish Groups and Activities Commission – Ralph

Topics presented: Reviewed commission Membership. New member Marianne recruited with 2 other new members.
Did not review constitution and bylaws.
FallFest update- Plans are moving along; new chairs have been found for the Market Fair
All commission members are requested to contact their groups to sponsor hospitality.

PLC Action needed if any:

Finance Commission –Gary

Topics presented: Finance commission reviewed preliminary financial results for May. The results indicate that we should finish the year in the black.
Commission reviewed Capital projects and approved expenses of \$70,000
Commission is still in need of one member

PLC Action needed if any:

Faith Formation Commission – Susan J

Topics presented: The faith formation commission welcomes new member, Michelle.
Preschool VBS has 35 children enrolled.
Elementary VBS has 38 children registered for “Praying with all of Me”
Summer youth Group has kicked off. Schedule is in the bulletin.

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Extreme Faith Camp is full. Cana Dinner is scheduled for Feb. 20.
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PLC Action needed if any:

School Commission-Sean

<p>Topics presented: Marketing Person resigned. School is looking at hiring an agency for branding. Recess and Lunch Room People will return to a volunteer status as a cost savings measure.</p> <p>Grade 6-8 will be using a middle school model.</p> <p>One teacher for grade 2. Grade 1 and 2 have less than 25 students. Kindergarten for fall at 25.</p> <p>The school is looking at costs for securing the lower level of the parish center when student have classes.</p> <p>The School budget is balanced. Two teachers are out on maternity leave. Ms. Pesek is retiring in December.</p> <p>PLC had discussion on branding of the school. Should the branding extend to the parish? Parish should have a "place at the table" during branding discussion.</p>

PLC Action needed if any:

Stewardship and Evangelization Commission - Gloria

<p>Topics presented: The S & E Commission reviewed minutes. They reviewed Constitution and Bylaws with changes, did not approve due to absence of a member. Business Administrator's report was reviewed.</p> <p>Review on the Funeral Planning Legacy event. Event was well received. It was recommended that this event occur every year or every other year.</p> <p>Commission discussed the Patrick Madrid event scheduled for May 4, 2016.</p> <p>Two new members of the commission.</p> <p>Thanks to Ed who has finished his term.</p>

PLC Action needed if any:

Administrative Services Commission – Cary B

<p>Topics presented: Commission welcomed four new members who have been confirmed by Father. Tour of the exterior of building took much of the meeting.</p> <p>Discussion on Capital Expenditures and Prioritization or those expenses.</p> <p>There are two types of projects for the ASC. One is a break/fix item. Machinery/ system has a failure and needs to be repaired. Mike and maintenance team have to react. Sometimes, these items need the oversight of the ASC.</p> <p>The second type are capital projects. Capital projects are frequently brought forward by a staff member or a commission. The ASC would like more direction on how to prioritize projects.</p> <p>Discussion followed on determining some objective criteria to assist with prioritization.</p> <p>A motion was made for the proceeds from the 2015 Fall Fest to go towards updated LED lighting in the church. The Motion was seconded. The Motion carried by voice vote.</p>

PLC Action needed if any:

Parish Administrators Report - Mark

Discussion: See attached.

Conclusion/Action:

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Pastors Report

Discussion: Fr. Skluzacek has been ordained 35 years. He has 35 day before his sabbatical. Father will be gone 152 days. A request was made to take mass intentions for the masses Father will celebrate while on Sabbatical. Bonnie and parishioner will provide a framework for taking these intentions.

Conclusion/Action:

Blue Sky

Discussion: Fr. Jaspers will not be a staff liaison for a commission next year. He will be an at-large member.

This meeting is Beth's last. Many thanks for her service.

Thanks to all members for their service to the Parish Leadership Council.

Conclusion/Action:

Amazing Parish Prayer

Heavenly Father,

You have gathered us together as a parish to be Your visible life in our world. Here we unite in worship, proclaim Your word, celebrate the Eucharist, and are sent forth to share Your love and make disciples.

Lord, we take your Great Commission seriously and long for our parish to be so on-fire that we draw people to You. Help us in that endeavor, as we strive to work together – ordained, religious and laity.

Please make our parish amazing, through

Your power and Your grace.

Amen.

2015-2016 Meetings - Wednesdays

Aug 19 (kick off picnic)

Sep 16, Oct 21, Nov 18, Dec 9,

Jan 20, Feb 17, Mar 16, Apr 20, May 18, Jun 8