

Saint John the Baptist - Pastoral Leadership Council

Monthly Meeting Agenda / Minutes

Date:	Wednesday Feb 17, 2016	Time:	7:40 pm
Secretary:	Teri	Location:	211
Chair:	Pat R	Vice-Chair:	Sue R

Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present
Mark D	X	Larry J	X	Ralph	A	Cary	X
Father Skluzacek	X	Marcia S	X	Gloria B	X	Gary H	X
Father Jaspers	X	Lesia Z	X				
Sue R	X	Matt G	X	Barb G	X		
Guest(s) & Purpose:	Dave (Sub for PGA Rep), Engracia (Guest from S& E) Jeff (Experience Mercy Campaign), Linda (Guest), Shawna (Sub for SAC rep)						

Agenda

- I. **Mass/Liturgy 5:30 pm**
- II. **Light Meal 6:00 pm – 6:30 pm**
- III. **Commission Meetings 6:35 pm – 7:35 pm**
- IV. **PLC Meeting 7:40 pm – 9:00 pm**

Call to Order - Pat

1. Opening Prayer- Fr. Skluzacek
2. Opening Comments- NA

School Advisory Commission – Shawna

<p>Topics: School Lent Project- “Change for Life”- collect change in Baby bottles for the North Side Life Care Center</p> <p>April 4- is next “Jaguar for a Day”. Potential student shadow a student for the day.</p> <p>Looking at a separate School Pay Pal account for fundraising. Donate Here link on School web page.</p> <p>Security system for lower level of parish center is still a high priority.</p> <p>Looking at change to middle school religion program. Looking for a “more vibrant” experience.</p> <p>School applied for a Grant to improve the bandwidth for school. Hoping to provide all middle school kids with their own Chromebook for next year.</p> <p>Looking to purchase banners to display on the gym side of school with seasonal promotional messages.</p> <p>(Note: PLC advised the SAC to check with the city for sign ordinances.)</p>

Stewardship and Evangelization Commission - Gloria

<p>Topics: S& E Commission reviewed the evaluation form for Ministry/ Commission Activity.</p> <p>Alpha drafted an announcement thanking parish for prayers and asking for continued prayer for intentions. This announcement was made after recent weekend Masses.</p> <p>Looking to perfect a “prayer process”</p> <p>Commission would like to implement a “Welcome to St. John’s” at Mass. The priest would welcome guests and provide an opportunity for parishioners/guests greet those around them.</p>
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Worship Commission- Barb

<p>Topics: Lighting Project is approved.</p> <p>First Session of Liturgy Workshop Was Tuesday, Feb. 16 was fairly well attended. Broke down groups by Ministries for additional training, Next session Saturday, Feb. 20. Another session will be held for Snowbirds. That session will be scheduled at a later date.</p> <p>Worship Commission looking for a section in the bulletin “Worship Commission Corner”. E.g.: explain Mass parts, What does the Arts and Environment committee do?</p>
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Administrative Services Commission - Larry

Topics: Heating System has a leak; looking to pressurize the system.
Columbarium- Spring construction anticipated
School Security System- 2 new bids requested, more information by next month
School Boiler Room – looking at additional shelving to use as storage space
Bell Tower- Structural Engineering Services Proposal was submitted for review. ASC recommends the proposal be submitted to the Finance Commission for approval. Note: this proposal is the discovery phase for this issue. If structural defects are found additional action will be needed.
School Walk in freezer- Walls are breaking apart. Decision pending to repair or replace
School Utility Closets- People to look at pricing to repair/ update
Rectory Humidification- Larry to investigate
Phone System- Manufacturer of phone system was sold and phone system is no longer supported. Alternatives need to be researched

Faith Formation Commission - Marcia

Topics: Vacation Bible School scheduled for June 13
Living Stations- Friday, March 11- 7:15pm
Youth Ministry Fundraising for Extreme Faith Camp and remodeling Youth Room
Small Group Initiative/ Study Groups in discussion stage. Groups could be spiritual, recreational, etc.

Finance Commission - Lesia

Topics: Presentation by Lesia and Gary. There is a significant deficit. Finance commission is analyzing. OSMG campaign to eliminate parish debt. 1.7 million dollars in pledges yet to be received
If all pledges are received mortgage should be paid off in 2019,
Capital reserves- \$145,000 remaining. A large portion of reserves was used for the lighting project.
The Commission recommends all undesignated bequests be directed to the Capital funds. Fallfest funds are recommended to be directed to a designated capital project.
There is a sizable deficit. Through January, the parish is behind \$70,000 in Sunday giving.
A Balance the Budget request will be likely be needed.
Will also consider the need to contact major donors to redistribute OSMG from Capital to Sunday Giving.

Parish Outreach Commission - Matt

Topics: Families Moving Forward was short coordinators Two candidates have stepped forward. Still looking for one more person.
St. Vincent de Paul Society had Lisa Baker from the Ralph Reeder Food Shelf visit their meeting. Lisa told them 450,000 pounds of food is distributed per year.
Suburban poverty is growing at a faster rate than city poverty. There are fewer resources for suburban poor.
There will be a food drive in March to Support MN Food Share
A second food drive is being considered for summer when children don't have school programs for food support.
Commission members are contacting to committees/ groups under the POC.

Parish Groups and Activities Commission – Dave

Topics: Patty is still looking for groups to host hospitality.
Still looking for FallFest Co-chairs.
Flag etiquette- At recent Masses for Boy Scouts and Veteran's Day, when the flag was presented, people did not stand. Recommended that Flag Etiquette be included in leaflet and parish bulletin prior to events when the flag will be in use. This is to be referred to the Worship Commission as an Action item.

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Items for Further Discussion

<p>Topics:</p> <p>1. Experience Mercy Campaign (Guest presenter- Jeff) – Video presentation- Campaign to highlight Year of Mercy and St. John the Baptist. St. John’s is one of few parishes to have confessions 7 days a week. Website with information on going to confession and resources, a billboard near St. John’s (on 35W or 694) -“Experience Mercy” with picture of priest and penitent and hours for confession at St. John’s. Cost of campaign \$20,000, \$5,000 has been committed to the campaign. Campaign is designed for entire parish to be ministers of mercy. Bumper stickers, lawn signs, invite cards available with an outcome designed to save souls.</p> <p>Schedule- Campaign kicks off on Divine Mercy Sunday- Table in the plaza with bumper stickers etc. The campaign is open to other parishes. Cost to other parishes is the billboard in their area. Knights of Columbus and Men’s Fellowship are sponsoring the campaign. PLC Motion made to endorse “Experience Mercy” campaign. Motion was seconded, No discussion needed. Motion passed by a voice vote.</p>
<p>2. Youth Room Remodeling- Mentioned in Faith Formation Report. Remodel to include lounge area of room, replace furniture, and remove shelving? ASC should review plans insure no issues with infrastructure.</p>
<p>3. Commission 2016-17- review rosters and begin to make initial plans to replace departing members. Still need a PLC at large member.</p>
<p>4: Budget-the deficit is summarized as a “giving” issue. Go to the parish with initiative to “Close the Gap” Suggested that a special appeal is created later in the year with a special letter from Father Skluzacek, A pitch from the pulpit, information in the bulletin and an approach to larger donors. Capital Side of budget as no ongoing support. Suggested that FallFest funds be directed to Capital projects in the “need” category not “wants”. Bell tower project? Current OSMG campaign did not direct funds for capital expenses. All Capital pledges were for debt reduction.</p>

Parish Administrator’s Report - Mark

<p>Topics: See attached.</p>

Pastor’s Report

<p>Topics: Attended recent meeting for Bishop’s Vanguard. With the office of evangelization, looking to be a conduit to build up Men’s Faith with groups like our Men’s Fellowship and Knights of Columbus. Men’s conference on February 27 expecting 1000 men. Recent women’s conference (WINE) had 1100 attendees.</p>

Blue Sky

<p>Topics- NA</p>

Closing Meeting - Pat

<p>1. Closing Comments</p>
<p>2. Closing Prayer</p>
<p>3. Adjourn</p>

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2015-2016 Meetings - Wednesdays

~~Aug 19 (kick off picnic)~~

~~Sep 16, Oct 21, Nov 18, Dec 9,~~

~~Jan 20, Feb 17, Mar 16, Apr 20, May 18, Jun 8~~