

Saint John the Baptist - Pastoral Leadership Council

Monthly Meeting Agenda / Minutes

Date:	Wednesday June 8, 2016	Time:	7:40 pm
Secretary:	Teri	Location:	211
Chair:	Pat R	Vice-Chair:	Sue R

Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present
Mark D	X	Larry J	A	Ralph	X	Cary	X
Father Skluzacek	X	Marcia	X	Gloria	X	Gary	A
Father Jaspers	A	Lesia	X	Steve	A	Larry V	X
Sue R	X	Matt	A	Barb	X		
Guest(s) & Purpose:		Tom B- ASC Guest; Mike M- ASC Staff Liaison; Tom H- ASC chair; Stephanie W-FF Chair; Jessica- FF Staff Liaison; Stephanie C- POC chair; Deacon Rod- POC Staff Liaison; Dave T- PGA Chair; Bridget- SAC Chair; Ann- SAC Staff Liaison; Mary Ann- Worship Guest; Jill- Worship Chair; Jay- Worship Staff Liaison; Deacon Tim- guest					

Agenda

- I. **Mass/Liturgy 5:30 pm**
- II. **Light Meal 6:00 pm – 6:30 pm**
- III. **Commission Meetings 6:35 pm – 7:35 pm**
- IV. **PLC Meeting 7:40 pm – 9:00 pm**

Call to Order - Pat

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| 1. Opening Prayer- Fr. S |
| 2. Opening Comments- Introduction of PLC members and Guests; Overview of Meeting for guests |

Faith Formation Commission - Marcia

<p>Topics Response to possible meeting date change for 2016-17-a Tuesday meeting date could work. Youth 365 raised \$17,700 for use for Scholarship for retreats, etc. More special needs children are joining family formation- Looking for assistance on handling these special needs. New Ministry is starting- Program for divorced and separated.</p>

Finance Commission - Lesia

<p>Topics Response to possible meeting date change for 2016-17- One member unable to attend meeting if moved to the 3rd Tuesday of the month due to conflict. Update on Closing the Gap campaign- \$117,000 raised. Electronic giving for Closing the Gap is on the website until end of June. Mortgage payment- an additional \$5000 was included on this month's payment. Capital Projects- Lighting is St. Joseph hall is completed with some modifications needed. Church lighting project is underway A request for proxy to be submitted to the archdiocese for the School Security system. Columbaria project is in planning stages. Budget for the elevator pit repair was approved. Parking Lot repair is slated for later this summer.</p>

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Parish Groups and Activities Commission - Ralph

Topics

Reviewed tasks and goals.

Volunteers are still needed for FallFest. Interested parties can contact Mark. Suggestions for committee members welcomed.

PGA commission still in need of a new member

Response to possible meeting date change for 2016-17- Knights and St. Vincent de Paul members have potential conflicts.

Request- New ministry- Funeral Hosts- Needs to be assigned to a commission

New Chair for PGA for 2016-17- Ralph; New PLC Rep-TBD

Parish Outreach Commission - Stephanie

Topics

Response to possible meeting date change for 2016-17- 5 members are available; 2 are not available due to conflicts

POC is recruiting new members

School Advisory Commission – Bridget

Topics

Response to possible meeting date change for 2016-17- Tuesdays or Wednesdays work.

New Staff need to be hired

Annual report to be sent out in Principal Bulletin and in Fr. Skluzacek's weekly email. Hard copies available in parish kiosks next week.

Stewardship and Evangelization Commission - Gloria

Topics

Response to possible meeting date change for 2016-17- Tuesdays works for all members

Working on initiatives to increase prayer

Working on ways to invite new members- new construction on highway 10 and area hotels are outreach opportunities.

Working on ways to contact inactive members.

Worship Commission- Barb

Topics

Response to possible meeting date change for 2016-17- 3rd Tuesday is okay for meeting

Worship commission needs two more members

New Q and A Section for the Bulletin- Lighthearted Education piece to be run occasionally in the bulletin

Children's choir is desired but funding is not available. Brian storming ways to financially support this ministry.

Special envelope? 2nd collection?

Administrative Services Commission - Cary

Topics

Response to possible meeting date change for 2016-17- Wednesdays work well third Tuesday of the month is only option that does not have conflicts.

Discussed Access issue to library in Church due to slope of ramp. Possible solutions discussed including handrails. No decision made. Further investigation is needed.

Items are stored in the tunnel and lower level of the parish center. Storage of these items needs to be addressed before inspection by the Fire Marshall in the fall. ASC made a motion to purchase and construct shelving for the old boiler room in School. The additional storage will be completed by the end of August. The ASC does not want to determine what items are stored. All groups will need to decide on /storage of their materials.

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Concrete work to be done between now and FallFest. Long Range Plans to include a portion of sidewalk to be repaired each year up to \$15,000.

Elevation pit waterproofing was estimated at \$55-60 K. due to diligence and creative problem solving among the ASC an alternate solution was found at an estimated cost of \$15,000. This is an example of the value of this commission.

Items for Further Discussion

Topics

1. Worship Commission – staff available for alarm remediation- More discussion need among staff
2. PLC meeting night change- what would happen to Mass? Change in Days provides an opportunity to explore other types of prayer, continuing Mass is unlikely.
3. Goals and Accomplishments reports by Commissions
Administrative Services, Faith Formation, Finance, Parish Outreach, School Advisory, Worship, PLC- see attached. Stewardship and Evangelization to be submitted at a later date.
Parish Groups and Activities Goals and Achievements- Chair, Dave, reports that commission learned to work closely with new volunteer coordinator position.
The Commission needs to establish more communication with the welcoming committee under the umbrella of the Stewardship and Evangelization commission. The PGA was successful at growing participation of groups hosting hospitality for Sunday Masses.
4. PLC Evaluation Report- See attached.
5. PLC Recorder to send out commission rosters for 2015-16 to staff liaisons and commission chairs. Please update with new members and return to recorder before Aug. 1.

Parish Administrator's Report - Mark

Topics

See attached.

Pastor's Report

Topics

Fr. Jaspers remains at St. John's through June 30.
Fr. Paul Shovelain begins June 15.
Deacon Tim Sandquist is interning at St. John's over the summer.
New Parish Leadership Team met today.

Blue Sky

Topics- NA

Closing Meeting - Pat

1. Closing Comments -
Many Thanks to Pat for his service as PLC chair this year. He is moving to the Worship commission.
Sue will begin her service as PLC chair.
2. Closing Prayer
3. Adjourn