

Saint John the Baptist - Pastoral Leadership Council

Monthly Meeting Agenda / Minutes

Date:	Wednesday Mar 16, 2016	Time:	7:40 pm
Secretary:	Teri Shea	Location:	211
Chair:	Pat R	Vice-Chair:	Sue R

Member	Present	Member	Present	Member	Present	Member	Present
Mark D	X	Larry	X	Ralph	X	Cary	X
Fr Skluzacek	X	Marcia	X	Gloria	X	Gary	X
Fr Jaspers	X	Lesia	Absent				
Sue R	Absent	Matt	X	Barb	X		
Guest(s) & Purpose:		Steve- SAC sub; Engracia-guest from Stewardship, Linda- Guest from Stewardship					

Agenda

- I. **Mass/Liturgy 5:30 pm**
- II. **Light Meal 6:00 pm – 6:30 pm**
- III. **Commission Meetings 6:35 pm – 7:35 pm**
- IV. **PLC Meeting 7:40 pm – 9:00 pm**

Call to Order - Pat

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|----------------------------------|
| 1. Opening Prayer- Fr. Skluzacek |
| 2. Opening Comments- None |

Stewardship and Evangelization Commission - Gloria

<p>Topics: Report on Membership Several Proposals from commission for additional discussion: Introductions at Easter Masses Parish Mission Chapel Air Flow Clarity on Operating Budget Deficit</p>

Worship Commission- Barb

<p>Topics: Report on membership Update on Columbarium Task Force Stained Glass for south side of church Legacy display Lighting update- installation to begin Easter week or the week after</p>

Administrative Services Commission - Larry

<p>Topics: Report on Membership Reviewed Capital Expense Summary Sheet / Projected Budget for 2016- Large Budget Items- Phone system Other items are perimeter of facility items that are rotting or ready to leak.</p>
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Faith Formation Commission - Marcia

<p>Topics: Report on Membership Catholic Watchman- Archdiocese initiative starting at St. John's Changes to Confirmation Program- Moving 8th Grade program to Sunday; tie in to Ignite Mass;</p>

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Wednesday night focus becomes Youth Ministry
Youth 365 Fundraising Drive- Replenishing funds for Scholarships for Retreats and Extreme Faith Camp
Reconfiguring Youth Room to original plans
Couples for Christ- Proposed as new program for St. John's.
No recommendation at this time.

Finance Commission - Gary

Topics:
Operating budget is on target for a sizable deficit; closing The Gap campaign later in year.
Budget Process has begun
All Financial Policies under review.
Report on membership

Parish Outreach Commission - Matt

Topics:
Report on membership
Reviewed goals for 2015-16
Clarified what ministries are represented by the commission. Created a grid with various ministry contacts.
Reviewed tool for discerning new ministries.
POC to host hospitality to promote various ministries

Parish Groups and Activities Commission - Ralph

Topics:
Entire commission present!
How do you apply for PLC At Large vacancy?
Report on membership
Is there information on Ministry Fair?
Hospitality hosts to be tied into groups doing sales/ promotion in the plaza

School Advisory Commission – Steve

Topics:
Membership report not reviewed in commission meeting.
Lent project benefits Northside Life Care Center. Goal is \$250/ classroom
Investigating Online giving through PayPal on the School site
First draft of the budget is done
Jaguar for a day program is targeting the Blaine/ Lino Lakes area
No chairs have come forward for the Ice Cream Social. This year's Ice Cream Social will be a scaled down version.
Received an Aim Higher Grant. Working on a Technology Grant to use for Chrome books and increased Band width
Need for a Development/ Marketing Person. Enrollment decreasing annually

Items for Further Discussion

Topics

1. Commissions – Openings – Recruiting-
Bulletin item in April.
Host a servant leadership weekend- distribute discernment forms, mission statements.
Have both forms available on the website.
Invitation to attend May commission meeting. Recommendations to Father Skluzacek
New members to attend June meeting.
Servant leader Structure has been in place 2-1/2 years. Survey seeking feedback to be sent to members

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in April; Report on results in May

Training and orientation for new members – discussion followed on best time for this item.

Preference for this meeting to be included on Survey.

Goals for Commissions – progress on goals to be reported in May / June

2. Lending parish property- St. John's has a practice of lending tables and chairs to parishioners for their use.

Other parishes do not lend out parish property due to concerns for damage etc.

Practice brought to the attention to PLC for awareness and discussion.

3. Communication forms from Stewardship and Evangelization Commission; form developed by S& E to communicate to the PLC.

a. Introductions at Palm Sunday and Easter Sunday- Request to have priest encourage worshippers at Masses to introduce themselves to others around them for Easter and Palm Sunday. Request Submitted to worship commission

b. Parish Mission-Last Parish Mission was in the fall of 2014. Stewardship and Evangelization commission oversaw the mission. Staff liaisons were Fr. Jaspers and Adam.

Proposed to have a Parish Mission in fall of 2016. Proposed that the mission be coordinated by the office of Discipleship and Mission. Request submitted to the Faith Formation Commission.

c. Air flow in Chapel of Angels- Request submitted to the Administrative Services Commission

d. Request for clarity on operating deficit- request submitted to Finance Commission

4. Request for suggestions on possible members for Columbarium Task Force.

Parish Administrator's Report - Mark

Topics:

See attached.

Pastor's Report

Topics:

Tanzanian Mission raised \$38,000 for construction of new chapel

Archdiocese has requested Fr. Skluzacek be a mentor to new pastors.

Final Sabbatical presentation Monday, April 11 at 6:30pm

Greeters needed for Palm Sunday and Easter Sunday.

Blue Sky

Topics: NA

Closing Meeting - Pat

1. Closing Comments

2. Closing Prayer

3. Adjourn

2015-2016 Meetings - Wednesdays
Aug 19 (kick off picnic)
Sep 16, Oct 21, Nov 18, Dec 9,
Jan 20, Feb 17, Mar 16, Apr 20, May 18, Jun 8