

Saint John the Baptist - Pastoral Leadership Council

Monthly Meeting Agenda / Minutes

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|--------------------------------|---|------------------------|----------------|------------------------|----------------|------------------------|----------------|
| Date: | Tuesday, November 15, 2016 | Time: | 7:35 pm | | | | |
| Secretary: | Teri | Chair: | Sue | | | | |
| MAL: | Steve B | Vice-Chair: | Larry | | | | |
| | | | | | | | |
| Member/Attendee | Present | Member/Attendee | Present | Member/Attendee | Present | Member/Attendee | Present |
| Mark Dittman | X | Larry | A | Dave | X | Gary | X |
| Father Skluzacek | X | Gloria | A | Jeanne | A | Marian | A |
| Father Shovelain | X | Tom | A | SAC | X | | |
| | | Lesia | X | Pat | X | | |
| Guest(s) & Purpose: | Cary, sub for ASC; Linda, sub for E&S; Jessica, guest from FF | | | | | | |

Agenda

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|----------------------------|--------------------------|
| Dinner | 5:30 pm |
| Prayer | 6:05 pm – 6:25 pm |
| Commission Meetings | 6:30 pm – 7:30 pm |
| PLC Meeting | 7:35 pm – 8:45 pm |

Call to Order - Sue

1. Opening Prayer- Fr. Skluzacek
- 2.

Administrative Services Commission – Cary

ASC has identified two larger projects in need of immediate attention.

- 1) Telephone system- steps should be taken to move forward with this project
- 2) In-floor leaks in heating system- the internal investigations have not been able to identify the source of the leaks.

The ASC recommends that this investigation be hired out

Air flow issue in the St. Joe’s hall, Chapel of angels and Adoration chapel- the bid to balance the system is \$12,000

School Freezer-School is taking the lead on decision making for this project

Columbarium- Project has been approved by the city and the archdiocese. Plan to get footings in this fall/winter

Rectory drainage- several ideas to prevent ice and shouldn’t be super-expensive.

Faith Formation Commission – Michelle

200 kids at Saints Party! Chaotic- FMF was here- overall Great!

57 families in Family Formation

2 catechists per grade- Mostly grandparents and/or men- this is a blessing. Different when compared to other parishes.

Mary K loved Fr. Paul’s hand out- felt it was very effective because ideas were practical tips

Parents come to meetings with kids one time / month and then sent home with lessons to teach their kids for the rest of the month.

Get to parents through the kids... great education for parents then becomes more engaging to all

Children’s Liturgy of the Word- 10:30 Mass- around 25 kids. Mary has subs this year so it won’t be cancelled if she can’t make it. New this year, Children’s Liturgy of the Word is planning to be offered through the summer.

Advent Family Event: Journey to the Inn- November 30- For all parishioner, starts with meal and prayer, start looking for shelter house to house, singing along the way, return to the church to wait with Mary for Jesus to be born as we celebrate Advent.

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All Parish Advent Adoration Night- Wednesday December 7, Praise and Worship- dynamic talk

Two recommendations brought forward to PLC

1) Carpet for youth room- sewer back up several years ago, all carpet replaced except for youth room. Capital Expense

2) Move bulletin boards from north hall to south hall

Evangelization and Stewardship Commission- Linda

New Structure helps commission's focus. New member- Jim S.

Evangelization- Working on ideas to enhance the Sunday Experience. Hope to develop job description for recruiting "evangelists" who would help with the Sunday Experience.

Examples given of engaging people sitting near them at church

Stewardship-. Goal to include assisting staff with planning for annual OSMG renewal.

Goal to continue with prayer initiative ideas to hopefully engage and deepen the faith of parishioners.

Finance Commission – Lesia

Short meeting- October Sunday giving met budget

Received a \$50,000 donation

Starting the budgeting process for next fiscal year, beginning with the School Budget

Reviewed Capital Projects

Parish Groups and Activities Commission – Dave

Reviewed Groups- Assigned groups to members

Suggested that leftovers from Turkey dinner be offered to groups within the parish (e.g. Alpha, Catholic Watchmen)

2 new groups are assigned to the PGA- Catholic Watchmen and Funeral Hosts. PGA recommends they be re-assigned to another commission.

Parish Outreach Commission – Fr. Paul

Building Bridges- a missionary group working in Liberia was reviewed. The POC is looking for feedback about supporting non-Catholic Groups. Building Bridges and Friends of the Poor (a missionary group providing aid to Viet Nam) requested tables in the plaza to promote their groups December 3-4. The Request was denied by POC. PLC recommended requests of this nature use the evaluating ministry form developed last year to help assess whether the group furthers the mission of the parish.

School Advisory Commission – Bridget

Successful open house was held in early November. School has been visited by 18 families so far this year up from 12 last year. Many families have incoming kindergarteners. Security System is going live Friday, Nov. 18. It will be an opportunity to test the system before the school children are all back after Thanksgiving.

School is looking for silent auction donations for Wines to Wishes.

School is beginning the budget process for 2017-18 with the finance commission.

Worship Commission – Pat

Church lighting is being discussed as well as the ceiling in the church.

New communion cups (donation) will go into use the first Sunday of Advent.

Stained Glass window in narthex to be installed next week.

Looking at new hymnals- Hard cover, contains readings, looking for donors

Bulletin Article on Worship – "Why do we do this?" Slower start to find info.

Looking for a director for handbells. Would like to resurrect the program for the 50th anniversary of the church.

Church opened in June 1968. Plan for a year-long celebration from June 2018-19. Suggested vents may include Vespers,

Mass with a Bishop/ looking for concrete proposals. Looking for a steering committee with members from all

commissions to plan a parish wide celebration.

Parish Administrator's Report – Mark

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FallFest Committee has begun plans for 2017. Friday is added back to the schedule with Grill the Priest, pig roast and Band "Shane Martin". GB Leighton booked for Saturday.
Phone System- a potential donor has stepped forward.

Pastor's Report- Fr. Skluzacek

Pastor's Leadership Team is making progress. Meets monthly for one hour, Quarterly group meets for a half day. The group is working on dysfunctions; using the "Amazing Parish" Model.
Christmas Wish List- creating a list of concrete things that are needed. One wish will be to sponsor a staff member to attend the "Amazing Parish" conference in Atlanta.

Additional Comments

Brief discussion on hymnal proposal- longevity of hymnal, readings for all cycles.
Additional discussion on "scraping" ceiling and new sound system for church.

Closing Meeting - Sue

1. Closing Comments
2. Closing Prayer
3. Adjourn

2016-2017 Meetings - Tuesdays
Dec. 13, Jan. 17, Feb 21, March 14, April 18, May 16, Jun 6