

# Saint John the Baptist - Pastoral Leadership Council

## Monthly Meeting Agenda / Minutes

<b>Date:</b>	Tuesday, October 18, 2016	<b>Time:</b>	7:35 pm
<b>Secretary:</b>	Teri	<b>Chair:</b>	Sue
<b>MAL:</b>	Steve B	<b>Vice-Chair:</b>	Larry

Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present
Mark Dittman	X	Larry	X	Dave	X	Gary	X
Father Skluzacek	A	Gloria	A	Jeanne	X	Marian	A
Father Shovelain	X	Tom	A	SAC	X		
		Lesia	X	Pat	X		
<b>Guest(s) &amp; Purpose:</b>	Linda, Sub for E & S Rep; Michelle, Sub for FF rep; Dea, Rep for SAC						

### Agenda

<b>Dinner</b>	<b>5:30 pm</b>
<b>Prayer</b>	<b>6:05 pm – 6:25 pm</b>
<b>Commission Meetings</b>	<b>6:30 pm – 7:30 pm</b>
<b>PLC Meeting</b>	<b>7:35 pm – 8:45 pm</b>

#### **Call to Order - Sue**

1. Opening Prayer- Fr. Shovelain
2. Opening Comments- Introduction of PLC Reps
- 3.

#### **Administrative Services Commission – Larry**

ASC approved \$3200 to update the Security System to be compatible with new security program for LL of parish center.

Heating system leak-contractor to be contacted to do pressure test

Bell Tower- identified as a priority- contractor is looking for matching brick before doing investigation. If investigation reveals structural problem, repair will be critical.

Walk- in Freezer- Did not receive grant to replace. Need to assess options

Phone system- system is from 2000 and is no longer supported. Bid to replace just under \$20,000. The phone system is identified as a priority.

Elevator repair- repair completed this summer, recent inspection revealed water in the pit. Follow up needed

Chapel Air Flow- contact to be made to check operational issues.

School playground- Items in need of replacement or repair. Contacting the New Brighton Lions for support. School to provide additional funding.

Rectory Drainage- sump pump drains to front of rectory creating an ice issue. Looking for resolution. Vines on Brick- Vines ruins mortar. Recommendation to cut vines at the base, allow them to die out and remove.

#### **Evangelization and Stewardship Commission- Linda**

Commission is in building mode. Split into two small groups.

Evangelization- focusing on reaching out to absent parish members as well as prayer initiative.

Stewardship- starting a renewal of OSMG. Renewal is moving forward in 3-4 weeks.

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### **Faith Formation Commission – Michelle**

Couples for Christ- presented to the group

A lot of new things

Middle School Youth Group is starting

Sunday School follows the liturgical cycle. Curriculum will match the Sunday readings. New Announcements in the bulletin recap youth ministries. It is a great reminder to families about what we offer.

Youth 365 brought in \$19,000. \$2000 went to printing, \$2400 used for discount for Extreme Faith Camp of \$100/ child.

\$2100 used for new couches for the youth room.

Confirmation students required to go to the 5:30 Mass on Sunday Night.

7th Graders are joining the Alpha program for Faith Formation. Hopes of Parent/ Child doing together.

Trick or Treat/ All Saints Party next Wednesday starts with a blessing.

New Event- Family Advent Project, November 30, Journey to the Inn, Event is for all Families not just the little kids.

All formation programming has 253 children enrolled and counting.

### **Finance Commission – Lesia**

Financial review, fiscal year ended with surplus of \$30,000. Close the Gap brought in \$130,000.

First 3 months of this year coming in above budget includes a stock gift and recent IRA gift. Monthly giving is down.

Monthly revenue report will be included in the bulletin.

Finance approved expenditure of \$3200 for upgrade to security system.

### **Parish Groups and Activities Commission – Dave**

PGA agreed to host hospitality in December prefer Dec. 3-4 but can host any weekend in December.

### **Parish Outreach Commission – Jeanne**

Fr. Paul is staff liaison for POC. New member, attended meeting

Discussion on Family Mission Company and their work in Haiti. Parish family presented on behalf of their son, who is part of Family Mission Company, about having a table in the plaza in December. That was approved.

Discussion on Partners In Mission, which consists of three separate groups that want to advertise in plaza together. They are looking for approval for informational tables in plaza, groups doing mission work in Liberia, Tanzania and Viet Nam. Response tabled pending a review of guidelines for mission support.

### **School Advisory Commission – Dea**

Applied for Sysco grant for marketing on the website

This week is Unity week- Anti bullying

Virtue for the month is reverence

New Spanish teacher has been hired.

School reached the Marathon goal

Sub-committee working on Budget

Grant for Blaine bus expires this year; looking for additional funding

School inquiries have increased

Open House- November 3- Informal event

New Family Coordinator-

New Hire - Chair for all events

SAC sponsoring a table for Trick or Treat All Saints Event

### **Worship Commission – Pat**

Children's Choir is up and running

Ceiling in the church- concerns about appearance, acoustics and sound. Working on financing this

Communion cups- New cups purchased with donation, to be put in use in near future.

Hymnals- Investigating new book Ritual Songs II; 50% Gather 50% Worship Music. Samples coming

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50<sup>th</sup> anniversary of Church- July 2018- suggest the formation of committee/ planning events during the year.  
Tie in hand bell choir to anniversary  
Worked on 2016-17 Goals- some carry over, some new items.

### **Parish Administrator's Report – Mark**

See Attached.

New stained glass window to be installed in narthex. Installation paid for by donor.

### **Pastor's Report- Fr. Paul**

Great first meeting

Grateful to see Laity involved; this structure is a great help to the associate pastor.

### **Additional Comments**

Promotion of the parish- Evangelization to new people in the area (e.g. Postcards, door hangers etc.)

Nice flow to the meeting

### **Closing Meeting - Sue**

1. Closing Comments
2. Closing Prayer
3. Adjourn

**2016-2017 Meetings - Tuesdays**  
**Oct 18, Nov. 15, Dec. 13, Jan. 17,**  
**Feb 21, March 14, April 18, May 16, Jun 6**