

St. John the Baptist Church

Report to Commissions Mark Dittman, Parish Business Administrator

April 18, 2017

1. **Financial Projection.** Due primarily to your ongoing generosity, we are projecting to end the year in a favorable financial position. Thank you to Gary Horn, Finance Commission Chair and Trustee, for his analysis and projection of our finances. And, thank you to all our generous contributors!
2. **Endowment Proceeds Draw.** Each year in March we are offered the opportunity to draw a percentage of the earnings from our four endowments at the Catholic Community Foundation. The parish chose to draw on three of them: \$2,700 from the Capital Endowment Fund, which went to capital reserves; \$7,500 from the Operating Endowment Fund, which covered the cost of sending three people to the Amazing Parish Conference (see item below); and \$6,000 from the Tuition Assistance Endowment Fund, which helped cover the cost of the financial aid we granted to school families this year. (Each year we grant a planned amount of aid, and we offset that cost with a planned amount in revenue.) We chose not to draw on the Cemetery Endowment Fund, in order to continue to grow that fund for future use.
3. **Amazing Parish Conference.** In March we sent three members of our Leadership Team to the Amazing Parish Conference in Atlanta. Father Paul Shovelain, Deacon Gary Schneider, and Jessica Balzarini, Director of Discipleship & Mission, attended the conference. They learned much and will provide input and guidance to the Leadership Team from their experience.
4. **Staff Retreat.** On April 7 all parish and school staff enjoyed a day retreat with Fr. Donald DeGrood. Father DeGrood is the Vicar for Clergy for the Archdiocese. He spoke on exercising the virtues, especially in the leadership roles we are asked to fulfill. Our staff experienced an enriching day away from the office and classroom.
5. **Mission, Vision, Value Statements.** The Leadership Team reviewed the input received from commission members and made some tweaks to the statements. The final statements will be presented to the Parish Leadership Council this evening for final approval.
6. **New Phone System.** We have selected a vendor, we have donor coverage of the cost, and we are now seeking Archdiocesan approval (due to the project cost exceeding \$25,000). We will be replacing the phone system and nearly all of the phone handsets, and upgrading our computer network switches, since the new system will run over our computer network and our switches have reached end of life. Total cost is projected at just under \$35,000. One very generous, anonymous donor is covering this cost, to whom we are very grateful!
7. **St. John the Baptist Cemetery Columbaria.** We have selected Neeck Construction for our site work and landscaping. Our columbaria cabinets should be in place before Memorial Day, though site work may not be complete until early June. Below is a photo of our cabinets, prior to the granite being installed on them. Watch the bulletin and future reports for more updates on this exciting project.



Thank you for your service to St. John the Baptist!

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