

Saint John the Baptist - Pastoral Leadership Council

Monthly Meeting Agenda / Minutes

Date:	Tuesday, February 21, 2017	Time:	7:35 pm				
Secretary:	Teri -present	Chair:	Sue - present				
MAL:	Steve B - present	Vice-Chair:	Larry - present				
Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present
Mark Dittman	X	Larry	A	Dave	X	Gary	X
Father Skluzacek	X	Gloria	A	Jeanne	X	Marian	X
Father Shovelain	X	Michelle	X	SAC	X		
		Lesia	A	Pat	X		
Guest(s) & Purpose:	Cary- sub for ASC; Linda- sub for E & S						

Agenda

Dinner	5:30 pm - 6:00 pm
Prayer in Chapel -	6:00 pm - 6:25 pm
Commission Meetings	6:30 pm - 7:30 pm
PLC Meeting	7:35 pm - 8:45 pm

Call to Order - Sue
 Opening Prayer- Fr. Skluzacek

Administrative Services Commission – Cary

A couple of recent issues have heightened awareness for the need for additional security features in the plaza and /church (E.g. - Cameras, Panic buttons)

Bids are being taken for a new phone system

Elevator project is complete

Rectory drainage project is complete

Air flow project in chapel and SJH is taking multiple bids. Price has dropped.

Street closure for FallFest- Mark has asked the ASC to take the lead with the city to close 9th Street NW (north of the West parking lot) for FallFest.

Church Ceiling/ Return air ducts- began discussion on the project. ASC looking at options. It will be a big project and very labor intensive.

Motion approved for additional lighting for church sanctuary. Donation covers most of the project. Additional funds needed to improve lighting for presider. Est. cost \$3800.

Evangelization and Stewardship Commission- Linda

- Stewardship: E & S will forward a PLC recommendation form suggesting a format change for financial reporting to finance commission for review.
- Prayer Initiative: Looking for someone to write prayer for Father's weekly email. Need someone to coordinate the overall process.

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- Outreach to unengaged parishioners: looking to work with other commissions such as Faith Formation commission on ways to connect with the unengaged parishioners.
- Other:
 - Deacon Gary to attend Amazing Parish conference and will attend sessions on “The Sunday Experience” with intent on gathering information for possible survey.
 - WINE (Women in the New Evangelization) conference - is sold out for the third year and will be held at Mary, Mother Church
 - KC Waffle Breakfast this weekend.

Faith Formation Commission – Michelle

Catholic Watchmen- Monthly Meeting; 60 men at last meeting; Great coming together of men of all ages; Men’s conference and Rally at University of St. Thomas on March 18 from 8am-1pm. SJB’s Catholic Watchmen group will continue through summer

Circle of Women- Every Thursday morning; women to be filled; Speaker, prayer and fellowship- does not build on previous week; 30-50 women /week; hosting a retreat this year

Sister’s Bible Study- Great resources; Attendees are amazed at what is learned and appreciate Sister’s footnotes, she is a wealth of knowledge; 40 attendees Wednesday mornings and 40 Thursday night

Cana Dinner- Successful; 58 couples attended

Healing Mass with Fr. Ubald- this Thursday at 7pm

Finance Commission – Gary

At the 7month mark donations are ahead of schedule. Based on current information, the parish will finish the year in the black. This is partially due to Sunday giving and partially due to expense management by staff. The mortgage should be paid off with the current 5-year capital campaign. Mortgage expected to be paid off during the first half of 2019. There is concern for the capital budget; resources are dwindling. Until mortgage is paid off, all major elective projects will be deferred. Commission is reviewing investment returns.

Parish Groups and Activities Commission – Dave

Updated and corrected roster. 8th grade class wants to add wooden cross to north entrance as a possible class gift.

Parish Outreach Commission – Jeanne

World Mission Sunday was a success.

Discussion on Immigrant needs in the parish- How to refer requests for appropriate support? Need Spanish speaker for some appointments at Maternity closet.

Who is the staff contact for these issues? St. Odilia’s has Hispanic ministry.

Parish is no longer involved with CEAP, instead working with Community Support Center (CSC) which supports the Mounds View School district. The Tithing committee supports the CSC with grants. CSC is looking for a founding board member. Parishioner has stepped forward. POC wants approval for PLC to approve parish member serving on CSC board. Approval not needed.

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School Advisory Commission – Bridget

Another "Jaguar for a Day" is planned. The event targets different school districts. Guests in grades K-7 can sign up through the website.

W2W totals to be completed next week.

Marketing committee established. Three parents working with CISCOE. Looking at updating website and adding banners to exterior for additional visibility.

February 7 held a staff/ parent brainstorming session. 20 staff and 20 parents met discussed ideas for building community, marketing, Volunteers. Looking to identify common themes and action plans.

Worship Commission – Pat

50th Anniversary Celebration- more review needed

There is a request from Knights to display American and Vatican Flags. Proposal will be reviewed by Worship Commission, Arts and Environment Committee, PLC and ultimately by Fr. Skluzacek.

Hymnals- Money has been raised for 1400 hymnals. The hymnals will have the crest and SJB on the cover. Ribbons and nameplates will need to be added after delivery, volunteers will be recruited to do assembly.

Church Lighting- donation made for the installation of the colored wall lights and lights in front of the altar. Additional funding needed to correct lighting over the presider chair for better light for priests while reading.

Sound system project on hold. Hearing loop demonstration well received, 20 people present.

Parish Administrator's Report – Mark

See attached. Security cameras and additional security systems are being reviewed.

Parishioner with knowledge in AV and monitors working with Mark to add monitors to Plaza and school areas. Cameras may tie in with this project.

A Suggestion was made to watch Homeland Security video "Run, Hide, Fight" on YouTube.

Pastor's Report- Fr. Skluzacek

Please direct comments on Mission and values statement to Leadership Team Members.

Statements will go to PLC next month.

Next step will be to roll out the mission statement to the parish. Ideas on how to best implement are welcome.

Three parish staff members will attend Amazing Parish conference.

Lent starts March 1.

Fr. Paul preaching at all Masses on February 25-26 on perpetual adoration. Committee is recruiting new hourly adorers.

Please continue to pray for our parish. Prayer is the number one thing running our parish.

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1. Closing Comments

Parish groups are welcome to present at new parishioner registration. The welcome sessions are held once a month after all the Masses.

Fr. Ubald will preside at a Healing Mass at St. John's. He is highly recommended and known for a strong charism for healing.

The hymnal thank you letter was well done.

Catholics at the Capitol is an upcoming event on March 9.

A group from St. John's preparing meals at Feed My Starving Children on March 4.

Closing Meeting - Sue

2. Closing Prayer

3. Adjourn

2016-2017 Meetings - Tuesdays
March 14, April 18, May 16, Jun 6