

# Saint John the Baptist - Pastoral Leadership Council

## Monthly Meeting Minutes

<b>Date:</b>	Tuesday, February 20, 2018	<b>Time:</b>	7:45 pm
<b>Secretary:</b>	Fr. Paul Shovelain-Present	<b>Chair:</b>	Larry V-Present
<b>MAL:</b>	Stephanie W- Present	<b>Vice-Chair:</b>	Steve B-Present

Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present
Mark Dittman	X	Tom B	X	Dave	X	Gary	A
Father Skluzacek	X	Neil	X	Jeanne	X	Marian	A
Father Shovelain	X	Michelle	X	Dea	X	Lesia	X
		Larry	A	Rose Ann	X		
<b>Guest(s) &amp; Purpose:</b>							

### Agenda

<b>Mass</b>	<b>5:30 pm – 6:00 pm</b>
<b>Dinner</b>	<b>6:05 pm – 6:30 pm</b>
<b>Commission Meetings</b>	<b>6:35 pm – 7:40 pm</b>
<b>PLC Meeting</b>	<b>7:45 pm – 8:45 pm</b>

#### **Call to Order – Larry**

1. Opening Prayer
2. Opening Comments- Fr. Paul is taking notes, please give him your notes
3. Remember to report how your commission will be living our new parish mission.

#### **Administrative Services Commission – Tom B**

- Found the leak in the heated floor, and closed off the problem and it is looking good
- Put heating vents in the old tabernacle area
- Have bids out to update control system
- Have requested bids for hot water heaters to replace the 20 year old water heaters
- Bell tower project will begin in spring
- Talking to the city on draining water around the sculpture garden

#### **Evangelization and Stewardship Commission- Neil**

- New Member is considering joining the commission
- Linda Harmon is requesting a representative from each commission to join the upcoming 50th Anniversary Steering Committee

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- As the parish moves toward building a culture of hospitality E & S will focus on: Training greeters, Welcome/Mass booklet, financial giving workshop
- Asked to form a subcommittee for the One Spirit Many Gifts, Neil S, Mark Haidet, Kathryn Haidet have volunteered

### **Faith Formation Commission – Michelle**

- Parish family summer mission week- June 24-28, plan to do various service projects, all are welcome from the parish
- Connect-working on communication, Running group is already communicating
- Return series is off to a good start
- Pilgrimage to the Cathedral went well, we had 30 people
- Cana dinner is coming up March 3, there is time to register
- Recommendation for given for “Devoted” group, women’s group offered in the evenings once a month
- Melanie Dowell will be on 50th Anniversary steering committee

### **Finance Commission – Lesia**

- Sunday collection is up from what we had budgeted
- Looking at Endowment Funds, including Capital Endowment Fund, Operating Endowment Fund, and Tuition Assistance Fund, and adding the interest from those funds to their respective budgets for the current year
- Reviewed an initial 2018-2019 budget and analyzed that

### **Parish Groups and Activities Commission – Dave**

- New Member considering joining
- Will do Hospitality on March 10/11
- Looking at hosting Twin Cities Master Coral group here at St. John’s, can check them out at April 29 at 4pm at North Heights Lutheran Church in Arden Hills

### **Parish Outreach Commission – Jeanne**

- Finalized proposal for Policy for Foreign Missions
- Subcommittee meeting weekly for vetting foreign mission
- Jeanne will be on Steering Committee for 50th Anniversary
- Lenoard is looking at connecting with a parish in the Holy Land

### **School Advisory Commission – Dea**

- Looking at Bus policy
- Looking at snapshots of different grades for communication purposes
- Had 6 tours in February
- Next Jaguar for a day on March 8
- Re-Enrollment going on for current families
- Doing interviews for new website content
- Families helping families coming up March 4
- Wines to Wishes raised about \$70,000 to cover laptops and furniture for 4 classrooms
- Want a survey to go out to families to get a pulse on the culture here at SJB

### **Worship Commission – Rose Ann**

- Good Worship question is going well

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- Moving forward with training for ministers at Mass
- Choir with SVDP group is considering coming in the fall some time
- New Name Badges for Ushers and Greeters this weekend
- Talked about handicap seating as we need more
- Placement of icons in the Church was discussed
- Looking at new sound system, 110,000 to 130,000
- Changing the background behind the statues of Mary and Joseph
- Have members on the 50th Anniversary steering committee

### **Items for Further Discussion**

1. The extra 5 minutes has helped the meetings
2. New member form is being looked at

### **Parish Administrator's Report – Mark**

- Consolidation of cemetery record is ongoing, there are a couple of volunteers helping, and getting info in accessible form
- 3 candidates to interview for development position
- Teri Shea will be returning part time next week
- Preliminary budget was given to finance and looking at it with leadership team

### **Pastor's Report**

- The school is an integral part of parish
- School is part of the parish, use the terms church and school if need to distinguish, the term parish refers both to church and school
- Leadership Team met for a full day a few weeks ago to talk about priorities for the parish
- Go to staff liaison with questions and they should be giving guidance to the commissions

### **Additional Comments**

- Larry is reviewing and revising the constitution and by-laws for the PLC

### **Closing Meeting - Larry**

1. Closing Comments – Review commission constitution and by-laws.
2. Closing Prayer
3. Adjourn

**2018 Meetings - Tuesdays**  
**Feb 20, March 20,**  
**April 17, May 15, Jun 5**