

Saint John the Baptist - Pastoral Leadership Council

Monthly Meeting Agenda / Minutes

Date:	Wednesday Dec 9, 2015	Time:	7:40 pm
Secretary:	Teri	Location:	Room 211
Chair:	Pat	Vice-Chair:	Sue

Member	Present	Member	Present	Member	Present	Member	Present
Mark D	X	Larry	A	Ralph	X	Cary	X
Father Skluzacek	Sab	Marcia	X	Gloria	X	Gary	A
Father Jaspers	X	Lesia	X	Sean	X		
Sue	X	Matt	A	Barb	X		
Guest(s) & Purpose:		Jeanne and Stephanie substitutes for POC rep					

Agenda

- I. Mass/Liturgy 5:30 pm**
- II. Light Meal 6:00 pm – 6:30 pm**
- III. Commission Meetings 6:35 pm – 7:35 pm**
- IV. PLC Meeting 7:40 pm – 9:00 pm**

Call to Order - Pat

1. Opening Prayer- Fr. Jaspers
2. Welcome- Pat
3. Opening Comments- Fr. Jaspers Tonight is the last opportunity for Fr. Jaspers to participate in the PLC meeting as parochial administrator. Fr. Skluzacek is back from sabbatical. Fr. Jaspers extends his thanks to all PLC members for their time and talent contributions to the PLC.

Parish Outreach Commission – Stephanie and Jeanne

Topics: POC had a presentation from the Tithing Committee An initial discussion on the Draft “ <i>Commission Process for Evaluating Ministry/Committee/Activity</i> ” Commission to review these guidelines and revise for use for groups affiliated with POC.

Parish Groups and Activities Commission - Ralph

Topics: PGA hosted the past weekend’s hospitality. Commission reviewed their performance. Turkey dinner recap. Some money was made on the turkey dinner. It is primarily a parish event. If the event breaks even it is a success. Auntie’s Attic did well. Fallfest changes were recapped. PGA to assist in finding co-chairs. More assistance needed for Families Moving Forward
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School Advisory Commission – Sean

Topics: School and parish staff met to discuss security project for Lower level of the parish center. More meetings are planned. There is an open position for a middle school math teacher. Two candidates are being considered. Tuesday, December 15 is the school Christmas program at 7pm in the church. All are welcome. Marketing is working on new brochures. Good talent is involved. The brochures should be available soon. January 24 is Catholic Schools week.

Stewardship and Evangelization Commission - Gloria

Topics: Discussion on greeting before, during and after Mass. Does this fall under the Stewardship and Evangelization commission? Commission is working on increasing prayer within the parish. They are considering distributing prayer cards. What is the Christmas gift for parishioners? Book or CD?

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Stewardship and Evangelization is looking for one more new member. They would like to get a school parent involved on this commission.

Alpha update- Twenty-nine people went on retreat. In January, Alpha is starting a new session. It will include a new program, Alpha 2.1 which focuses on the sacraments.

Worship Commission- Barb

Topics: An update on the lighting project was given. Staff met with the Electrician. They are working on getting a bid and fine tuning the proposal.

Commission is still working on greeter/ usher guide.

The Commission is working on training for lectors and other Mass Ministers to help educate them on the liturgy.

Administrative Services Commission - Cary

Topics: Columbarium project is moving forward. The project is to start in spring/ summer of 2016. Possible locations in the cemetery have been scouted.

School Security project is looking for pricing

Lighting proposal has been revised. Cost estimated at \$125,000-190,000. If we can a proposal can be agreed on by early January the installation can be complete by Easter.

School Piping Project – Cold water piping is complete. Hot water will be finished over Christmas Break.

Parish security is under review.

Faith Formation Commission - Marcia

Topics: Commission is considering an open house for the Adoration Chapel.

All Faith formation programming is in place. There is a lock in for the Junior High Students in December.

There will be Living Stations on March 11.

Finance Commission - Lesia

Topics: Budget process is beginning. School Budget will be done in January. St. Charles hosts meetings for preschool moms. They establish and build relationships with those children and parents. Those relationships create a feeder program for their school.

☐ Items for Further Discussion

Topics

1. Mission statement- will discuss with Fr. Skluzacek on his return. Sub- committee to work on the mission statement beginning in January and hope to complete by June.

2. Christmas Gift for parishioners is the CD "So Help Me God" by Scott Hahn

3 Contact Card- This card is a soft pitch to ask visitors to join the parish. Cards are placed in the pews. If any interest in parish asked to check a box and place in the offertory collection. Cards are followed up by staff. PLC agreed Christmas is an ideal time to do another round of these cards.

4. What is the time table for approving projects? Is there a time table for the Security system for lower level of school and Lighting project for church? The proposal for the church lighting project was just received today. There is a need to strategize to get input for the project. The target for approval of this project is mid- January. The school is submitting a plan to MNSAA by January 1. Both projects require a proxy from the archdiocese. (A proxy is required for any project over \$25,000.)

5. Archives display case has some very interesting nativity scenes. But visibility is very limited due to the location. Can the Archives display case be moved to a more visible area? Or be promoted to increase foot traffic?

6. Looming capital projects: Parking lots, St. Joseph Hall lighting

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Parish Administrator's Report - Mark

Topics: See attached.

Pastor's Report

Topics: None

Blue Sky

Topics: None

Closing Meeting - Pat

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| 1. Closing Comments: Next meeting January 20 |
| 2. Closing Prayer |
| 3. Adjourn |
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2015-2016 Meetings - Wednesdays
Aug 19 (kick off picnic)
~~Sep 16, Oct 21, Nov 18, Dec 9,~~
Jan 20, Feb 17, Mar 16, Apr 20, May 18, Jun 8