

Saint John the Baptist - Pastoral Leadership Council

Monthly Meeting Agenda / Minutes

Date:	Tuesday, December 13, 2016	Time:	7:35 pm
Secretary:	Teri	Chair:	Sue
MAL:	Steve B	Vice-Chair:	Larry V
Member/Attendee	Present	Member/Attendee	Present
Mark Dittman	X	Larry J	X
Father Skluzacek	X	Gloria	A
Father Shovelain	X	Michelle	X
		Lesia	X
Member/Attendee	Present	Member/Attendee	Present
		Dave	X
		Jeanne	X
		SAC	X
		Pat	X
Member/Attendee	Present	Member/Attendee	Present
		Gary	X
		Marian	X
Guest(s) & Purpose:	Linda- sub for Gloria		

Agenda

Mass	5:30 pm
Dinner	6:05 pm – 6:25 pm
Commission Meetings	6:30 pm – 7:30 pm
PLC Meeting	7:35 pm – 8:45 pm

Call to Order - Sue

1. Opening Prayer- Prayer to St. Lucy- Sue

Administrative Services Commission – Larry

Recommended capital repairs, in order of priority:

1. Bell Tower Project. – Critical. Described original bid for report being halted due to Engineer move. Will have a member contact a Contractor and start process again.
2. Elevator Project. – described process and date. Mentioned that there will be a cost for the elevator company.
3. Rectory Drainage. – Mentioned Cary B. will be reviewing Thursday and there is a possible resolution that is not overly intrusive.
4. Rectory Heating. – Noted that Maintenance was looking at getting bids to replace control valves.
5. Heating System Water Loss. – Will issue a bidscope and receive bids to pressure test system.
6. St. Joseph Hall Air Flow. – Will issue a bidscope and receive bids to balance system. Mentioned that this may discover some other deficiencies. (side note – I think the St. Joseph Hall air noise is caused by the small round diffusers – I would have done something different.)
7. Exterior. Noted sidewalks and that we recommended receiving a new bid for replacement.
8. Walk-in Freezer Repair. – ASC recommends freezers be replaced.
9. Interior. – Noted tiles cracking and that this will be an ongoing issue. Responding on an as needed basis.

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Monthly Meeting Agenda / Minutes

Evangelization and Stewardship Commission- Linda

4 Guests attended including two discerning membership, one general guest and Chair of Legacy committee.

Prayer Initiative- To strengthen parishioner prayer life. Beginning in February, E & S will introduce prayer section to Fr. Skluzacek's weekly email. Will have a monthly theme, possibly following the Pope's intentions. E & S Member will write.

Sunday Experience- Welcome Desk will have 3 new parishioner folders available for visitors/ new members.

Parishioner feedback- considering a survey -- when was the last time we did a parish survey? How can we collect info on how the Sunday experience is? Card in pews? Card could include "do you have a prayer intention?"

New Business- Presence of Evangelists at Welcome Desk

Faith Formation Commission – Michelle

Adam R gave a live presentation on his ministry. He ministers to 7 graders through Young Adults.

Rebuild year for High School Youth Group- many graduated last year

Confirmation- he is running two programs to see which he prefers.

Retreat for 8th grade with both School kids and Faith Formation kids

Change to Service hours- instead of 10 hours, choose 3 from 7 events in parish to keep them connected.

Year two of confirmation commit to a parish ministry (lector, Eucharistic Minister, Sunday School, Hospitality Greeter)

65 kids to be confirmed this year

Brought back Middle School Youth Group and last meeting 15 kids attended. Hoping to meet weekly and then be parent led with direction from Adam

Youth 365 drive will begin in Lent- Money to go towards Scholarships for extreme Faith Camp, Summer Missionary Trip, and World Youth Day.

Journey to the Inn- 100 people attended, Great Feedback

Alpha new Session- begin Monday nights in January

40 second graders made first Reconciliation last weekend.

NEW! Second Friday of the month starting January 13, 8-10 pm; Charismata: encountering Christ in adoration, praise and prayer teams

Brainstorm ideas on how to get past parishioners back or attract new people.

Finance Commission – Lesia

Reviewed financials- Revenues in line with budget

Bulletin reports- add debt reduction

Wish List- out to parishioners

School budgeting process has begun. Reviewing Tuition and expenses in January.

Last portion meeting was a review of policies.

Parish Groups and Activities Commission – Dave

Merry Christmas and Happy New Year from the PGA!

Clarification - Welcome Desk under PGA umbrella, Welcome Committee (new parishioner welcome group) is under Evangelization and Stewardship

Parish Outreach Commission – Jeanne

Last month, POC approved fundraising for Adam Fierro for missionary work in Haiti. Adam is a fulltime missionary with Family Missions Company, A Catholic Missionary Group. Adam received a good response from the parish.

Sara Jensen is taking part in a FOCUS Mission Trip even though she is not a FOCCUS missionary. A FOCUS missionary is a fulltime college student missionary sponsored by FOCCUS. Sara Jensen received a good response from the parish. Please note, Sara's fundraising was not approved by POC. .

One time event for fundraising for Partners in Mission and will be booked in February. Concern about how this type of fundraising impacts the Sunday Experience. Discussion on outreach that only benefits Catholics. Outreach equals evangelization. How do we evaluate, approve, and recommend groups requests? Need a systemic approach.

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Monthly Meeting Agenda / Minutes

School Advisory Commission –Bridget

Tuition and Budget meetings continue.

Round up is January 10, 6:30pm- Presentation for incoming families

January 22 – Mass to kick off Catholic Schools Week

Jaguar for a Day- Two opportunities to have area kids visit St. John's for a day.

Wines to Wishes- January 28- looking at donations of gift cards, Services, products

Funding - looking for ways to keep bus from Blaine Lakes region and Lino Lakes.

Worship Commission – Pat

Discussed response from PBA on Welcome Desk Staffing;

Where is the proposal going? Who will work further on this? Is the Welcome Desk under the PGA?

Lighting- Baptistry is being modified anticipate change before Christmas, lighting on West Facade Bell Tower, Cross working on this wish list. Proposal for Sanctuary lighting between altar and front steps. Concerns brought forth about this lighting. (Recommended to send issues to ASC)

Ceiling- No work until after Christmas

Using New Communion Cups- any Feedback?

Stained Glass Installation in Narthex is complete. Equipment outside of window needs to be examined for hazardous materials before removing.

Hymnal approved- Ritual Song 2nd Edition. Collecting donations for the hymnals. There is information in the bulletin, on the website, requesting donations this weekend after Masses and more information to follow in New Year. Looking for commission support, not \$. Provides and opportunities to honor confirmation students, First Eucharist, committees, school

AVE evaluating sound system and submitting a recommendation. There's concern about investing in an old system. And there's still an issue with ceiling scraping and acoustics.

Hearing loop survey- demonstration in January, No money has been spent on sound system and hearing loop.

Proceeds from FallFest to Sound System?

50th anniversary of Church building proposal was distributed.

Parish Administrator's Report – Mark

See attached

Pastor's Report- Fr. Skluzacek

One year anniversary of return from Sabbatical is Dec. 15. Final bills being paid to use up sabbatical grant. Any unused proceeds returned to grant provider. Thanks to committee who helped write grant request.

Father is preparing report on sabbatical. Needs to answer "How does the parish think you've changed since your sabbatical?" please email responses to frskluzacek@stjohnnyb.org.

The Pastor's Leadership Team continues to meet and is revising the parish mission statement.

Archbishop Hebda's Pallium Mass is Sunday, December 18 at 2:30pm at the Cathedral. Pallium Mass created conflict with Communal Penance service. Penance Service is at 7pm Sunday evening.

First confessions were celebrated this past weekend.

Pat Rother is a relative of potential saint. Father Stan Rother was named first American martyr. He was killed in Guatemala in 1981. Declaration of martyrdom opens path for beatification. Miracle attributed to Fr. Rother's intercession is the next step.

Additional Comments

Plaza use establishes identity of Parish

Questions on process to become Welcome Desk volunteer

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Monthly Meeting Agenda / Minutes

Hymnals provide a great opportunity for gifts, honoring others. Consider teaching opportunity for School Children similar to Holy Spirit icon for Tabernacle baldachin

Researching other stewardship gifts besides financial gifts, create a report to give to parish. Meld Stewardship and Finance.

Closing Meeting - Sue

1. Closing Comments
2. Closing Prayer
3. Adjourn

2016-2017 Meetings - Tuesdays
Dec. 13, Jan. 17,
Feb 21, March 14, April 18, May 16, Jun 6