

# Saint John the Baptist - Pastoral Leadership Council

## Monthly Meeting Agenda / Minutes

<b>Date:</b>	Tuesday, December 12, 2017	<b>Time:</b>	7:45 pm
<b>Secretary:</b>	Fr. Paul Shovelain	<b>Chair:</b>	Larry V- Present
<b>MAL:</b>	Stephanie W- Present	<b>Vice-Chair:</b>	Steve B- Present

Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present
Mark Dittman	X	Larry J	Absent	Dave	X	Gary	X
Father Skluzacek	X	Neil	X	Leonard	X	Marian	X
Father Shovelain	X	Michelle	X	Dea	X		
				Rose Ann	X		
<b>Guest(s) &amp; Purpose:</b>							

### Agenda

<b>Mass</b>	<b>5:30 pm</b>
<b>Dinner</b>	<b>6:05 pm – 6:25 pm</b>
<b>Commission Meetings</b>	<b>6:30 pm – 7:40 pm</b>
<b>PLC Meeting</b>	<b>7:45 pm – 8:45 pm</b>

#### **Call to Order – Larry**

1. Opening Prayer- Fr. Skluzacek led
2. Opening Comments- None
3. Remember to report how your commission will be living our new parish mission.

#### **Administrative Services Commission – Fr. Skluzacek**

- Went through reports on various projects including hearing loop which is on hold as it is a large expense and looking at alternatives and new sound system
- Campus sidewalks,
- Sculpture garden working with the city on it
- Church windows- after study it is not a safety issue, repairs were done
- Handrails are done

#### **Evangelization and Stewardship Commission- Neil**

- Look at evangelization programs for the spring, approved and gave support of programs, Alpha will be encouraged to attend 4 week January series and then a Symbolon series, and then a Return series offered in the spring that will equip parishioners to help family members to return to Church, then start Alpha in the fall to get those prospect in
- List of projects that would help with new implementation to help with roll out of new mission statement

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- Will be hosting the ASPM Stewardship Coffee, unpacking the Bishops document on Stewardship, it is a conference here at St. John's on February 3

### **Faith Formation Commission – Michelle**

- Submitting recommendation form, creating SJB clubs, with similar interests
- Adam Roeble did report, start young married couples groups, talked about mission trip as well
- Looking at doing Mission Trip to Montana, wants to get 40 people
- Doing Steubenville Conference again as well as Extreme Faith Camp
- Michelle did a report on Circle of Women and looking at Women's evening once a month
- Journey to the Inn was a great success, wide range of ages, liked live animals and programming
- First Advent retreat, about 100 attended, great success as well
- 50 youth attended Lifeline on December 2
- 48 1st Reconciliation students had retreat and will have first confessions this week
- Upcoming events- Sister Clarinda's Bible study on Luke and Fr. Paul's study on Christ, Mary, and the Church: Building upon our Scriptural Foundation

### **Finance Commission –Gary**

- Good news- we had a good November, we had \$16,000 positive, however year to date we still have a deficit, December is critical as 15% of Sunday giving usually comes in this month
- Approved \$100, 2%, increase in school tuition

### **Parish Groups and Activities Commission – Dave**

- Recommendation Form submitted for Lighting in the Parking Lot, forwarded to director of maintenance
- Had guests, Peg Joyce and Jeanne Knoll from funeral luncheon committee, spoke about funeral luncheons talked about deserts, need supplies, not sure who they need to talk to for more supplies, requested health department rule and regulations, to which Mark Dittman responded it is not a licensed kitchen so it is no necessary, they would like new table clothes for funeral luncheon serving tables
- Looking for people to do hospitality

### **Parish Outreach Commission – Leonard**

- Discussed foreign ministries and suggested a subcommittee oversee them and their requests to make sure they are in line with our mission, Jane Heinks is a candidate
- Immigration Sunday is January 7th, but not doing anything for it as they don't have adequate time

### **School Advisory Commission – Dea**

- Talked about tuition increase and fee increase
- Science fair as part of CSW
- H2O for life project will be highlighted as well during CSW and continue through Lent
- Preschool and Kindergarten open house coming up, January 9th
- New preschool session next year for 3 years old 5 day option
- Jaguar for a day option 1/25 and 3/8
- Look at marketing, billboard ads, Facebook ads
- Talked about upcoming events- Wines to Wishes, Catholic Schools Week, Open Houses

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### **Worship Commission – Rose Ann**

- Follow up question about window be inspected
- Worked on goals for the upcoming year, looking at concert, talking about ongoing training for Eucharistic ministers, ushers, lectors
- Suggestion to throw hymnals if there is an active shooter
- Talked about 50th celebration, Pat Rother is willing to help with steering committee
- Commission Mission Statement, Constitution and Bylaws look in line with Parish's new mission statement, will vote on it for next month
- Looking at doing something for altar servers like taking them to a Twins game

### **Items for Further Discussion**

1. Fr. S on the new time scheduled, some needed it, and some didn't
2. People like the idea about clubs, building relationships is a key part of parish life
- 3.

### **Parish Administrator's Report – Mark**

- See his report

### **Pastor's Report**

- At Shoreview Band Concert, "it's the most wonderful time of the year"- popular Christmas Carol, it is truly the most wonderful time of the year and it is also the busiest time of the year
- Christmas day is the busiest day as it is a Monday
- Need to emphasize the welcoming this time of the year and build relationships
- Greeting people at Christmas Masses is encouraged, make people feel welcome
- 50th anniversary steering committee, hoping to get chair soon

### **Additional Comments**

- SJB had 2<sup>nd</sup> most donors for the Catholic Services Appeal despite being the 10<sup>th</sup> largest parish in the Archdiocese
- Fr. Paul is applying for New Brighton Public Safety Community Chaplain

### **Closing Meeting - Larry**

1. Closing Comments – Review commission constitution and by-laws.
2. Closing Prayer- Fr. Paul led
3. Adjourn

**2017-2018 Meetings - Tuesdays**  
**Dec. 12, Jan. 23, Feb 20, March 20,**  
**April 17, May 15, Jun 5**