

Saint John the Baptist - Pastoral Leadership Council

Monthly Meeting Agenda / Minutes

Date:	Wednesday Jan 20, 2016	Time:	7:40 pm
Secretary:	Teri	Location:	211
Chair:	Pat	Vice-Chair:	Sue

Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present
Mark D	x	Larry	x	Ralph	A	Cary	x
Father Skluzacek	x	Marcia	x	Gloria	x	Gary	x
Father Jaspers	A	Lesia	x	Sean	A		
Sue	x	Matt	x	Barb	x		
Guest(s) & Purpose:		Dave- Sub for PGAC					

Agenda

- I. Mass/Liturgy 5:30 pm
- II. Light Meal 6:00 pm – 6:30 pm
- III. Commission Meetings 6:35 pm – 7:35 pm
- IV. PLC Meeting 7:40 pm – 9:00 pm

Call to Order - Pat

1. Opening Prayer- Fr. S
2. Welcome/Welcome Back, Father
3. Opening Comments

Parish Groups and Activities Commission - Dave

Topics Groups have been contacted and informed of commission liaison. FallFest leadership is looking for Co-Chairs to shadow current chairs PGAC is interested in creating a publicity arm to keep parish informed of all activities taking place.
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School Advisory Commission – Sue

Topics School had 20 new families attend the Kindergarten/Preschool round up Catholic School Week kick off Mass is Sunday, January 24 at 10:30am Wines to Wishes is Saturday, January 30 Standardized testing is completed Jaguar for a day- Invite potential students to come and visit the school for a day.
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Stewardship and Evangelization Commission - Gloria

Topics Continuing emphasis on being more welcoming and evangelizing Want to have time to introduce self to those worshipping around you during Mass Contact Cards/Mini-registration - any info on these? (Three cards received and follow up done by staff) Encourage prayer by having prayer cards in the pews. Continued brainstorming on prayer Instruction on how to pray with people on the spot.
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Worship Commission- Barb

Topics Lighting project- Commission has concerns on the cutbacks for this project, especially the elimination of lighting updates for the ambulatories on the east and west sides of the church. The commission would like to

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request funds from FallFest 2016 to complete the project. Once complete, the focus should move to the sound system and the ceiling.
Donors have come forward for three new stained glass windows.
Other projects include outdoor signage and a memorial wall
Continuing work on the greeter/ usher Manual
Finalizing a workshop for Church Ministries (Lector, Eucharistic ministers, etc.) Two hours in February.

Administrative Services Commission - Larry

Topics

Heating system is losing water- Investigation into the leaks source continues
School Security System- Estimates submitted with a variety of options
Parish Security System- (addition of cameras to plaza/ church) research continues
Walk-In freezer- Walls are failing
Plaza information system- flat screen monitors in plaza for display of info- Interested donor
ASC Chair has been recruited- Tom H
Parking Lot Cracks will need to be investigated in the spring.

Faith Formation Commission - Marcia

Topics

Doing a study on materials from the World Synod on the Family
Upcoming dates: Feb.12-Family Soup Supper
Feb. 14- New Bible Study – A Walk with the Blessed Virgin Mary
Feb. 20- Cana Dinner
Looking for additional promotion for Archives Display
Manual to study on Small Group Formation

Finance Commission - Lesia

Topics

Christmas collection- \$80,000
Sunday giving is down
Budgeting process has begun; School tuition will increase \$125
Review of remaining 6 months
Using cash reserves for the lighting project

Parish Outreach Commission - Matt

Topics

Guest speaker on Families Moving Forward. There is a crisis in the volunteer administrative leadership for FMF. Families in the program are here for 7 days. Next visit is April 16.
Three coordinators have worked with the program. Two have left.
Urgent need for someone to step up and take over.

☐ Items for Further Discussion

Topics

1. Mission statement-One component of an "Amazing Parish" is to have a leadership team in place. Father is re-forming the leadership team. The team's first task will be to work on the Mission Statement
2. Father is processing his sabbatical. The church is universal.
One take away from the sabbatical is to be more focused on being a pastor. Back to basics.
What is our mission?
How do I want to use my time?
New at-large member for the PLC is needed.
3. Committee/ministry/ review process due in February. Please give feedback to Pat

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<p>4. Lighting project – motion of endorsement and support Finance Commission made a motion of support and approved. Cost- \$149,350 for Church, \$34,600 for St. Joseph Hall, Combined cost \$184,000 Already spent \$6000 for project design- total cost \$190,000 FallFest funding includes this year and remaining funds from previous years- \$105,500 \$80,000 to complete this project comes from capital reserves. No means on replacing capital reserves Sunday giving is down Urge Caution on the “wants”, focus on the “needs” Motion made to support and endorse the recommendation by the ad hoc lighting project committee. Motion seconded. Call for further discussion, no further discussion. Motion passed by voice vote.</p>
<p>5. Bell Tower-Structural engineer to investigate crack in the bell tower. There is a proposal to open up masonry to check iron supports. Engineer thinks cause of crack is a water leak. Need to check if beams have structural rust or surface rust. The proposal would open up the wall of bell tower. Point of clarification needed about how the hole is closed. Detail to be added that would re-mason the wall after the investigation and caulk crack if investigation indicates only surface rust. Investigation slated for Spring 2016.</p>
<p>6. Families Moving Forward- Administration problem- Need desperate help. Families coming in April. Can we tap into existing groups for help? Need a job description for the details of this volunteer position.</p>

Parish Administrator’s Report - Mark

<p>Topics See attached</p>

Pastor’s Report

<p>Topics Included in number 2 of additional discussion items.</p>

Blue Sky

<p>Topics N/A</p>

Closing Meeting - Pat

1. Closing Comments
2. Closing Prayer
3. Adjourn

2015-2016 Meetings - Wednesdays
Aug 19 (kick off picnic)
~~Sep 16, Oct 21, Nov 18, Dec 9,~~
Jan 20, Feb 17, Mar 16, Apr 20, May 18, June 8