

Saint John the Baptist - Pastoral Leadership Council

Monthly Meeting Agenda / Minutes

Date:	Wednesday November 19 th 2014	Time:	5:30 pm
Secretary:	Teri Shea	Location:	211
Chair:	Beth Robertson	Vice-Chair:	Pat Rother

Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present
Alan Foley	X	Cary A	X	Cary B	A	Dan K	X
Father Skluzacek	X	Mike S	X	Chris	X	Gary	A
Father Jaspers	X	Susan J	X	Larry	X	Bob	A
Sue R	X	Sean	X				
Guest(s) & Purpose:		Leonard- Pastoral Care & Social Mission Chair; Dave -Parish Group Activities Chair; Rita- PGA Staff Liaison; Sr. Clarinda- Faith Formation Staff Liaison; Ann- School Advisory Commission Staff Liaison; Bridget SAC Chair; Larry V- Stewardship and Evangelization Chair; Jill-Worship Chair					

Agenda

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| I. | Mass/Liturgy | 5:30 pm |
| II. | Light Meal | 6:00 pm – 6:30 pm |
| III. | Commission Meetings | 6:35 pm – 7:35 pm |
| IV. | PLC Meeting including Commission Chairs and Staff Liaisons | 7:40 pm – 8:00 pm |
| V. | PLC Meeting | 8:00 pm – 8:40 pm |

PLC Discussion – Beth

1. Overview of upcoming Recruitment/Discernment process for new Commission members. – Each commission should have 3 members whose term expires June 2015. Those members can re- up for another 3 year term, they could choose to move to another commission or they could resign. Depending on their choice new potential members need to identified and invited to join the commissions. St. Odilia's sends invites to all parishioners in February asking for them to discern if they are called to a commission. They hold a discernment meeting in April interested parties attend the commission meeting and are interview by the commission. The commission then votes on new members.

Need a date for determining upcoming vacancies for commissions. The key to attracting people is based on Work and work accomplished. It was suggested to go to groups that report up to the commission for potential members.

In the letter of Invitation a statement of the focus of each commission should be included.

Feedback on PLC and commissions to date- it is becoming clearer what the role of the commissions are in relation to the PLC. Review of PLC Minutes at Commission Meetings is helpful in showing that connection.

A request was made to change dates of December PLC and March PLC meetings due to preparations for Christmas and Holy Week. Pastor has no free nights to change meetings. Worship Commission will likely change the dates of their meetings for that month.

Conclusion/Action:

Pastoral Care & Social Mission Commission - Mike

Topics presented: St. John's relationship with Loaves and Fishes has been discontinued. A change in the menu requirements for the program precipitated the end of the relationship.

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Claudia from Branch III at Catholic Charities presented to the group. Branch III provides meals for people at Catholic Charities twice a month. Some Volunteers from Loaves and Fishes are moving to this ministry.

Remember the socks and underwear drive sponsored by the Society of St. Vincent de Paul which continues through Thanksgiving.

PLC Action needed if any:

Parish Groups & Activities Commission -Dave

Topics presented: Constitution and By Laws approved.

Recruitment for next year Need 4 new people.

New ministry- Funeral Volunteer Greeters- 10 people have accepted invitation for this ministry
Is the new Hospitality format under the PGA? (It was noted that is is currently under Stewardship & Evangelization)

PLC Action needed if any:

Finance Commission – Chris

Topics presented: Policies are being finalized. A “Conflict of Interest” Policy is being drafted. Focus of commission has primarily been on the school budget with declining enrollment. A long term plan is needed.

The Report from the PLC Meeting to the Finance Commission brings good news about the parish to the commission.

PLC Action needed if any:

Faith Formation Commission –Susan

Topics presented:

A speaker from Catholic Charities presented to the group on Human Trafficking.

Youth Ministry- Confirmation retreat was last weekend with 45 youth attending.

Winterblast is coming up in December for 6-8th graders.

NET Ministries doing a retreat “Women Of Worth”

Youth Nights on Wednesdays are doing prayer labs once a month.

Family Formation- Naomi is switching up the Family Nights. To encourage more discussion, Families are seated at round tables rather than lecture seating.

Rite of Christian Initiation for Children (RCIC) has 5 children in the program.

Celebrate the Word- 25 + children attending weekly

Planning for VBS has begun.

Sunday School is sponsoring a potluck and crafting event for all families. There will be outreach to local nursing homes by having the families go Christmas Caroling.

PLC Action needed if any:

School Commission – Sean

Topics presented:

Chrome books are in use in grades 5-8. Technical difficulties have been overcome. Usage is increasing.

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Security cameras were installed in a couple of areas. They have been helpful.
Conferences are coming up.
Enrollment is projected at 306 for next year. A 3% tuition increase is recommended. Area demographics are changing.
Sun Focus for New Brighton/ Mounds View and Fridley named St. John's as best private school.

PLC Action needed if any:

Stewardship & Evangelization Commission - Dan

Topics presented: Wrapping up the parish mission. The Mission was a success. The surveys are being reviewed.

Ed was at meeting and was focused on legacy program. He plans to do a funeral planning seminar again. The seminar would have some funeral directors available, material on estate planning, etc.

Fr. Jaspers is working on a men's group for younger people. Fr. Jaspers is doing an adult formation piece for Advent. It is a four part class between the Sunday masses 9:40- 10:20 " 7 Myths about Marriage" Plans to continue with other catchy subjects eg: What is Pope Francis really saying? Childcare is available.

PLC Action needed if any:

Administrative Services Commission - Larry

Topics presented: Ad Hoc committee project review: church windows under review

Carpet for St. Joseph Hall- Bids are in; Project approved by the ASC

Rectory Chapel- Project approved by ASC

Campus signage is on ongoing project. Welcome desk sign is ordered and will be up with in 2 weeks.

Heating system leak requires more investigation. The leak was though to have been isolated to an area but further investigation proved that it was not in the suspected coil.

Columbarium project is moving forward with the cemetery committee.

School Kitchen Drain- Further investigation showed no break in the drain pipe. The tiles that are broken will be replaced during Christmas break.

Street Repair Project- City of New Brighton to resurface all street surrounding St. John's Campus this summer. Project should run from may – October 2105. Estimated Assessment \$38,950.00

PLC Action needed if any:

Worship Commission -Gary

Topics presented: Feedback on PLC process. Gary will review PLC meeting notes and forward to Worship commission before their meetings.

Hymnals- people are pretty locked in as to their preference. In an effort to move forward, the hymnals will be removed for a year and the worship aids will contain all the music.

Commission is also brainstorming for ideas for the FallFest project for 2015.

PLC Action needed if any:

Parish Administrators Report - Alan

Discussion: See Attached.

Conclusion/Action:

Pastors Report

Discussion: The Center for Mission presentation on Nov. 15 was a valuable exercise. About 30

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people attended. It was a good start to the planning process for our mission. The process is simple- seven goals for our parish.
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Conclusion/Action:

Blue Sky

Discussion: New Media Center is open is school over the weekend for the Book Fair. Come over and take a look.

New Weekend Hospitality Model will be starting soon. PLC will be asked to take the lead in hosting hospitality. The new model is more than putting out coffee and doughnuts. The host group will be featured in the bulletin and website prior to their weekend. The host group will also by greeters for Mass.

Conclusion/Action:

Next Meeting: Wednesday December 17th 2014

- PPC Meeting Calendar – 2014 Dates 12/17**
- 2015 Dates – 1/21, 2/25, 3/25, 4/15, 5/20, 6/10**