

Saint John the Baptist - Pastoral Leadership Council

Monthly Meeting Agenda / Minutes

Date:	Wednesday Oct. 21, 2015	Time:	7:40 pm
Secretary:	Teri	Location:	211
Chair:	Pat Rother	Vice-Chair:	Sue

Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present
Mark	X	Larry	X	Ralph	X	Cary	A
Father S	Sab	Marcia	X	Gloria	X	Gary	X
Father J	X	Lesia	X	Sean	A		
Sue	A	Matt Goggin	X	Barb	X		
Guest(s) & Purpose:		Bryce- visitor					

Agenda

- I. Mass/Liturgy 5:30 pm**
- II. Light Meal 6:00 pm – 6:30 pm**
- III. Commission Meetings 6:35 pm – 7:35 pm**
- IV. PLC Meeting 7:40 pm – 9:00 pm**

Call to Order - Pat

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| 1. Opening Prayer- Fr. J |
| 2. Welcome- Explanation of Lightning Round.- No questions/ discussion; report the essentials
After all have made their report, we will sift out items for discussion |

Faith Formation Commission -Marcia

<p>Topics: Naomi came to meeting and gave an overview of the Family Formation program. On Nov. 22 there will be a marriage enrichment program in St. Joe's Hall Discussion on Adoration: How to attract more adorers?</p>
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Finance Commission - Lesia

<p>Topics: Sunday giving is below expectation Fallfest estimated income looking good. Beginning the budget process. School budget will be the first for review. Finance Commission approved the piping/ hot water project funding of \$54,000. This proposal needs to go to the archdiocese for approval. School Gym project is approved.</p>
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Parish Outreach Commission - Matt

<p>Topics: There is a need for clarification regarding the POC's role with different groups. The POC is to support, encourage, and provide info. The POC needs to develop guidelines on how to handle financing issues for groups under their umbrella.</p>
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Parish Groups and Activities Commission - Ralph

<p>Topics: Discussion on hospitality. PGA commission to host the first weekend in December. Other openings under discussion with groups under the PGA umbrella. Families Moving Forward needs a new coordinator.</p>

Stewardship and Evangelization Commission - Gloria

<p>Topics: Deacon Gary is new Staff Liaison to the Stewardship & Evangelization Commission. Alpha has 50 people attending. Working on Greeters for Mass hope to have improved by Christmas.</p>
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Mission Statement was brought up but tabled.

School Advisory Commission

Topics: No report. No Representative at the meeting.

Worship Commission- Barb

Topics: Worship commission discussed the lighting project. It may be phased in stages which is not ideal. Sacred Song Hymnal was reviewed. Usher Greeter guide is being worked on by Corey. It will be reviewed at the next worship meeting. Looking to create more consistency. Need more people to volunteer to be ushers/ greeters.

Administrative Services Commission - Larry

Topics: Goals submitted to ASC from Father were approved. Checking on status of ASC constitution and Bylaws. Both had been Brought to for approval at previous PLC meeting. Discussed the hot water/ piping project subject to approval from Finance. Tour and discussion on School Security Project. ASC wants clarification and direction from Finance or PLC on how to proceed.

Items for Further Discussion

Topics

Sunday Giving- Discussion on Short Fall
OSMG appeal asked some people to reduce their Sunday Giving and increase their capital giving to retire the debt. This may be part of the short fall on Sunday giving. There has been increased emphasis on youth giving to create a habit of contributing to the work of the church.
Encourage electronic giving.
Send a message that we are down in giving and ask parishioners for a percentage increase to giving. The quarterly update in the bulletin should include a message regarding the shortfall. This is only the first quarter and while it is not time to panic about the shortfall the trend should be noted.
Suggestion to use Thanksgiving as a timely reminder to parishioners about giving.
Suggestion to have a "Close the Gap" type campaign if the shortfall persists.
It is noted that the archdiocese's bankruptcy situation impacts parish giving. Contributions have been flat.

Eucharistic Adoration: Discussion on how to encourage more participants in adoration. "Busy Adorer" program has adorer commit to a visit any time for any amount of time. One parish who implemented this program went from 60 to 600 adorers. Education on what to do in adoration may be helpful. People may not know what to do for an hour.

Greeter/ Hospitality: Boy Scouts are doing hospitality for two weeks in November. What is the expectation for greeters?

- Encourage conversation
- Encourage sales for host group
- Encourage parents of scouts to participate with their scout

When Hosting hospitality, we provide an entire packet of material on the food/ beverage piece. No support material for greeter piece. Need to have more emphasis on greeting. Everyone in the parish can be greeted; not everyone stops in for coffee and a doughnut.

Not every group has enough members to do the kitchen piece and do the greeting. Should the greeters be peeled away from hospitality?

Some ushers have been ushers for years. They may not be inclined to do greeting. The

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<p>greeter program may need to be a separate program. <i>Security System</i> ASC wants direction in how to proceed with this project. Do we address concept first? Who determines the timetable? Who approves the concept?. This project is time critical needs to be addressed this winter. The school accreditation is tied to this project being completed. Suggestion to create a subcommittee with members of School, Admin Services and Faith Formation to develop plan.</p>
<p>1. Constitution/ByLaws – ASC, Faith Formation, Groups and Activities, Stewardship and Evangelization- Pat to review status for these</p>
<p>2. Leadership Breakfast – October 24 am</p>
<p>3 Trunk and Treat – October 28 pm</p>
<p>4. Commissions affirming their goals- Review periodically throughout the year</p>
<p>5. Mission statement – initial discussion-The Parish Mission Statement is in need of a refresh. A mission statement is meant to be a destination. Where are we going? Our current mission statement is very broad. A vision group is going to work on this with Fr. Skluzacek. PLC members are asked to think about the mission statement and review other mission statements for parishes. A subcommittee may be formed later.</p>
<p>6. Hospitality- PLC will host a weekend in the spring when recruiting new commission members.</p>

Parish Administrator’s Report - Mark

Topics: See attached

Pastor’s Report

Topics: No report

Blue Sky

Topics: None

Closing Meeting - Pat

1. Closing Comments-Pat
2. Closing Prayer- Fr. Jaspers
3. Adjourn

2015-2016 Meetings - Wednesdays
Aug 19 (kick off picnic)
Sep 16, Oct 21, Nov 18, Dec 9,
Jan 20, Feb 17, Mar 16, Apr 20, May 18, Jun 8