

Saint John the Baptist - Pastoral Leadership Council

Monthly Meeting Agenda / Minutes

Date:	Tuesday, September 18, 2018	Time:	7:45 pm
Chair:	Steve B.- present	MAL:	Josh W. - present
Vice Chair:	Stephanie W. - present	Secretary:	Teri S. - present

Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present
Mark Dittman	X	ASC Rep.	X	Ralph A.	X	Pat R.	X
Father Skluzacek	X	Neil S.	X	Dea J.	X	Gary H.	
Father Shovelain	X	Michelle S.	X	POC Rep.	X	Marian B.	X
Guest(s) & Purpose:		Cary B. as ASC Rep, and Kathleen S. as POC Rep.					

Agenda:

Dinner	5:30 pm – 6:00 pm
Presentations & Prayer	6:00 pm – 6:45 pm
Commission Meetings	6:50 pm – 7:55 pm
PLC Meeting	8:00 pm – 8:45 pm

Call Meeting to Order – Steve

1. Opening Prayer – Fr. Skluzacek
2. Opening Comments – Steve
 - Focus and goals of the PLC
 - New Pastor Review Process being developed
3. Shortened Discussion with Focus on FallFest and the 50th Anniversary Celebration

Administrative Services Commission – Cary

Bid received for 15 security cameras to be added to parish center and church.
 Refinishing exterior doors- new project- bid received is high, looking at secondary bids.
 Proposal for an Energy Audit – Reviewed proposal and decided not to move forward.
 Solar energy bid- discussion followed on pros and cons
 Bathroom makeovers- six bathrooms in the Parish Center and four in the church. Looking to replace countertops, sinks, soap dispensers.

Evangelization and Stewardship Commission – Neil

E & S will accept adding the funeral hospitality ministry that falls under E & S. We plan to develop a means to monitor these ministries.
 2017-18 Carry over goal- an E & S member will explore how to develop a financial giving workshop.

Faith Formation Commission – Michelle

Presentation from Rita S re: new Grandparents Ministry at SJB. Kickoff Event on October 18-Judy Cozzens to speak at 6:30pm. Looking for a male speaker idea for spring session.
 SOS Summer of Service- Very low turnout but still completed some of the tasks with 3-5 families that showed up.
 VBS- 32 students up from years past
 Totus Tuus- went well but only 25 students attended. Totus Tuus can handle up to 90 kids.
 Extreme Faith Camp- 45 kids attended hoping to increase numbers.
 Mission Trip- 30 people to Billings MT, Experienced poverty and hard manual labor
 Steubenville OH- next year instead of mission trip youth will attend Steubenville Conference in Ohio. This conference will rotate with mission trip every other year.
 Devoted women’s ministry continues to meet over the summer. Averaged a little over 100 attendees each month. Next meeting, Wednesday, Sept. 26
 Sunday Funday- held three times over the summer.

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Parish Groups and Activities Commission – Ralph

Need one new member

Need new chair

24 groups fall under the commission, new addition of the SJB Connects group

Turkey dinner will resume this year.

Signed up for two dates for Hospitality

School Advisory Commission – Dea

Goal/Theme: All Are Welcome

Enrollment for preschool through grade 8 totals 295

Attending CSCOE- Mass of the Holy Spirit at US Bank

New Start Times for School met with a largely positive response by students.

New Website is online

Teachers have new laptops; Also new Chromebooks

Summer Parades were well attended

Marathon is October 6

FallFest upcoming

50th anniversary opportunities under consideration

Trunk or Treat is October 24

Parish Outreach Commission – Kathleen

Matt will continue to chair commission

Need 2 new members

Foreign Mission weekend October 24-25 with 5 groups to have tables

Worship Commission – Pat

7 members; need 2 new members

50th Anniversary:

- Belfry Banner installed
- Sanctuary lamp repurposed
- Tabernacle canopy repurposed over baptistery
- History Display in plaza with more to come
- Did you know? Feature in the bulletin
- Did you know? Feature in Worship Aid
- Prayer card complete
- FallFest Fun Run includes historical sites
- Anniversary Quilt raffle at FallFest

Training sessions for Eucharistic Ministers and Lectors before Advent or Easter

Discussion on Door Greeter ministry-

Want to make sure this ministry fits with current greeter/ usher ministry.

Consistent training and scheduling tools

Safety and Security

Parishioners went to security seminar

Gave presentation on seminar to parish leadership team

Topics include active shooter, medical emergency, children and vulnerable adults, financial

Waiting on Response

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Finance Commission – Marian

We will review Quarter 1 financials at October meeting. Discussed Year End Commentary on financials in the bulletin, Looked at recap of summer capital projects vs. budget- pretty much in line. Sculpture Garden looks great! Need one new member

Commission Items for Further Discussion

1. Raffle ticket envelope- use as evangelization tool to invite people to FallFest
- 2.
- 3.

Parish Administrator's Report – Mark

See attached. Project referenced in Item 2- Cemetery is Infant Section Monument

Two new employees- Jean Robson- Admin Assistant working with the database and Adam Meyer, evening maintenance generalist

Pastor's Report-

Read Fr. Skluzacek' s bulletin article for weekend of September 24-Repent, Reform, and Renew; Request to do penance on the first Fridays.

Additional Comments

Closing Meeting - Steve

1. Closing Comments
2. Closing Prayer – Fr. Paul
3. Adjourn
4. The next PLC Meeting is scheduled for Tuesday, October 16, 2018