

**Saint John the Baptist –
Pastoral Outreach Commission
Monthly Meeting Minutes**

Date:	Jan 20, 2016	Recorder:	Michelle Chock	Chair:	Stephanie C.
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Member/Attendee	Present	Member/Attendee	Present
Stephanie C.	Yes	Deacon Rod Palmer	Yes
Matt G.	Yes	Jacque S.	Yes
Leonard H.	Yes	Mike S.	Yes
Jeanne S.	Yes	Brandon Z.	No
Tom L.	Yes	Rosie H	Yes

Minutes

Opening Prayer

Families Moving Forward Update

Discussion: FMF no longer has a chair & is committed to hosting families in April & October. Rosie provided an overview of FMF and outlined the complexity of coordinating the ministry. She is resigning from the coordinator position and recommends 2 people for the role. The activity coordinator position is also open. Rosie will train in new coordinator(s), but not actively recruit for openings. The committee brainstormed ideas to get the word out about the openings.

Conclusion/Action: Michelle sent the commission's ideas to Rita in hope of filling the open positions soon.

Agenda Review & Comments

Discussion: We will skim over the next 2 items.

Conclusion/Action: None

PLC Feedback – Jeanne & Stephanie

Discussion: Review PLC minutes online or handout provided.

Conclusion/Action: Use PLC report to get feedback.

Business Administrators Report

Discussion: Review report, if received.

Conclusion/Action: None

Feed My Starving Children Update – Tom

Discussion: Bulletin announcements & tabling generated interest and sign-ups, including families. About 20 more people needed for the FMSC activity on Saturday, 2/6/2016

Conclusion/Action: Keep spreading the word. Commission members, consider signing up. After meeting update 1/26: There are just a few more spots available.

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Committee's Role & Ministry Criteria/Guidelines

Goal/Discussion: Work with Center for Mission to clarify what ministries we support & create Guidelines for new ministries i.e. parameters for ministries to fall under Pastoral Outreach, review process, trial period.

- Review Pat's document and update for committee use.
- Condense Mission in Parish Life Workshop bullet points.

Conclusion/Action: Review Pat's documents for next meeting.

Review Ministry Categorization Matrix

Discussion: Reviewed draft of matrix, members selected ministries to connect with ministry coordinators, validate the matrix info & work to fill in gaps.

Conclusion/Action:

- Commission members to talk with ministry coordinators.
- Michelle sent the matrix to Rita.

Other 2015-2016 Goals

Other 2015-2016 Goals/Discussion:

- Explore ways to increase parishioners' awareness of pastoral care & social mission ministries.
- Explore ways to educate parishioners on the Church's rich social teaching.

Conclusion/Action: None

Other Ministry Updates

Share other ministry updates, if any.

Conclusion/Action: None

Blue Sky – Open Discussion

Discussion: None

Conclusion/Action: None

Closing Prayer – Deacon Rod Palmer

2015-2016 meeting dates:

Sept 16, Oct 21, Nov 18, Dec 9, Jan 20, Feb 17, Mar 16, Apr 20, May 18 and Jun 8.