

Saint John the Baptist – Pastoral Outreach Commission Monthly Meeting Minutes

Date:	April 20, 2016	Recorder:	Michelle Chock	Chair:	Stephanie C.
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Member/Attendee	Present	Member/Attendee	Present
Stephanie C.	Yes	Deacon Rod Palmer	Yes
Matt G.	Yes	Jacque S.	Yes
Leonard H.	No	Mike S.	Yes
Jeanne S.	Yes	Brandon Z.	No
Tom L.	Yes	Donna C. (Guest)	Yes

Agenda Review & Opening Comments

Discussion:

- Judy Q. from Birthright at next month's meeting

Conclusion/Action: Donna C. from Prayer Line and Prayer Letters was added to the agenda

Prayer Line & Prayer Letter Ministry Brief

Discussion: Donna C. provided an overview of, and answered questions about, the ministries. Prayer Line has about 12 volunteers – all in their 90's, 80's and 70's. They use a phone chain for prayers that are requested daily. Donna sends out the Prayer letter on a quarterly basis – 3 months at a time. Sign up for the letter by calling the parish. Thank you, Donna!

Conclusion/Action: None

PLC Feedback - Matt

Discussion: PLC survey, tables and chairs, budget deficit

Conclusion/Action:

- Watch for the coming PLC survey via email. Please fill it out.**
- PLC rep, Chair and Staff Liaison are invited to the June 8th meeting.**

Recruitment & Info Sheet

Discussion: Recruitment for new commission members underway. Candidates interviewed at May 18th meeting, commissions to make recommendations. New members attend June 8 meeting.
ACTION ITEM: Please review your appropriate information sheet about your Commission and update it - by Friday, April 22.

Conclusion/Action: Stephanie updated the sheet and sent to PLC.

Hospitality & Ministry Info Sheet/Sign Up

Discussion:

- Co-host hospitality weekend with Maternity Closet May 21/22 ~~or 28/29.~~

Conclusion/Action:

- Jacque will contact Patty A to sign up for 5/21-5/22. If already booked, we will do another weekend later.**
- We will finalize mass sign ups at the May meeting.**

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Review 2015-2016 Goals

2015-2016 Goals/Discussion:

Need bullet item list for June 8th meeting

- Work with Center for Mission to clarify what ministries we support & create guidelines for new ministries i.e. parameters for ministries to fall under Pastoral Outreach, review process, trial period.
 - Created a matrix of ministry categorizations
 - Review Pat's document and update for committee use.
 - Condense Mission in Parish Life Workshop bullet points.
- Explore ways to increase parishioners' awareness of pastoral care & social mission ministries.
 - Co-hosting Hospitality
 - Create a volunteer interest/signup sheet to use during hospitality & available in a kiosk.
 - Bulletin blurbs to highlight ministries.
 - A PowerPoint with a photo and short description of each ministry.
- Explore ways to educate parishioners on the Church's rich social teaching.
 - Sowers of Justice

Conclusion/Action: Stephanie will update the Volunteer interest/signup sheet to make it easier to read.

Committee's Role & Ministry Criteria/Guidelines

Goal/Discussion:

- Review Pat's document with Leonard's updates. Other updates or missing items?

Conclusion/Action: Discuss at the next meeting or keep it as is.

Ministry Updates

Discussion: None

Conclusion/Action: None

Blue Sky – Open Discussion

Discussion: None

Conclusion/Action: None

Closing Prayer – Deacon Rod

2015-2016 meeting dates:

Sept 16, Oct 21, Nov 18, Dec 9, Jan 20, Feb 17, Mar 16, Apr 20, May 18 and Jun 8.