

# Saint John the Baptist – Pastoral Outreach Commission Monthly Meeting Minutes

<b>Date:</b>	June 8, 2016	<b>Recorder:</b>	Michelle Chock	<b>Chair:</b>	Stephanie C.
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Member/Attendee	Present	Member/Attendee	Present
Stephanie C.	Yes	Deacon Rod Palmer	Yes
Matt G.	Yes	Jacque S.	No
Leonard H.	Yes	Mike S.	Yes
Jeanne S.	Yes	Brandon Z.	Yes
Tom L.	Yes		

## Minutes

### Opening Prayer

### Agenda Review & Opening Comments

Discussion: Ad-hoc items:

- Hospitality hosting has yet to generate interest in new committee members and ministry volunteers.
- Discussed member roles for next year.
  - Chair: Mike
  - Co-chair: Tom
  - PLC Rep: Brandon
  - PLC Rep back-up: Jeanne

**Conclusion/Action: Stephanie will pass along info to Mike & Tom.**

### PLC Feedback - Leonard

Discussion: Would a night other than Wednesday work better for meetings?

**Conclusion/Action: Generally Tuesday meetings work for 5 returning members and not for 2 members (one of which is Deacon Rod, SVDP is 3<sup>rd</sup> Tuesday).**

### Membership Update

Discussion: This year, we are down by 1 member.

Members renewing terms? Stephanie (undecided), Matt (yes!), Jacque (no).

Next year, we will be short 2-3 members. Personal invitations are the most fruitful. We will reach out to ministry leaders via email (through Teri Shea) and committee members via phone to see if they or their members are interested in serving on the committee. Each committee member volunteered to call 2-4 ministry leaders.

**Conclusion/Action:**

- **Stephanie will work with Mike to draft an email to be sent to ministry leaders.**
- **Stephanie will distribute who volunteered to contact which ministry leader(s).**

### Committee's Role & Ministry Criteria/Guidelines

Goal/Discussion: Review POC Ministry document aka Pat's document with Leonard's updates and decided it will be used as is and update as we go along.

**Conclusion/Action: Update as we go along**

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## Review 2015-2016 Goals

2015-2016 Goals/Discussion:

List for June 8<sup>th</sup> meeting

- Work with Center for Mission to clarify what ministries we support & create guidelines for new ministries i.e. parameters for ministries to fall under Pastoral Outreach, review process, trial period.
  - Created a matrix of ministry categorizations
  - Reviewed Pat's document and updated for committee use.
  - Condense Mission in Parish Life Workshop bullet points. (tabled)
- Explore ways to increase parishioners' awareness of pastoral care & social mission ministries.
  - Co-hosted Hospitality with Maternity Closet.
  - Created a volunteer interest/signup sheet to use during hospitality & available in a kiosk.
  - Bulletin blurbs to highlight ministries. (idea for 2016-17)
  - A PowerPoint with a photo and short description of each ministry. (idea for 2016-17).
  - Update ministry blurbs in directory & website (idea for 2016-17)
- Explore ways to educate parishioners on the Church's rich social teaching.
  - Found Catholic Charities' Sowers of Justice may not be viable.
- Ministry Briefs/Presentations:
  - New Ministry (1<sup>st</sup> event Feb 2016): Feed My Starving Children (Tom L.)
  - Ongoing Ministries: Tithing Committee (Kevin G.), Families Moving Forward (Rosie H.), Prayer Line & Prayer Letter (Donna C.), and Birthright (Judy Q.).

**Conclusion/Action: Stephanie passed along to PLC chair and presented highlights at PLC meeting.**

## Ministry Updates

Discussion: Tom will schedule a Feed My Starving Children for September/October

**Conclusion/Action: None**

## Blue Sky – Open Discussion

Discussion: None

**Conclusion/Action: None**

**Closing Prayer – Deacon Rod**

**2015-2016 meeting dates:**

Sept 16, Oct 21, Nov 18, Dec 9, Jan 20, Feb 17, Mar 16, Apr 20, May 18 and Jun 8.

*Next meeting: August 24th*