

Saint John the Baptist – Pastoral Outreach Commission Monthly Meeting Minutes

Date:	May 18, 2016	Recorder:	Stephanie	Chair:	Stephanie C.
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Member/Attendee	Present	Member/Attendee	Present
Stephanie C.	Yes	Deacon Rod Palmer	Yes
Matt G.	No	Jacque S.	Yes
Leonard H.	Yes	Mike S.	Yes
Jeanne S.	Yes	Brandon Z.	No
Tom L.	Yes	Judy Quayle (Guest)	Yes

Minutes

Opening Prayer – Prayer in Birthright Office led by Judy Quayle

Agenda Review & Opening Comments

Discussion: Reminder: Recruitment for new commission members underway. Any new candidates interviewed at tonight's meeting, commissions to make recommendations. New members attend June 8 meeting.
Conclusion/Action: None

Ministry Brief: Birthright, Judy Quayle

Discussion: Judy provided an overview of Birthright, which provides emergency pregnancy services based on the right of every woman to give birth and the right of every child to be born. The Coon Rapids location is part of an international organization. About 60 people are served yearly. Volunteers are always needed.
Conclusion/Action: Thanks, Judy!

PLC Feedback – Matt (absent)

Discussion: Discussed PLC minutes.
Conclusion/Action: None

Committee's Role & Ministry Criteria/Guidelines

Goal/Discussion: <ul style="list-style-type: none"> • Review Pat's document with Leonard's updates. Use as is, or other updates or missing items?
Conclusion/Action: We will use as is and make updates as needed. Stephanie will send to commission members with draft minutes.

Hospitality & Ministry Info Sheet/Sign Up

Discussion: <ul style="list-style-type: none"> • Finalize details for co-host hospitality this weekend (May 21/22) with Maternity Closet <ul style="list-style-type: none"> ○ Mass sign-ups – Commission members & Maternity Closet volunteers have the masses covered! ○ Copies of Ministry blurbs, Recruitment Info Sheet, Volunteer Sign Up Sheet – Michelle ○ Finalize Ministry Info/Sign-up sheet. Stephanie to revise based on feedback. ○ Pulpit announcement – Stephanie to contact Jay.
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Conclusion/Action: See discussion notes above.

Review 2015-2016 Goals

2015-2016 Goals/Discussion:

Need bullet item list for June 8th meeting (working list below)

- Work with Center for Mission to clarify what ministries we support & create guidelines for new ministries i.e. parameters for ministries to fall under Pastoral Outreach, review process, trial period.
 - Created a matrix of ministry categorizations.
 - Reviewed Pat's document and updated for committee use.
 - Condense Mission in Parish Life Workshop bullet points. (tabled)
- Explore ways to increase parishioners' awareness of pastoral care & social mission ministries.
 - Co-hosted Hospitality with Ministry Closet.
 - Create a volunteer interest/signup sheet to use during hospitality & available in a kiosk.
 - Bulletin blurbs to highlight ministries. (idea, tabled).
 - A PowerPoint with a photo and short description of each ministry. (tabled)
 - Update website & directory ministry blurbs (new, for next year).
- Explore ways to educate parishioners on the Church's rich social teaching.
 - Sowers of Justice – email comes 1-2 weeks before events, which isn't enough time to get it in the bulletin/gather a group. Stephanie will send more info.

Conclusion/Action: Stephanie to include new ministries & list of ministry briefs throughout the year.
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Ministry Updates

Discussion: FMF has 4 coordinators! Great work by Rita! Rosie will work with them again for the October host weekend.

Conclusion/Action: None

Blue Sky – Open Discussion

Discussion: None

Conclusion/Action: None

Closing Prayer – Deacon Rod

2015-2016 meeting dates:

Sept 16, Oct 21, Nov 18, Dec 9, Jan 20, Feb 17, Mar 16, Apr 20, May 18 and Jun 8.