

**Saint John the Baptist –  
Pastoral Outreach Commission  
Monthly Meeting Agenda / Minutes**

<b>Date:</b>	Nov 18, 2015	<b>Recorder:</b>	Michelle Chock	<b>Chair:</b>	Stephanie C.
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<b>Member/Attendee</b>	<b>Present</b>	<b>Member/Attendee</b>	<b>Present</b>
Stephanie C.	Yes	Deacon Rod Palmer	Yes
Matt G.	Yes	Jacque S.	Yes
Leonard H.	Yes	Mike S.	Yes
Jeanne S.	Yes	Brandon Z.	No
Tom L.	No		

**Agenda**

- I. Mass/Liturgy            5:30 pm**
- II. Light Meal            6:00 pm – 6:30 pm**
- III. Meeting                6:35 pm – 7:30 pm**

**Opening Prayer**

Come, Holy Spirit, fill the hearts of your faithful and kindle in us the fire of your love. Send forth your Spirit and we shall be created, and you shall renew the face of the earth. Let us pray: O God, who by the light of the Holy Spirit instructs the hearts of the faithful, grant that by the same Holy Spirit we may be truly wise and forever rejoice in His consolations. Through Christ our Lord. Amen

**Review October Meeting Minutes**

Discussion: None
<b>Conclusion/Action: None</b>

**PLC Feedback**

Discussion: Review PLC minutes online. Discussed and clarified some items.
<b>Conclusion/Action: None</b>

**Added new standing item: Business Administrators Report**

Discussion: Mark asked committee to add this as an ongoing agenda item.
Mark would like to visit each commission to learn more about them & to speak to any issues.
<b>Conclusion/Action: Commission will invite Mark to an upcoming meeting.</b>

[Committee discussed following agenda items concurrently.]

**Discussion of our Committee's Role/Authority**

Discussion: Reviewed Pat's draft document & found similarities to the POC Ministry Guidelines document Stephanie drafted.
<b>Conclusion/Action: Committee will review Stephanie &amp; Pat's draft documents deeper and create a combined document.</b>

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## Goals and Priorities for 2015-2016

<p>Items</p> <ul style="list-style-type: none"> <li>• Continue to explore ways to increase parishioners’ awareness of pastoral care &amp; social mission ministries.</li> <li>• Explore ways to educate parishioners on the Church’s rich social teaching</li> <li>• Work with Center for Mission to clarify what ministries we support &amp; create Guidelines for new ministries i.e. parameters for ministries to fall under Pastoral Outreach, review process, trial period. → <i>Review Mission in Parish Life Workshop Outcomes &amp; POC Ministry Criteria/Guidelines working document</i></li> </ul>
<p>Discussion</p> <ul style="list-style-type: none"> <li>• Leonard &amp; Stephanie provided background on, and format of, the <i>Parish Life Workshop</i> from 11/2014.</li> <li>• In the POC Ministry document (2<sup>nd</sup> page is reference), Stephanie combined relevant items from the Parish Life Workshops, Conversation with Mike Haasl, and committee meeting notes.</li> <li>• Discussed inviting ministries to upcoming meetings. Some members are confused as to why the Tithing ministry is under our commission.</li> </ul>
<p><b>Conclusion/Actions:</b></p> <ul style="list-style-type: none"> <li>• <b>Committee will review POC Ministry document and other supporting documents looking for gaps and overlap – and with an eye to merge with Pat’s document.</b></li> <li>• <b>Stephanie will create a matrix to categorize &amp; review our commission’s ministries. Committee will review and upcoming meeting(s) and may validate/fill in data from ministry leaders.</b></li> <li>• <b>Leonard will invite the Tithing Committee to the next meeting.</b></li> </ul>

## Updates from new ministries

<p>Discussion</p> <ul style="list-style-type: none"> <li>• Partners In Mission – no updates.</li> <li>• Feed My Starving Children – new date: Saturday, 2/6/16, 2pm-4pm.</li> <li>• <del>Laudato Si</del> – determined this is not an SJB ministry.</li> <li>• Catholic Advocacy Network – Wait for tally of postcard responses.</li> </ul>
<p><b>Conclusion/Action: If interested, register for FMSC and let Tom know if it’s easy or not</b></p>

## Blue Sky – Open Blue Sky – Open Discussion

<p>Discussion: Families Moving Forward looking for volunteers the week of Christmas.</p>
<p><b>Conclusion/Action: Consider volunteering &amp; hosting a family.</b></p>

**Closing Prayer** – Deacon Rod Palmer

**2015-2016 meeting dates:**

Sept 16, Oct 21, Nov 18, Dec 9, Jan 20, Feb 17, Mar 16, Apr 20, May 18 and Jun 8.