

**Saint John the Baptist –  
Pastoral Outreach Commission  
Monthly Meeting Agenda / Minutes**

<b>Date:</b>	October 17, 2017	<b>Recorder:</b>	Leonard H.	<b>Chair:</b>	Matt G
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Member/Attendee	Present	Member/Attendee	Present
Matt G	Y	Peter W	Y
Leonard H	Y	Deacon Rod Palmer	Y
Jeanne S * (PLC Rep)	Y	Steve B (PLC guest)	Y
Margaret N	Y		

**Agenda**

- I. **Dinner**                      **5:30 pm**
- II. **Presentations**            **6:05 – 7:00**
- III. **Prayer**                      **7:05 pm – 7:30 pm**
- IV. **Meeting**                    **7:30 pm – 8:30 pm**

**Opening Prayer:** Come Holy Spirit

**Review of Ministry Matrix**

**Discussion:** Review and update spreadsheet listing and describing outreach ministries and groups in follow up to our discussion of sick and elder care ministries. Questions for discussion: (1) Is the spreadsheet up to date? (2) Are there any ministries listed that reach out to hospitalized parishioners? (3) Is there anything we can do to encourage ministries to assist with unmet needs of hospitalized parishioners or those in nursing/assisted living care? (4) Are there any redundant ministries?

**Conclusion/Action:**

- 1) The ministry matrix is current except for the following change:  
Partners in Mission – Split into separate ministries
  - Building Bridges Liberia – contact Naomi Hard
  - Friends of the Poor – contact Sister Rose
  - Partners 4 Hope – contact Molly D
  - The Family Missions Company – contact Steve F
- 2) Yes, Hospital Eucharistic Ministers – 20+ active member
- 3) Ministries are active, need to make parishioners aware of their presence
- 4) No, there are not any redundant ministries

**Actions:** A contact person for each ministry will be added to the matrix, Deacon Rod to take the lead.

**World Mission / Vocations Sunday**

World Mission Sunday is October 29 this year. Follow up discussion concerning availability of plaza that weekend and participation Partners in Hope (Tanzania), Partners in Mission (Naomi H. ), Friends of the Poor (Sister Rose), and Catholic Haiti Mission (Adam Fierro).

**Conclusion/Action:**

3 ministries confirmed they will have tables: 1. Building Bridges Liberia – Naomi H; 2. Friends of the Poor – Sister Rose; 3. The Family Missions Company – Steve F  
Partners 4 Hope (Tanzania) was just contacted and has not replied; a table will be made available if they confirm back in time.

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**Mission Statement Review**

**Discussion:** Is the Mission Statement of our group consistent with St. John's new mission statement?

**Conclusion/Action:**

POC Mission Statement

**Our mission is to engage the Parish Community in the mission of the Church and continue the work of Christ in caring for those in need of physical, emotional, or spiritual care.**

After reviewing our mission statement, we agreed it was still consistent with St. John's new mission:

**Bearing witness to Jesus Christ who is the Way, the Truth, and the Life: GO. MAKE. TEACH**

**St. Vincent de Paul**

**Discussion:** The annual sock and underwear drive begins in November

**Conclusion/Action:**

The sock / underwear drive is an annual event and does not need to be approved each year.

Ministry non-annual events, such as the food drive that occurred in September, should be discussed by the respective commission before scheduling to make sure there is not a conflict with other events.

**Blue sky – Open discussion**

**Discussion:**

Welcome back Deacon Rod, it is a blessing to have you back on the commission!

**Conclusion/Action:**

**Next Meeting: Nov. 21**

**Closing Prayer:** Deacon Rod lead us in a closing prayer.