

**Saint John the Baptist –
Pastoral Care and Social Mission Commission
Monthly Meeting Agenda / Minutes**

Date:	September 24, 2014	Recorder:	Michelle Chock	Chair:	Leonard H.
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Member/Attendee	Present	Member/Attendee	Present
Stephanie Clausen	X	Deacon Rod Palmer	X
Matt G.	X	Jacque S.	X
Leonard H.	X	Mike S.	X
Bill J.	X	Brandon Z.	X
		Pat R.	X

Agenda

- I. **Mass/Liturgy** **5:30 pm**
- II. **Light Meal** **6:00 pm – 6:25pm**
- III. **Meeting** **6:30 pm – 7:30 pm**

Opening Prayer

Come, Holy Spirit, fill the hearts of your faithful and kindle in us the fire of your love. Send forth your Spirit and we shall be created, and you shall renew the face of the earth. Let us pray: O God, who by the light of the Holy Spirit instructs the hearts of the faithful, grant that by the same Holy Spirit we may be truly wise and forever rejoice in His consolations. Through Christ our Lord. Amen

Review June Meeting Minutes

Discussion: Approved.
Conclusion/Action: None

PLC Feedback – Mike *(Placeholder only, defer to October meeting)*

Discussion: Reviewed Business Admin. Report
Conclusion/Action: None

Fall Leadership Breakfast

Discussion: All are invited to The <i>Fall Leadership Breakfast</i> which will be Saturday, October 11. The morning will start with 8:30 mass, followed by breakfast and a speaker. Any commission members who have not completed the US Bishops' Pastoral Letter on Stewardship "Stewardship A Disciple's Response" will need to stay after to go through that book.
Conclusion/Action: None

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Commission Member Replacement

Discussion: *Naomi Hard officially works at SJB, she can no longer serve on a Commission. We need to recruit two people to bring our commission up to 9 members.*

Conclusion/Action: Mike will ask the PLC – the process, maybe a special invite to previous applicants. Question for PLC – Who has the list of previous applicants?

Review Fr. Skluzacek’s Commission Goals

Discussion: *Review attached 2014-2015 commission goals.*

Conclusion/Action: No actions

Review Feed My Starving Children 2015 Event

Discussion: *Bob Warner of St. Charles called about a Social Mission event. An Ecumenical cooperative of St. Anthony churches does an event with Feed my Starving Children. Sounded like a mobile station to prepare meals to send abroad. It is a 2 day event scheduled for June 2015. There are multiple Lutheran churches and other denominations but St. Charles was the only Catholic church to participate, Catholics could be better represented and wondered if St. John’s would be interested in joining the project.*

Conclusion/Action: The commission thought this was a good fit, but more information is required. When is the next Planning meeting? Stephanie will contact Bob Warner and get more information.

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Commission Constitution and By-laws

Discussion: *Each Commission needs its own constitution and bylaws; one of the provisions of the PLC bylaws (Article 4, Section 1.). We can use the PLC draft as a starting point for discussion. There are some items from the attached proposed PLC Constitution and Bylaws that merit special attention:*

- *Constitution and Bylaws, Article V – Meetings , Section 2 – This provision emphasizes that all meetings are open and visitors are welcome. Closed sessions must be authorized by the Pastor.*
- *Constitution and Bylaws, Article V – Meetings , Section 4 – Minutes are to be published to the Parish. They should not be withheld unless the Pastor agrees with a recommendation to that effect.*
- *Constitution and Bylaws, Article VI – Commissions and Committees, Sections 1 and 2 – Commissions act almost entirely as a resource for its Staff Representative. The staff representative receives his/her authority from the Pastor.*
- *Bylaws, Article I, Section 2 – At Large members of the PLC are chosen by the Pastor.*
- *Bylaws, Article III, Section 2 – At Large PLC members, and Trustees will attend Commission meetings of their choosing on a month by month basis.*
- *Bylaws, Article IV, Section 2 – PLC reps to the PLC are chosen annually. However we are treating this year (2014-2015) as an extension of the first year, and are anticipating that last year’s PLC rep will continue in that capacity this year.*
- *Bylaws, Article IV, Section 4 – Parish employees may not serve on Commissions.*
- *Bylaws, Article IV, Section 5 – Discusses the Minutes Approval process.*
- *Bylaws, Article V, Section 1 – Commission meetings are open and may not be closed to the public (as stated in Constitution). This section discusses “rules” for visitor participation.*

Conclusion/Action: Review other bylaws and constitutions. Leonard and Brandon will draft a copy.

Blue Sky – Open Blue Sky – Open Discussion

Discussion: St. Vincent de Paul – 10/4/14 - clothing and coat drive in the west parking lot. 9-12.

10/18/14 - Respect life bus to planned parent hood

Thank you to Pat R. from the PLC for visiting and giving us guidance.

Conclusion/Action: Bill will have people from SDVP & Sharing & Caring Hands come to our October meeting for an update. There was discussion on creating a guideline document with questions/bullet points, so ministry representatives know what information we are looking for, Matt will draft a copy for review.

Closing Prayer – Deacon Rod Palmer

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2014-2015 meeting dates:

Sep 24, Oct 15, Nov 19, Dec 17, Jan 21, Feb 25, Mar 25, Apr 15, May 20 and Jun 10.