

Saint John the Baptist – Stewardship & Evangelization Commission

February 17, 2016 Meeting Minutes

Date:	February 17, 2016	Time:	6:30 pm (Mass at 5:30, Dinner at 6:00)
Chair/ Vice Chair	Larry V. Linda H.	Location:	St John's
Recorder:	Marie C.	PLC Rep:	Gloria B.

Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present
Brandon D.	X	Dan K.		Deacon Gary	X		
Engracia H.	X	Neil S.	X	Linda H.	X		
Marie C.	X	Gloria B.	X	Larry V.	X		
Staff Representative:	Deacon Gary Schneider						
Guest(s) & Purpose:	Father Skluzacek						

Opening Prayer by Deacon Gary

Note - Linda H will lead the meetings for the rest of the year and Larry V will co-lead

Administrative Activities

- Approved Minutes of January 20, 2016 and December 2015 – **ACTION – Marie will submit minutes to Parish.**
- PLC Report was reviewed by all prior to meeting, no comments or questions.
- Brandon D is the backup recorder. Engracia H will shadow Gloria B at the PLC and will decide if the backup role is right for Engracia H. We have three members rotating off the Commission in June and one position left vacant when Sandy moved, for a total of four positions to be filled in July. **ACTION – Linda will prepare speaking points for recruiting.**
- New Ministry/Committee Evaluation Form – Linda H mentioned the PLC would like commissions to use this form as a guide for collecting and reviewing information when a new ministry /committee is proposed for the parish. The information collected, and any recommendation by our commission, will be used by the PLC to determine fit of the proposed group with the parish mission/needs/etc.

Stewardship Activities: Prayer, Service, Annual/Capital Giving, Legacy

- Mass Announcement - requesting prayers for Alpha Prayer List occurred this past month and many heard the announcement – or included within prayer intentions. Neil S. provided an update on Alpha.
- Summary List of Prayer Ideas - Marie provided a list to the group and now the challenge is how to implement and recommend to the parish. **ACTION – All will reflect and pray on which prayer ideas are to be recommended to the PLC.** Perhaps have a website page or kiosk note or on the harvest table or place outside the adoration chapel for people looking for ways to enrich their prayer life. Deacon Gary mentioned prayer is dynamic and perhaps seasoned prayer parishioners (those very committed to their prayer life) introduce different types of prayer at set time periods. Neil S suggested coordinating prayer with the year of Mercy would be excellent idea. **ACTION: A subcommittee was formed with Neil S and Brandon D to bring Deacon Gary's idea to something more concrete and bring it back to the group within two weeks.** Father Skluzacek mentioned there is an Experience Mercy initiative starting in the parish that perhaps these ideas could also include a link to the Experience Mercy initiative.
- Business Administrator's Report – will be reviewed by each member.
- Stewardship Coffee - Larry V, Neil S. and Brandon D reported. Larry V reported that there was discussion on the many ways different parishes welcome their parishioners. Example - parish's calling their parishioners they have not seen for a while. **ACTION: All will think about ways to reach out, touch, and welcome all parishioners and this will be a new business item for a future meeting agenda.**

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- One Spirit Many Gifts 2012 vs. 2015 update - Linda H mentioned that if we want to see this information (e.g. the data comparing 2012 and 2015) , we have to be specific on what exactly we want to see and request via PLC.

Evangelization Activities

- New Parishioner Welcome, other parish experiences – Gloria B and Linda H gave examples of parishes they visited including prayer and service picture display examples. Linda H mentioned a nice display promoting all the “WAYS TO SERVE” at a separate parish. Brendon D says that Tom S of Welcoming has some ideas to improve ways to reach out to new parishioners (or all parishioners) and inform them of ways to serve **ACTION: Linda will talk to Tom within two weeks to finalize request for help and presence at two Masses.** There was additional discussion on re-stylizing our recommendation about pre-Mass “Introductions” and how they really are welcoming and not disruptive at other parishes. **ACTION: Linda H will work on getting a re-vamped recommendation of adding “Introductions” as a way to be welcoming at St. John’s.**
- WINE Conference - Linda H. reported that it was again a very successful event, sold out, and well done. 23 women from St. John’s were registered as attendees. Deacon Gary was wondering if there may be evangelizing ways to partner with the WINE group..

New Business

- Linda H presented a DRAFT communication form that could be used to enhance communication between PLC and S&E Commission on important topics. One example used was the Parish Mission. S&E is tasked with making sure periodic Parish Missions are being considered. The DRAFT communication form is a tool for documenting and communicating the summary information and recommendations between S&E and the PLC.. **ACTION: Gloria B will bring this DRAFT communication form, using the Parish Mission task, to PLC as a topic for discussion..**
- Hospitality openings in March – S&E Commission is too small to host a weekend. There are also two members who are already scheduled to host via other ministries. Perhaps S&E could share hosting with staff or with another ministry. **ACTION: Linda H will let the parish know that we will not host Hospitality in March 2016.**

FUTURE AGENDA ITEMS (DID NOT GET DISCUSSED):

- USCCB Goals - ***ACTION: All look at the pdf document on the goals, “action-item-01-priorities-plans-2017-20-strategic-plan-priorities.pdf” that was in the email. See if any should be discussed at future meetings and forward your recommendation to the chair.***
- Recruiting New Commission Members - ***ACTION: pray for new members. Linda H. will create and circulate a brief talking point “job description” to use for recruiting new S&E members.***
- Ignite Mass
- Parish Mission

Closing Prayer – Larry V

Ministries: Welcome, Legacy, ALPHA. Shepherd’s Little Flocks

Committees: Nominating, By-Laws, Parish Mission, Hospitality after Mass, Ministry Fair

Future Meeting Dates: Meetings: 3/16, 4/20, 5/18, and 6/8