

# Saint John the Baptist – Stewardship & Evangelization Commission

## June 8, 2016 Meeting Agenda

|                                  |                      |                  |  |
|----------------------------------|----------------------|------------------|--|
| <b>Date:</b>                     | June 8, 2016         | <b>Time:</b>     | 6:30 pm (Mass at 5:30, Dinner at 6:00) |
| <b>Chair/<br/>Vice<br/>Chair</b> | Larry V.<br>Linda H. | <b>Location:</b> | St John's                              |
| <b>Recorder:</b>                 | Brandon D.           | <b>PLC Rep:</b>  | Gloria B.                              |

| Member/Attendee                | Present               | Member/Attendee | Present | Member/Attendee | Present | Member/Attendee | Present |
|--------------------------------|-----------------------|-----------------|---------|-----------------|---------|-----------------|---------|
| Brandon D.                     | x                     | Dan K.          | x       | Deacon Gary     | x       | Jane Heinks     | x       |
| Engracia H.                    | x                     | Neil S.         | x       | Linda H.        | x       |                 |         |
| Marie C.                       |                       | Gloria B.       | x       | Larry V.        | x       |                 |         |
| <b>Staff Representative:</b>   | Deacon Gary Schneider |                 |         |                 |         |                 |         |
| <b>Guest(s) &amp; Purpose:</b> |                       |                 |         |                 |         |                 |         |

### Opening

- o Opening prayer led by Deacon Schneider.

### Administrative Activities

- o Jane Heinks, possible new committee member, was introduced to existing S&E Commission members.
- o A final draft of minutes from May's commission meeting was circulated for approval.
  - o Minutes of May 18 were approved unanimously by signature and vote.
- o PLC Report was sent prior to meeting - no discussion.
- o An update was provided regarding a planning meeting that took place between Linda H., Larry V., and Father S.
  - o An email from Father Skluzacek containing questions for S&E was distributed. Copy attached.
  - o A brief discussion took place addressing the possibilities of separating the two components of S&E and getting the input of Jessica Balzarini, Director of Discipleship & Mission.
- o A subcommittee was formed to review Father's questions and forward thoughts and recommendations to Father and his leadership team. Members include: Deacon Schneider, Linda H., Jane H., Engracia H., Larry V. and Neil S.
  - o Possible dates for a meeting are forthcoming via email from Linda H.
- o A discussion was held about naming Stewardship and Evangelization Commission officers for the 2016-2017 year. Remarks about intentional recruiting and defining vision for next year before naming officers have been noted.
  - Chair - Linda H. identified herself as a possibility and as motivated.
  - Vice Chair - Neil S. was named as a possibility and encouraged.
  - Recorder - Brandon D. was named as probable.

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- A sidebar conversation took place in response to Father Skluzacek's call to consider a change in meeting days for 2016-2017 commission meetings from Wednesdays to Tuesdays.
  - Commission members voted unanimously that Tuesday meetings for next year will be a viable change.
- The topic of recruiting new members was tabled until after the above-mentioned, to-be-scheduled subcommittee meeting. Recruiting was named as a work in progress, but S&E will recruit intentionally following the planning meeting.

### Stewardship Activities

- Neil S. presented an update about this year's proposed Prayer Initiative. All parties involved seem to be in favor, however progress on this proposal has been slow. There are three sections to this proposal (Father's emails, Library visibility, and the Prayer Letter) all of which need further study around execution of the plan. These items are to be addressed during the 2016-2017 Commission year. S&E recognized that the movement, approval, and communication of the Prayer Initiative over the last several months are accomplishments in themselves.
- There was a brief discussion about the soft renewal of One Spirit Many Gifts planned for this fall (November 2016). S&E is tasked with running this renewal; however our direct involvement in the planning and execution has been limited in years past.
- Larry V. gave an update about the Legacy event on June 7. Members recognized many questions around Legacy planning in general. For example, while the planning and implementation of a Legacy Wall and Landscape Memorial Stones are currently underway, several questions were raised by commission members:
  - How does one get on the wall? How will it be maintained? How anonymous giving is communicated? How was a wall decided and why? Legacy planning, historically, has not collaborated with S&E. Members expressed particular concerns regarding archives and the careful handling of current artifacts in memoriam on church property such as the Landscape Memorial Stones
  - Larry V. suggested sending a message to halt motion on the Legacy Wall until further planning takes place and research can be questioned. Moving forward, actions and procedure can and should include research gathered from experience of Legacy planning at other parishes.

### Evangelization Activities

- Linda H. presented very briefly about New Parishioner Welcome and Hospitality.

### New Business

- Neil S. presented members with a handout, "REACHING OUT TO THOSE ABSENT FROM MASS AT ST. JOHN THE BAPTIST," and led a discussion about meeting the objective of *contacting those church members who are not attending Mass and inviting them back*.
  - First, it will need to be determined how to reach those absent. This step can possibly be assisted with reports from the parish business office regarding parishioner participation.

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- Second, it needs to be determined how to reach those absent, who will do the reaching out, and the message to be communicated.
  - i. Training of personnel will need to take place, as to take care not to insult -- send a message of care and of wanting to meet parishioner needs.
  - ii. We ought to generate a script and creative ways to gauge parishioner participation.
  - iii. A core message is that “It’s our number one job to pray for you!”
- Actions have been tabled until the 2016-2017 year.
- Members recognized our resources for piggybacking, such as: Jessica B. and other commission/committees, a calendar of parish social events, and work being accomplished in Alpha meetings.

### **Closing**

- Members thanked Dan K., Marie C., and Larry V. for their work on the commission, as their terms have come to an end.
- Deacon Schneider closed in prayer.

**Future Meeting Dates:** Kick-off Event 8/24. Meetings: 9/21, 10/8 Breakfast, 10/19, 11/16, 12/14