

# Saint John the Baptist – Stewardship & Evangelization Commission

## October 18, 2016 Meeting Agenda/Minutes

<b>Date:</b>	October 18, 2016	<b>Time:</b>	6:30 pm (Dinner 5:30; Prayer 6:00)
<b>Chair/ Vice Chair</b>	Linda H. (acting chair) Neil S. (acting vice-chair)	<b>Location:</b>	St John's
<b>Recorder:</b>	Brandon D.	<b>PLC Rep:</b>	Gloria B.

Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present
Brandon D.		Jane H.	x			Deacon Gary	x
Neil S.	x	Linda H.	x				
Gloria B.							
<b>Staff Representative:</b>	Deacon Gary Schneider						
<b>Guest(s) &amp; Purpose:</b>	Jim S. discerning group membership; Larry V., PLC at-large						

### Opening Prayer and Introductions

- Because Rosary was recited just prior to the meeting, no opening prayer was said
- Jim S. introduced – he is discerning possible role as a commission or sub-committee member

### Recap of Restructured Evangelization & Stewardship Commission

- Brief recap was made by Linda of the history, presentation to, and approval by, PLC to form two sub-committees: Evangelization, Stewardship. Plc also approved the renaming of the commission to Evangelization & Stewardship Commission.
- Both sub-committees need to be structured as to frequency of meetings and members recruited.

### Administrative Activities

- The suggestion was made that as part of reviewing the monthly meeting minutes, prior to submission to the PLC, we also *approve* the final meeting minutes via e-mail.
- Tabled until November meeting when more commission members are present:
  - Approve Minutes of June 20, 2016
  - Selection of a PLC back-up
  - Election of New Officers

### Evangelization Committee/Activities

- Neil presented potential plans for two projects that were carried over from Spring 2016. 1. Reaching out to those absent from mass at St. John the Baptist, 2. Increasing Parish Prayer
- Since one of the potential plans includes calling new parishioners, Linda suggested that Neil reach out to Dave T. from the men's group regarding possible coordination of calls to new parishioners as part of the OSMG renewal.

### Stewardship Committee/Activities - Prayer, Service, Annual/Capital Giving, Legacy

- Linda commented on possible functions that would fall under the Stewardship sub-committee.
  - Creation of a calendar template to clarify OSMG planning for annual and capital renewals. The objective would be to know and clarify dates and planning to allow for the Stewardship sub-committee to be more effective in fulfilling their role of supporting staff.
  - Frequency, timeliness, and content of stewardship type communications to parishioners i.e. school enrollment, ministry participation, financial tracking of OSMG, parish and school endowments.

### Staff Report

- Request was made of Deacon Gary to see if there was a way to keep our commission abreast of any information pertinent to the E&S commission that is raised within staff meetings. Deacon Gary's challenge is that he is a full-time employee outside of SJB and cannot attend SJB staff meetings.

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### **New Business**

- **Trunk or Treat:** Linda announced that if anyone would like to coordinate and plan for E&S participation in this event to let her know soon.
- **Called & Gifted Workshops:** These workshops are advertised in the diocesan stewardship newsletter if anyone is interested in attending an upcoming workshop.
- **Eagle Brook Church:** Linda briefly reported on her recent experience attending a service.

**Closing Prayer** – led by Deacon Gary

**Ministries:** New Parishioner Welcome, Legacy, ALPHA ~~Shepherd's Little Flocks~~

**Committees:** Nominating, By-Laws, ~~Parish Mission~~, Hospitality after Mass, ~~Ministry Fair~~

**Future Meeting Dates:** 11/15, 12/13, 1/17, 2/21, 3/14, 4/18, 5/16, 6/6