

Stewardship & Evangelization Commission Meeting

Minutes of April 15, 2015

Members Present: Gloria B., Linda H., Ed R., and Larry V.

Members Absent: Marie C., Dan K., Sandy S.,

Staff Representative: Fr. Jaspers

Recorder: Kathleen F.

Guest: Tom Steinke – Welcoming Committee

Observer: Brandon Delbow

TOPIC: Report from Welcoming Committee

DISCUSSION: Tom Steinke provided a report on the Welcoming Committee as well as information and thoughts for the future growth and effectiveness of the committee. Tom’s report is included as Attachment A. The following were also discussed with no firm decisions made:

<u>Issue</u>	<u>Idea</u>
Process questions.	Document the process so that others can join easily and know what to do.
New parishioners completing a form but not attending the orientation.	Follow up with these and ask them to attend the orientation to receive more information.
Only two people on the committee.	Increase the committee membership to be able to accommodate new parishioner welcome opportunities after every Mass.
Location – upstairs.	Move the welcome opportunity to St. Joseph’s Hall and integrate current parishioners in the welcoming process.
Quarterly meal/event for new parishioners.	<ul style="list-style-type: none"> • Have an event where new parishioners and existing parishioners can gather to mix and mingle, discuss how to get involved, and represent various ministries. • Collaborate with existing events like the summer picnic or ALPHA dinner/meeting night when a meal is already planned.
<ul style="list-style-type: none"> • Event planning is complicated. • Plan two tiers 	<ul style="list-style-type: none"> • Simplify the event – a wine & cheese social with hi-top tables to encourage mingling. • Low commitment event with invitations to further “new parishioner” class setting.
Photos of new parishioners.	Circulate the photos of the new parishioners so that staff knows who is new. Create an annual booklet of new parishioners to connect names with faces.

Success means: new parishioners and current parishioners connect with each other. The ministry directory is up to date and people know how, when, and where to connect to get involved.

ACTIONS: Pray for the ministry, our new parishioners, and for an increase in volunteers.

TOPIC: Review of March Minutes

ACTIONS: Minutes of the March meeting were approved.

TOPIC: Report from PLC

DISCUSSION: Dan sent a summary of PLC items via email.

- It was noted that members of the PLC will be developing a standardized template for all Commissions so that essential sections are uniform and sections specific to each Commission are in alignment with the overall Servant Leader Model.
- It was suggested that Commission members review the minutes of the PLC meeting once they are posted on the website. This will help provide a well-rounded view of discussions.

ACTION: Gloria will attend this evening's PLC meeting in Dan Kelly's absence.

TOPIC: Officer and Membership Planning/Nominees

DISCUSSION: Linda discussed the membership of the Commission for the coming year. As current Vice Chair, she is charged with soliciting nominations for the positions of Chair (2-year term), Vice Chair, PLC Liaison, and Secretary. Linda will connect via email with all Commission members.

TOPIC: Relevant Radio Fundraising/School Match Update

DISCUSSION: Linda provided an update on the Relevant Radio event coming up on April 23. Parishioners from St. John's have several tables at the event and St. John's School is one of 32 schools eligible for matching grants (total available: \$250K.) If anyone cannot attend the event, there will be an opportunity to give later and have your gift be matched. Information on this process is still being finalized.

ACTIONS: Linda will ensure all communications are made available at St. John's for promotion.

TOPIC: Business Administrator's Report

DISCUSSION: A report from the Business Administrator was not made available.

ACTION: Father Jaspers will connect with the Business Administrator to ensure this Commission receives a copy of the monthly report.

TOPIC: One Spirit ~ Many Gifts Campaign Renewal

DISCUSSION: Kathleen provided the following updates regarding the status of current campaign efforts as well as the timing of the parish-wide roll out:

Major Gifts Team

- a. Although the silent phase has ended, meetings with potential major donors will continue. Total pledges from major donors at this time exceed \$1.3M.
- b. There will be two small gatherings at the Rectory (Saturday, May 2 and Wednesday, May 6 from 5:30 to 7:00 pm.) for the major donors who are not met with individually.

Parish Roll-Out

The OSMG Campaign Renewal process has reached the parish-wide public roll-out phase:

- Parish households received the Case Statement Document and DVD on time (prior to kick-off.) Feedback has been very positive.
 - Commitment Packet materials are being revised and simplified. They will be mailed to all active parishioners, to arrive by April 30.
- a. Sunday, April 12 Kick-Off Weekend with Highlights on Prayer
 - b. Sunday, April 19 Personal Service and Sunday Giving
 - c. Sunday, April 26 Capital Giving and Planned Giving
 - d. Tuesday, May 5 Town Hall Meeting, 7pm – Light Refreshments and Campaign Q & A
 - e. Sunday, May 10 Commitment Weekend – Bring your completed Pledge Form to Mass

Legacy Society

- a. Kathleen and Ed discussed the funeral planning/estate planning/planned giving event.
- b. The two-hour seminar will be provided on a morning and evening. It will include funeral home representatives, financial planners, estate lawyers, etc. Several staff will be invited to attend as well to provide guidance or answer questions.
- c. It was suggested that the invitation include language about inviting family members (adult children, estate executors, etc.) and encouraging them to attend since they tend to play a significant role in decisions for elderly parents.

TOPIC: Parish Mission

DISCUSSION: It is suggested that it would be best to have a team in place prior to Father's sabbatical who would be talking about timing and potential speakers. We need to know what Father's intended timing is for the next Parish Mission and work the planning back from there.

ACTION: Feel free to share ideas on committee members, speakers, timing, theme, etc.

TOPIC: Sunday Hospitality

DISCUSSION: The Commission would like feedback on how the process is going for other groups.

ACTION: Kathleen will connect with Patty for her perspective and feedback offered.

TOPIC: Targeted Pulpit Announcements

ACTION: Father Jaspers noted the response was low for the in-pew invitation for welcoming non-member attendees.

TOPIC: New Business

DISCUSSION: For the Commission discernment/recruitment weekend, a representative from the Commission needs to be at our table after each mass.

At the May meeting, discuss the annual plan for this Commission for 2015/2016 and how we intend to communicate with our umbrella committees, scheduling representatives, etc.

Adjournment: There being no further business, the meeting was adjourned.

Next Meeting (May 20, 2015):

- » New Commission Members/Nominees
- » Parish Mission – Core Team re: date & speakers
- » Discuss 2015/2016 Commission Plan

Standing Agenda Items:

- » Business Administrator’s Report
- » PLC member update (via email)
- » New Business

Future Meeting Dates:

June 10, 2015

No July Meeting