

Saint John the Baptist – Evangelization & Stewardship Commission

Meeting Agenda/Minutes

Date:	February 20, 2018	Time:	5:30pm Mass; 6:05pm Dinner; 6:35pm Commission Meetings, 7:45pm PLC Meeting
Chair/ Vice Chair	Linda Harmon Charlie Nickoloff	Location:	St. John's
Recorder:	Brandon Delbow	PLC Rep:	Neil Steffl

Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present
Brandon D.	x	Linda H.	x	Jim S.	A		
Kathryn H.	x	Charlie N.	A	Neil S.	x		
Mark H.	x	Kate A.	x				
Staff Representative:	Deacon Gary S.						
Guest(s) & Purpose:	Naomi Huray, discerning membership						

Parish Mission: GO. MAKE. TEACH.

Opening Prayer and Introductions

- 1) Deacon Gary opened the meeting in prayer, and the commission heard petitions, including a petition for officer nominations
- 2) Member introductions to the guest.

Administrative Activities

- 1) Linda H. reminded members to forward updates and agenda items to her prior to the meeting date, to ensure appropriate time is allowed for all topics.
- 2) Neil S. moved to approve the minutes from last month; Kathryn H. seconded the motion. No discussion. E&S January 2018 Meeting Minutes were approved unanimously.
- 3) The commission was again encouraged to review PLC minutes, which are posted on the SJB website.
- 4) No business administrator report was available for February. A short discussion followed inquiries about the turnout of the recent Wines to Wishes event.
- 5) E&S is still looking for complementary members and have inquired of Ann Laird (school) and Steve Blum (PLC). It was noted that commission hours count toward volunteer hours for school parents.

Evangelization Activities

- 1) Linda H. provided an update on the 50th Anniversary celebration plans.
 - a. Lists of current commission members were circulated for review during dinner, and calls were made for steering committee volunteers. The goal is to have representation from each of the commissions.
 - b. Jay was identified as the communicator with staff, Linda with laity.
 1. On communication, Kathryn H. shared the results of her conversations with Bonnie Haik who oversees the website and the ease in which the parish website could be updated and used to communicate plans.
- 2) There was a detailed discussion regarding the "Go, Make, Teach Idea List."
 - a. Members pondered the connections between items on the list and the yearlong anniversary festivities and identified the upcoming celebration as an opportune time to champion some of the ideas.

ACTION: *Read through the list and determine which items E&S could pair with anniversary plans.*
 - b. Deacon Gary reported that there is an overarching goal to create an air of hospitality, to welcome visitors of SJB as one would Christ. Father Skluzacek and Adam R. are working on a hospitality plan.

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- c. The top three E&S ideas were identified:
 1. Door/Outdoor Greeters – the search for greeters with this charism was advertised and questions about coordinating with Worship Commission and Greeting were addressed.
ACTION: Find people who fit the description.
 2. Welcome to Our Church and Mass Guide Booklet – is a tool that is being explored.
 3. Financial Giving Workshops/Advising – names of potential presenters were provided (Ryan O’Hara and Molly Shore), and members recommended that specific, targeted topics are covered.
 4. Sacrament Stats and Women’s Faith Formation were noted and discussed in addition to the top three.
- d. The commission noted the journey the Idea List has taken from creation to review and expressed wishes for a more defined bridge between the initiatives going up through commissions and the work coming down from leadership. Members also expressed thanks to leadership for reviewing the exhaustive list.

Stewardship Activities

- 1) Linda H. reported on last month’s Stewardship Coffee event, that Father Skluzacek spoke powerfully. E&S members in attendance were thanked, and the meeting briefly pondered future involvement with events around the diocese.
 - a. “Pact with the Great Spirit” was distributed, and the messages therein about discerning time, talent, and treasure were commended.
ACTION: Members should read through the mentioned document more thoroughly.
 - b. There was a brief discussion about the program ties to the Bishop’s document on Stewardship. Members suggested it be reviewed and revisited periodically, as many new members have never seen it.

Ministry Reports

- 1) Reporting on ALPHA, Neil S. shared that the process, from invitation to program completion, is being monitored with more focus.
- 2) Reporting on Charismata, Deacon Gary celebrated the increased attendance over the previous two months, since the switch to an earlier time. E&S was reminded that the start time is back to 8pm during Lent and that the next date is March 9.
- 3) New Parishioner Welcome – no update.
- 4) Kate A. reported on Weekly Prayer in Father’s email that she has taken over duties from Jane H., and that the transition is going well.

Committee Reports

- 1) Bylaws: no update.
- 2) Nominating, Linda H. announced that Jim S. stepped in for Charlie in polling the group about an officer slate for next year, to review by the March meeting. A roster needs approval by April.
- 3) Hospitality – the open parish position has been filled.
- 4) Mark H. reported for the Legacy Committee that a couple of candidates are being considered for the development position and résumés are being reviewed.
- 5) Deacon Gary, on One Spirit Many Gifts, reported that E&S is to create a sub-committee responsible for meeting with Mark Dittman. to help with the development of content and delivery. The timeline for meeting will be determined after committee members identified.

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- a. The commission recommended that the committee include a quality writer, someone who knows the Bishop's document, and perhaps expand to other commissions.
- b. Mark H., Kathryn H. and Neil S. expressed interest in assisting Mark Dittman.
- c. As an aside, E&S expressed interest in understanding if the parish is on-track to pay-off the mortgage.

New Business

- 1) Neil S. distributed a proposed plan for "Reaching out to the inactive," looking for feedback in how to proceed. Members discussed sending the proposal to the 50th Anniversary steering committee rather than the PLC, as callers would then have a reason to call the inactive.
- 2) Linda H. posed questions about future diocesan and parish events at SJB:
 - a. Is it important to have parish presence at diocesan events? Members surmised that they provide great opportunities for staff and parishioners to be enriched, if they know about them and attend.
 - b. Is it important to have a standard process for parish events? Members expressed the importance of having a backup plan and protocol for executing such events.

Staff Report

- 1) No update, aside from reports from earlier.

Closing Prayer

- 1) Deacon Gary closed the meeting with a word of prayer.

Ministries: New Parishioner Welcome, Legacy, ALPHA, Prayer Section in Father Skluzacek's weekly e-mail

Committees: Nominating, By-Laws, Hospitality after Mass

Future Meeting Dates: 3/20; 4/17; 5/15; 6/5