

Stewardship & Evangelization Commission Meeting

Minutes of January 21, 2015

Members Present: Gloria B., Linda H., Dan K., and Larry V.

Members Absent: Marie C., Jessica H., Ed R., Sandy S.

Staff Representative: Fr. Jaspers (absent)

Recorder: Kathleen F.

TOPIC: Review of December Minutes

ACTIONS: Minutes of the December meeting were approved.

TOPIC: Report from PLC

DISCUSSION: Dan sent a summary of PLC items via email. See Attachment A below. He highlighted the energy surrounding AmazingParish.org and the upcoming conference in late April that will be attended by five staff members.

ACTIONS: Commission members are highly encouraged to review the videos and material found on the website, www.amazingparish.org. Linda asked if the information on youth group and confirmation could include the number of members/students involved.

TOPIC: Bylaws & Constitution

DISCUSSION: Members were provided finalized versions of the bylaws and constitution at the last meeting and asked to review. No questions or changes were brought forth.

ACTION: The bylaws and constitution for the Commission were unanimously recommended for submission to Father Skluzacek for final approval.

TOPIC: Nominations for additional SEC members

DISCUSSION: Gloria Brandl agreed to serve on the Commission. Larry spoke with Ed R. about his membership. Ed agreed to complete his term through June 30, 2015. At least one additional member is needed now and one will be needed beginning July 1, 2015.

ACTIONS: Since Jessica has not attended since November, she will be contacted to confirm her interest in continuing as a member of the Commission. The revised terms of membership are included below as Attachment B.

TOPIC: Meeting Agenda and Minutes Format

DISCUSSION: Larry referenced a copy of a suggested draft format for the meeting agendas and minutes. It was agreed that what our Commission uses is sufficient. We agreed to keep our same agenda format, but will use the box format heading suggested.

TOPIC: Business Administrator's Report

DISCUSSION: Members reviewed the business administrator's report. Members asked about the results regarding Medtronic and whether the specific advertising for donating stock to St. John's was successful. Year-end giving was extremely good, especially due to the number of Medtronic stock gifts.

ACTION: Quantitative results will be requested from the Business Administrator.

TOPIC: One Spirit ~ Many Gifts Campaign Renewal

DISCUSSION: The update on OSMG was included in the Business Administrator's Report. Progress with the lead gifts team is advancing according to schedule. Overall co-chairs to meet on Jan. 30. Kick-off weekend is scheduled for April 11/12 and Commitment weekend is May 16/17.

TOPIC: Parish Mission

DISCUSSION: Linda provided a brief overview of the post-mission survey results. The speaker was very well received, the welcoming efforts were rated highly, and the music received mixed reviews. Final results of the surveys will be combined with reports from the subcommittees who planned the Mission.

ACTION: Linda will review the final report with Father Skluzacek.

TOPIC: W.I.N.E. = Women In the New Evangelization

DISCUSSION: The women's conference will be held at Epiphany on Saturday, February 14 from 7am to 2pm. The event is likely to sell-out, so registration is encouraged sooner rather than later.

ACTION: Members are encouraged to spread the word.

TOPIC: Alan Ames coming to St. John's - March 9

DISCUSSION: This event is sponsored by the Legion of Mary. Members requested the contact information for the chairs of the ministries of this Commission in order to disseminate the information to them for them to share with their groups.

ACTION: Kathleen will request the contact information for the chairs.

TOPIC: Sunday Hospitality

DISCUSSION: Members would like further clarification on this Commission's role regarding Sunday Hospitality. Some feedback on the first two weekends was discussed.

- Is the goal to relieve Patty from Sunday hospitality duty?
- Is there a schedule of which ministries/commissions are scheduled to serve?
- Are there guidelines for the logistics of food, payment for food, set up, and clean up?
- Could this eventually replace the Ministry Fair?
- Is the point to raise awareness, recruit new members, both?

ACTION: Dan will request more information from Patty.

TOPIC: ALPHA

DISCUSSION: Linda attended the Taste of Alpha dinner and will be attending the 10-week session.

TOPIC: New Business

ACTION: A one-page summary of our Commission would be very helpful for informational and recruiting purposes. Larry will send the final Bylaws & Constitution to Linda and Linda will draft a summary.

Adjournment: There being no further business, the meeting was adjourned.

Next Meeting (February 25, 2015):

- » New Commission Members/Nominees
- » Sunday Hospitality – Clarification of logistics?
- » Parish Mission – Form a group to choose speaker?
- » New Member Welcome – group representative?

Standing Agenda Items:

- » Pray for our “umbrella” ministries
- » Business Administrator's Report
- » New Business
- » PLC member update (via email)

Future Meeting Dates:

March 25, 2015

May 20, 2015

No July Meeting

April 15, 2015

June 10, 2015

Appendix A
PLC discussions
December 2014 meeting

Worship

Reviewed number of members needed for the discernment process

Random discussion on worship space and enhancement to the greeters and ushers manual

Pastoral Care

Approved by laws and working on getting an approved constitution

5000 pairs of socks were donated

Parish Groups

Mary Hartz presented her work with seniors and the disadvantage.

Men's fellowship gave a presentation. They are very active in the Fall Fest and assist in other activities

Finance

Recommended to Father for the approval of the school the tuition and fees increase

Submitted a policy on conflict of interest

Faith Formation

Received an update form Adam Roeble on winter blast and confirmation.

School

Recommended an increase in tuition of \$125 and fees of \$50 per student

They are looking for new members for marketing

Looking for a new art teacher

All day preschool will be offered

Admin

All construction projects is now assigned to one of the commission members for oversight

ASC is moving along

Parish Admin

There are no results for Nov as they are transitioning to a new system

One of the two boilers that services the church and school needs repair at an estimated cost of \$15,000

New carpet has been chosen for St Joseph hall

OSMG has a lead gift committee

One of three overall chairs has been selected

Pastor

Fr. Skluzacek and Fr. Jaspers will be attending an "Amazing parish" workshop in April

Rectory chapel should be finished by Christmas

Appendix B

Stewardship and Evangelization Commission Membership Terms

<u>Name</u>	<u>Term Begins</u>	<u>Term Ends</u>	<u>Term Number*</u>
Ed Robinson	July 1, 2013	June 30, 2015	III
Larry Vanden Plas	July 1, 2013	June 30, 2016	II
Marie Culhane	July 1, 2013	June 30, 2016	II
Dan Kelly	July 1, 2013	June 30, 2016	II
Linda Harmon	January 1, 2014	June 30, 2017	I
Sandy Scott	January 1, 2014	June 30, 2017	I
Jessica Hill	December 1, 2014	June 30, 2017	I - Completing Kathleen's open term thru 6/30/17
Gloria Brandl	January 1, 2015	June 30, 2018	
OPEN Position	To be filled ASAP	June 30, 2018	
OPEN Term	July 1, 2015	June 30, 2018	
Kathleen Foley	July 1, 2013	November 30, 2014	I – Term ended due to employment with St. John's

*Although "Term Numbers" are listed and the Commission Bylaws indicate members can serve two terms of three years, since the Servant Leader Model began on January 1, 2014, members whose terms are up June 30, 2016, are able to re-up for another term or choose to roll off.