

## **Stewardship & Evangelization Commission Meeting**

Minutes of November 19, 2014

Members Present: Marie C., Kathleen F., Linda H., Jessica H., Dan K., Ed R., Sandy S., and Larry V.

Staff Representative: Fr. Jaspers

Guests & Purpose: Sue R. – PLC at-large rep – observing

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TOPIC: Review of October Minutes

ACTIONS: Minutes of the October meeting were approved.

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TOPIC: Report from PLC

ACTIONS: Dan provided an update from the last PLC meeting, including the plan to install signage for the welcome desk and restrooms; financial giving is down; a payment was made to the principal of the mortgage; school enrollment is down; school will be getting Chromebooks; school is considering a “care-a-thon” vs. the annual Marathon; Volunteer Coordinator position was filled by two people who will split the responsibilities; Father Skluzacek will be on sabbatical from mid-July to mid-December 2015.

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TOPIC: Bylaws & Constitution

DISCUSSION: Alan F. had provided two documents to Larry, which he will review to determine how the SEC bylaws and constitution will change as a result of the recommended documents. Larry requested two other commission members assist in finalizing the Bylaws & Constitution.

ACTION: Linda H. and Kathleen F. volunteered to assist Larry in finalizing the SEC Bylaws & Constitution for review by the commission members and recommendation to Father Skluzacek.

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TOPIC: Nominations for additional SEC members

DISCUSSION: Father Skluzacek sent an email to several parishioners who may have an interest and invited them to attend a meeting in the near future.

ACTION: Jessica H. agreed to begin serving her first term on the SEC immediately. Subsequent terms will be determined by the finalized Bylaws. Members were encouraged to continue inviting others. At least one more member is needed; two more would be preferred.

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TOPIC: Business Administrator's Report

DISCUSSION: Members reviewed the business administrator's report and noted year-end giving potential as well as the Medtronic inversion poses additional opportunities for additional gifts.

ACTION: Ed R. volunteered to help draft a communications piece for the bulletin and Father's weekly email about donating stock & Medtronic stock, in particular.

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TOPIC: Fall Fest Follow Up

DISCUSSION: While the net results of Fall Fest were down from goal, there will be enough to re-carpet St. Joseph's Hall. Additional work will be determined once final numbers are in.

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TOPIC: One Spirit ~ Many Gifts Campaign Renewal

DISCUSSION: Plans are in motion. Updates will be provided at future meetings.

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TOPIC: Servant Leadership Breakfast

DISCUSSION: Small groups of new Servant Leader members completed the review of the book.

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TOPIC: Legacy and Planned Giving Efforts at SJB

DISCUSSION: Ed R. provided a review of the history of planned giving efforts at St. John's.

- During the launch of OSMG, planned/estate giving was included as an intentional solicitation. This revealed nearly 70 parishioners who intend to remember St. John's in their will.
- In May 2011, a dinner was given for those who had indicated their planned giving intentions.
- A similar dinner in the fall of 2013 was not well attended.
- Main message: the amount does not matter; the important point is to plan ahead.
- In order to build on the momentum of the OSMG campaign, the following ideas have been put forth for consideration:
  - Maintain and publicly publish the list of "Legacy Society" members
  - Provide periodic stories (personal testimony at mass, Disciple's Journal in the bulletin, etc.) about why a person plans and what it means
  - St. John's has endowments – these are intended to grow for perpetual support of the parish
  - Funeral planning seminars are well attended – pair these with planned giving info

- A gathering for 2015 is needed and should include estate planning/planned giving
    - Ideally, a staff member would manage the details
    - Volunteers are needed to help facilitate the event
    - Potentially a seminar to educate parishioners regarding estate planning, preparing a will, making it simple
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TOPIC: Archdiocesan Stewardship Day “Gems”

DISCUSSION: Linda shared several gems from the Stewardship Day presentations:

- Asking oneself: What is one thing you would change about your ministry?
  - Consider: What are three things that bring you joy about your ministry:
  - Consider: What are three concerns you have about your parish/ministry?
  - Engage your alumni!
  - Empower people to own their parish & school events
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TOPIC: Parish Mission

DISCUSSION: Currently in the wrap-up / follow-up stages. Feedback forms are being promoted everywhere to gather as much information as possible.

ACTIONS: An update will be provided at the December meeting.

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TOPIC: Mini-Ministry Fair at Sunday Hospitality

DISCUSSION: Fr. Jaspers gave a brief recap of the intention for having various ministries host Sunday hospitality. Several questions arose, which members felt would be best discussed with Patty & Rita.

ACTION: Invite Patty and/or Rita to our December meeting.

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TOPIC: New Business/Opportunities

DISCUSSION: Fr. Jaspers noted that he will be providing several spiritual growth opportunities:

- A series of adult catechesis between the Sunday morning masses on the “7 Myths about Marriage” – child care will be available.
  - A men’s retreat on the spiritual exercises
  - Discipleship groups for young fathers and older men to promote fellowship and spiritual growth. Eventually, members of these groups may begin their own groups and the effort will grow throughout the men of the parish.
  - A women’s retreat on the spiritual exercises may be offered in the future as well.
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Adjournment:            There being no further business, the meeting was adjourned.

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Next Meeting (December 17, 2014):

- o Bylaws & Constitution Review
- o Parish Mission Follow-Up
- o Volunteer Coordinator & Sunday Hospitality
- o New Commission Nominees

Standing Agenda Items:

- » Pray for our ministries
- » Business Administrator's Report
- » PLC member update
- » New Business

Future Meeting Dates:

January 21, 2015	March 25, 2015	May 20, 2015	No July Meeting
February 25, 2015	April 15, 2015	June 10, 2015	