

Saint John the Baptist – Evangelization & Stewardship Commission

Meeting Agenda/Minutes

Date:	September 18, 2018	Time:	6:30 pm
Chair/ Vice Chair	Linda Harmon Charlie Nickoloff	Location:	St. John's
Recorder:	Neil Steffl (This month only)	PLC Rep:	Neil Steffl

Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present
Linda H.	X	Jim S.	X	Bret S.	X		
Charlie N.	X	Neil S.	X				
Mark H.	A	Kate A.	A	Naomi H.	A		
Staff Representative:	Bret Sutton						
Guest(s) & Purpose:	Fr. Skluzacek						

Parish Mission: GO. MAKE. TEACH

Opening Prayer: Neil S. led the opening prayer

Administrative:

- E&S Minutes – Comments August Meeting – The issue of what do members see as their level of involvement was discussed at the August meeting: Just attend the meetings or work on accomplishing goals. Due to three members missing, this issue was tabled.
- Membership – Two open positions, Need volunteer for Recorder. E&S MEMBERS RECRUIT NEW MEMBERS
- Ministry Addition: In June. Parish Groups and Activities Commission recommend E&S take over the Funeral hospitality ministry. E&S accepted that recommendation.

Goals

- Goals - Prior fiscal year status
 - Door/Outdoor Greeters – Accomplished
 - Welcome to our Church and Mass Guide Booklet – No Action, No Sponsor
 - Financial Giving Workshop – Linda is exploring how to develop a financial giving workshop, a stewardship tool kit.

Projects

- Update of OSMG form for 2018: The form recommendations from E&S were reviewed and accepted with minor changes, the financial giving section was moved up closer to the top and the actual layout added a page. The printing and mailing cost now being reviewed.
- Evangelization - Reconnecting: “reaching out to those absent” initiative – Neil indicated the target date for calling the inactive is early 2019. Selecting callers and commissioning would be scheduled in 4th quarter 2018.
- How to have all Commissions review the USCCB “Stewardship A Disciple’s Response A Pastoral Letter on Stewardship was discussed. In view of the 50th Anniversary and other activities this year, it was decided to table this project.

Stewardship Committee: (Jim & Linda)

- Jim S provided an analysis of the June 30, 2018 Parish annual report separating the church financials from the School. There was discussion regarding the income/expense, support from the church and drop in students. It was recommended that the analysis be provided to the School Think Tank for development/recommendation of strategies.

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Committee Reports

- Nominating Committee – Members recruit three new members with one willing to serve as the recorder. There are currently two open positions and possibly an eventual replacement needed for Naomi.
- Bylaws – bylaws were updated for the name change to E&S Commission
- Hospitality – **OPEN**: follow-up with Leadership team regarding clarifying E&S role as the guiding commission for Hospitality.

New Business

- Reconnecting Reaching out to those absent from SJB. - Bret will get a listing of those who have not picked up their Fall Fest Tickets. That information will be reviewed when determining who to contact, i.e. those absent.
- 50th Anniversary “Evangelizing Card” – Linda proposed two card options and requested E&S review and provide recommendations for content for the card.
- E&S will need to develop a process to review the performance of the ministries reporting to E&S

Staff Report (Bret Sutton)

Prayer

Ministries: New Parishioner Welcome, Legacy, ALPHA, Funeral Hospitality

Committees: Nominating, By-Laws, Hospitality after Mass

Future Meeting Dates: 10/16; 11/20; 12/11; 1/15; 2/12; 3/12; 4/9; 5/14; 6/11