

## Worship Commission Minutes - December 17, 2014

Chair: Jill  
PLC Rep: Pat R. subbing for Cary  
Recorder: Bonnie  
Guest: Pat R.

| Member/Attendee | Present | Member/Attendee | Present |
|-----------------|---------|-----------------|---------|
| Barb            |         | Mary            | x       |
| Michael         | x       | Cary            | x       |
| Pamela          | x       | Arlys           | x       |
| Corey           | x       |                 |         |

Staff Representative: Jay  
Jay, Cary & Mary left at 7p due to choir practice.

**Topic: Welcome, prayer (Jill) and brief overview of PLC minutes from Nov. meeting (Cary)**  
Funding due to school enrollment is down. May continue on that trend.  
Finance committee looking at window repair. We may want to change our project list.

**Topic: Discernment process for new commission members**  
Jill - will re-up for another term. Michael - not yet decided.

### **Topic: Vice-Chair**

- Barb was nominated to be vice-chair, seconded and carried unanimously by a voice vote.

### **Topic: Prioritize list of projects for Father**

- 3 tier process - must have, should have, nice to have.

#### Must Haves:

- Windows in the church - currently being looked at by finance committee
- Skylights need to be repaired - insulation drifts down.
- HVAC - some vents need to be replaced. Entry ways at the south and west doors need to have heat. Currently no HVAC in the entry ways
- Organ - through cleaning and maintenance (pipes included) - needs Jay's input.

#### Should Haves :

- Whole ceiling is very dirty and dingy - Remove the ceiling or just paint? If it is repainted that would just add another layer which would further diminish the sound quality. - *high should*
- Restore pews/kneelers. Some kneelers can be fixed on an as needed basis. Some need to be replaced. If pews are completely restored, floors should be restored at the same time. - *high should*
- Current choir risers behind the organ do not have kneelers, nor do the risers properly stair step for each row. Need to be directed more out towards the congregation. *medium should*
  - Needs to be reworked to accommodate the various music groups. *medium should*
- Lighting. Sockets are going and need to be replaced. Check into possible rebate from Xcel energy.
- Handrails on ramps to and from the south entrances (behind the walls). Check to see if we are ADA compliant.
- Audio/Visual Equipment in St Joseph Hall (used for Christmas and Easter) and the nursery, which could also be used as a cry room.

Nice to have:

- Cloak Room Renovation - redesign to make it more efficient, useful and welcoming to visitors.
- Larger piano.
- Change pew arrangement of the adoration chapel to have a center aisle.
- Have holy water by the east and west doors entering the nave.
- Seating at the entrances for those waiting for rides, etc.

**Topic: Greeters/Ushers Guide (Corey)**

- Develop a training plan so all are trained in 2015
- Input needed from current ushers to help put framework together.
- Should there be a requirement for training - Virtus, medical, weather emergencies. Administrative Services Commission may be able to help with procedures currently being implemented by parish staff.

**Topic: New Parishioner Orientation**

- Adam gave the okay to have a worship commission rep. at the meetings.
- Possibility of having a survey asking what they volunteered for in the past/current interests.

**Topic: Columbarium**

- Moving forward at the cemetery. Jay will be attending the first meeting. It would be nice to have a member from the arts & environment committee to attend. If interested, please see Jay or Jill.

Next meeting January 21, 2015