

# Saint John the Baptist - Worship Commission

## January 20, 2016 Minutes

<b>Date:</b>	January 20, 2016	<b>Time:</b>	6:30 pm (Mass at 5:30, Dinner at 6:00)
<b>Chair:</b>	Jill	<b>Location:</b>	St John's
<b>Recorder:</b>	Bonnie	<b>PLC Rep:</b>	Barb

Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present
Barb	x	Mary H	x	Mary E	A	Cary	A
Pamela	x	Arlys	x	Corey	x	Rose Ann	x
Jill	x						
<b>Staff Representative:</b>	Jay						
<b>Guest(s) &amp; Purpose:</b>							

### Agenda

- **Please check the parish website for current PLC minutes.**
- **Update of projects:**
  - **Church/St. Joseph Hall Lighting:**
    - When the approval from the Finance Committee is received, Mark will send the information to the Archdiocese for approval. Hoping to sign contracts within the next two weeks and have the project done by Easter.
    - One sixth of the project will not be completed. Several of these items are a safety concern – i.e. walkway lighting. It is our hope the project is not forgotten and that the remaining items will be completed in the near future.
    - An additional donation was received at Christmas to be used for lighting project.
    - Suggested to communicate the project to parishioners. Have a diagram in St. Paul Plaza that shows existing lighting, what is being done and what will need to be done to complete the project.
      - Have a list of individual items and their cost to complete the project.
  - **New stained glass windows:** Two donors have come forward to complete two more stained glass windows, which will be located on the south side. Hoping to get them installed by Easter. One more window will need to be completed and then all the lower windows will be done.
  - **Daily Chapel Offertory box** has been installed and is being used.
  - **Future projects:**
    - Outdoor lighted signage
    - Memorial wall – St. Paul Plaza, left of the ceremonial doors.
- **Workshops for Lectors, Eucharistic Ministers and Musicians**
  - **Dates Tuesday, Feb. 16 & Saturday, Feb. 20**  
Hoping to include the ushers/greeters on Saturday, February 20<sup>th</sup>.
  - **Times and possible workshop topics for Music Ministers, Eucharistic Ministers and Readers**
    - 6:30pm/9:00am – Eucharist ministers
      - Consistent procedure distributing communion. (those sitting in the back pews)
      - Check in before Mass.
      - How to fill in for someone.
    - 7:00pm/9:30am – General meeting.
      - Short talk given by a priest (20 minutes). Suggested topics: Why we do what we do, why we do it when we do, where we do it, who does it and how we do it.
        - i.e. What are the differences between lay ministry and clerical ministry?
        - What is the historical context of the Introit?
      - Question and answer time.
    - 7:30pm/10am – Readers and Music workshops
      - Readers

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- Make sure everyone knows the full functionality of MSP
  - Pronunciation of difficult words.
  - Prepare by reading out loud ahead of time.
  - Read in a prayerful tone/ not a dramatic reading
  - Books are available at St. Patrick's Guild which give a background on the readings.
- **Music**
  - Keep movement & disruption to minimum during Mass. Be prepared with music (books, papers, etc)
  - Be mindful of people coming early to pray.
  - Reverence – in particular as Mass time approaches
    - Conversations to a minimum.
  - Sing like you are praying.
  - How to lead so parishioners know when to sing.
  - An announcement will be in the bulletin communicating the workshop (this will need to be sent to Bonnie) along with communicating through MSP.
  - Another workshop will be available after Easter for those out of town. Date TBD.
- **Topics for the bulletin articles**– please send your suggestions to Jill. She will collate, forward them to Jay, Jay will write a paragraph or two on the topic and forward to Bonnie for inclusion in the bulletin.
- **Goals for this year:**
  1. Discuss ways to educate people in their faith so they come to love and understand the Mass more deeply. The Worship Commission is not an Entertainment Commission. Possibilities to discuss would be: continuous education sessions/seminars in the worship space; liturgical planning; add "order of the Mass" leaflets that explain the "whys" in all pews for reference to those who are not Catholic or are growing in their faith.
  2. Finish and implement new Usher & Greeter guide.
  3. Continue to encourage more parishioners to participate in the Mass.
  4. Continue to address other needed physical improvements of the worship space; large scale such as the ceiling and sound system and small items such as repair of kneelers, handrails on ramps in the church and Holy Water Founts at the doors on either side of the ceremonial doors.