

Saint John the Baptist – Stewardship & Evangelization Commission

April 20, 2016 Meeting Minutes

Date:	April 20, 2016	Time:	6:30 pm (Mass at 5:30, Dinner at 6:00)
Chair/ Vice Chair	Larry V. (out-of-town) Linda H.	Location:	St John's
Recorder:	Marie C. (Backup: Brandon D.)	PLC Rep:	Gloria B.

Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present
Brandon D.	X	Dan K.	X	Deacon Gary			
Engracia H.		Neil S.	X	Linda H.	X		
Marie C.	X	Gloria B.	X	Larry V.			
Staff Representative:	Deacon Gary Schneider						
Guest(s) & Purpose:	Pat R, PLC						

Opening Prayer led by Neil S. and Introduction of Pat R as guest

Administrative Activities

- Approved Minutes of March 16, 2016 unanimously.
- PLC Report reviewed. No comments
- PLC Rep Report reviewed. No comments
- Status report of the selection of a PLC back-up – still pending.
- New Member Recruiting – Commission “job” Description being written by Linda H. We will consider putting a short paragraph of the job description into the bulletin or other announcement and/or to the other commissions to help us recruit. We are especially looking for people with the charisms of evangelization, stewardship (fundraising, legacy/foundation building), and organizational/administrative details (a future recorder of the minutes). There was discussion on the type of person to recruit (school parent, retirees, or youth) but mostly we are looking for people with energy, time, and looking for an opportunity to offer their skill set in service.

Stewardship Activities: Prayer, Service, Annual/Capital Giving, Legacy

- Prayer Initiative – Neil S & Brandon D wrote a PLC Communication Form for the Prayer Initiative. Neil S and Brandon D explained that the purpose is to increase prayer in the parish. The prayer letter was discussed – this is a hard copy letter that is sent out by US Mail. Perhaps the prayer letter could be accessible to many others. Promoting the prayer resources in the library is a goal. *This Prayer Initiative “Goal to Increase Prayer” will be communicated to the PLC.* There was discussion about the timeline for implementation and questions of the approval process but the commission agreed this was a good goal for the S&E Commission.
- Business Administrator’s Report will be reviewed by each member separately.
- Catholic Services Appeal - an Update was in the bulletin. St. John’s goal was \$93,881. The amount pledged by St. John’s was \$104,443.43 (exceeded goal). So far, \$70,263.43 has been received.
- Legacy Committee - The Legacy Committee is planning a short educational campaign this spring, comprised of bulletin announcements and letters to parishioners who may be planning their estate. The effort will culminate in an Estate Planning Seminar on Tuesday, June 7.
- Update on S&E Commission Requests submitted to PLC - Linda H. and Pat R. let us know that all our previous requests will be discussed tonight.
- Give by Kiosks (Copy attached) – our concerns, as well as those stated by Neil S., will be sent to Mark Dittman.

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Evangelization Activities

- New Parishioner Welcome; Mass Introductions; and Hospitality –Brandon D & Linda H had nothing new to report on these activities. There was some discussion on communications between the ministries that fall under the S&E commission and how to better facilitate “reporting” or the purpose of having ministries under the S&E commission. The ministry approval process was discussed. Pat R. mentioned that each ministry should be assessed as to whether it is aligned with the parish mission and if there are successes or gaps, how can those be celebrated or filled, respectively.
- Marie C. gave two examples of welcomes and greeting at two other parishes (St. Joe’s and St. Genevieve) that were particularly moving and could be implemented at St. John’s. An example of how to promote ministries and to welcome guests was also given.

New Business

- Neil S. presented an idea he and Father S. garnered from recent stewardship conferences on the topic of “Reaching Out to Those Absent From Mass at St. John the Baptist.” St. John’s has ~2700 families and several teams could be formed, properly trained, and then asked to reach out to those that are not attending church. Offer prayers, inform about new programs, etc. The outcomes would be an engaged parish that is evangelizing. It is also fitting in this Year of Mercy. In general the S&E C members were in support of it and a subgroup should be formed to further develop the idea under the championship of Linda H and Neil S. It may be submitted up to the PLC prior to the June meeting.
- Amazing Parish Ideas from their recent call will be discussed next meeting.
- Formation Day Recap – will be discussed next meeting.

Closing Prayer by Linda H. Meeting adjourned at 7:36 PM.

Ministries: Welcome, Legacy, ALPHA. Shepherd’s Little Flocks

Committees: Nominating, By-Laws, Parish Mission, Hospitality after Mass, Ministry Fair

Future Meeting Dates: Meetings: 5/18, and 6/8