

Saint John the Baptist – Evangelization & Stewardship Commission Minutes

Date:	February 12, 2019	Time:	6:35-7:40 pm (Dinner 5:30; Prayer 6:05)
Chair/ Vice Chair	Linda Harmon Charlie Nickoloff	Location:	St. John's
Recorder:	TBD	PLC Rep:	Neil Steffl

Attendee	Present	Attendee	Present	Attendee	Present	Attendee	Present
Linda H.	x	Kate A.	x	Melissa S	x		
Charlie N.		Neil S.	x				
Mark H.	x	Jim S.	x	Bret S.	x		
Staff Representative:	Bret Sutton						
Guest(s) & Purpose:	Steve Blum – PLC Chair						

Parish Mission: GO. MAKE. TEACH

6:30 Opening Prayer

6:35 Administrative:

- E&S Minutes – Approved
- PLC Minutes – Posted on SJB Website
- PBA Report – February Report Reviewed
- Commission staffing – Kelsey R. decided against joining – too many commitments, two positions remain open.
- Need volunteer Recorder for March. Note Linda H and Neil S will be on Pilgrimage in March and unable to attend the meeting.

6:45 Goals

- Goals pending from prior fiscal year
 - Welcome to our Church and Mass Guide Booklet – There was discussion on the response from the Worship Commission. It was agreed to continue discussion on how best to use this resource.
 - Financial Giving Workshops/Advising – Approved by Bill Dill, Archdiocese to pursue. FYI 2020 goal.
- Updating Parish Census Data - 130 Invitation letters have been sent recruiting callers to reconnect with those not returning census. 30 have volunteered to be callers. Recruiting additional callers continues. Caller training is Saturday Feb. 16th 9-12:00 noon. Calls to start next week.

6:53 Evangelization

“Calling Card”: Website is improving, Looking for a co-champion & or delegate.

6:55 Stewardship Committee: (Jim & Linda) Prayer, Service, Annual/Capital Giving, Legacy

- Bulletin Mid-Year Financial Statement: Reconfigured and reviewed.
- Finding a Sponsor for improving the OSMG pledge process. Coordinate reaching out to Finance to determine their feedback and interest in evaluating the 2018 pledge results and recommend improvements. Improvement suggestions to-date: pledge-form improvements include less detail, and non-gloss finish for paper. Mark H and Neil S volunteered to assist with Fall OSMG form.
- E&S had recommended a follow-up communication be sent to those who did not return their pledge but did pledge in the past. 300 plus letters were sent this week.
- It was suggested there be a “Thank You” letter sent to those who did respond to the OSMG request to raise their pledge by 10%. This letter should be sent timely within three weeks of receiving the pledge increase.
- Endowments: Parish outreach, school, worship, youth development – being voted on by finance this evening for approval.

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Minutes

7:05 **Ministry Reports**

- Legacy (MH) Finance Commission is to act tonight on the revised proposal for the four endowments.
- New Parishioner Welcome (LH)

7:10 **Committee Reports**

7:15 **New Business**

Website

- Responses were received to the two suggestions for improvement.
- Two additional requests were made and given to our staff liaison. One of those requests/comments noted that the series on Sacraments were to be recorded and available on the website but only the first and fourth session were actually made available.

7:25 **Staff Report** (Bret Sutton) Discussion to do the OSMG electronically. This would save mailing expense

7:25 **Closing Prayer**

Ministries: New Parishioner Welcome, Legacy, ALPHA
Committees: Nominating, By-Laws, Hospitality after Mass
Future Meeting Dates: 3/12; 4/9; 5/14; 6/11