

CEMETERY COMMITTEE – PLANNED ACCOMPLISHMENTS

As of: April 3, 2019

Cemetery Committee Chair will assist Parish Administrator with -- composition of projects list; identification of priorities and related action plans; review and endorsement by the Cemetery Committee; and, assistance with action plans.

<u>Projects</u>	<u>Target Date</u>
Cemetery Operations Management Assistant – Volunteer / Part Time ... Job Description Final	April 3 – done
Cemetery Operations Management Assistant – announce and interview	April-June?
Cemetery Garden Leader – Renee Hosch / reconcile responsibilities with Caretaker contract	April 3 – done
Cemetery Operating budget (7/1/19 – 6/30/20) ... Finance Commission approval	April
East side gate installation	May 1
Infant Monument installation	mid-May
Infant Monument blessing	August 11
Cemetery Policy update	September
CIMS meeting – preliminary proposal / implementation plan and the responsibilities of CIMS/SJB	Early 2020
Landscape Master Plan	2020

Future Committee meeting dates 2019 ... Aug. 7; Nov. 6