

Saint John the Baptist - Pastoral Leadership Council

Monthly Meeting Agenda / Minutes

Date:	Tuesday, April 17, 2018	Time:	7:45 pm
Secretary:	Father Paul -Present	Chair:	Larry V-Present
MAL:	Stephanie W-Present	Vice-Chair:	Steve B-Present

Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present
Mark Dittman	X	Larry J	X	Dave	X	Gary	X
Father Skluzacek	X	Neil	X	Jeanne	X	Marian	X
Father Shovelain	X	Michelle	X	Dea	A		
				Rose Ann	X		
Guest(s) & Purpose:		Bret Sutton – Introduction- Present					

Agenda

Dinner **5:30 pm – 6:00 pm**
Prayer **6:05 pm – 6:30 pm**
Commission Meetings **6:35 pm – 7:40 pm**
PLC Meeting **7:45 pm – 8:45 pm**

Call to Order – Larry

1. Opening Prayer- Father Skluzacek
2. Opening Comments - Bret Sutton- is very impressed in what he is seeing in this terrific parish
3. Church 50th Anniversary Update - Father Skluzacek - Steering Committee formed sub-committees and meeting again April 24, ASC, Finance, and SAC should give them members, kick off on June 24-June 2019, they have over 20 members on the steering committee

Administrative Services Commission – Larry

- Security Cameras - looking at revised price to add a viewing camera in Church
- Upgrade of Control Systems – looking at bids, break into phases, some rebates available
- Rekeying the Campus - looking at a grant to rekey the doors with fob/keycard system.
- Water Heaters - looking at replacing two on church side, looking at pricing
- Side walk replacement - looking at front area going out to the west, sculpture garden ought to be its own project
- Bell Tower- work will begin when it thaws out
- Handicapped seating in the Church - Looking at proposals to improve it, may change seating in the back of Church
- Energy Audit of the School - looking at results
- Worship Commission and ASC should work together to talk about reserved seating signs for handicapped

Evangelization and Stewardship Commission- Neil

- Revised Mission Statement was given to Chair for inclusion in PLC bylaws
- E & S sub-committee had a preliminary meeting with Mark to discuss the Fall 2018 One Spirit Many Gifts Campaign. Ideas for improvement were discussed. Bret will be taking over and more discussion will follow. E & S will be meeting with Rita Arndorfer to put structure around how to do Welcoming and Greeting. All E&S and PLC members were asked to make recommendations of those who have a charism for greeting and give to Fr. Skluzacek or Adam Rooble.

Faith Formation Commission – Michelle

- Adam gave update to commission about moving Senior High Youth Group to Sundays 5-8; Middle School Youth Group will be on Wednesdays 6:30-8pm; First year confirmation renamed: Encounter; Second Year confirmation renamed: Light the Fire
- Mary spoke about extending Family Formation from Pre-school through 7th grade. *Come the first Wednesday of the month and bring your whole family & everyone will be ministered to

Saint John the Baptist - Pastoral Leadership Council

Monthly Meeting Agenda / Minutes

- Advent Retreat will be in December, Journey to the Inn will be an Epiphany Party
- First Eucharist retreat postponed to April 22
- Devoted is starting April 25 at 8pm
- First Communion and Confirmations happening at the end of April
- Pilgrimage to Our Lady of Guadalupe May 5
- Watchmen retreat went well with about 20 men from St. John's
- Leader training last week of Connect Groups expect them to start soon if they haven't yet.
- Running group had 16 people at last event and a sign up for a team race.

Finance Commission – Marian/Gary

- We had pretty strong March, Sunday giving was up and expenses were down
- We still expect to end in deficit of about \$70,000
- Expenses were looked at in more detail
- Approved a balanced budget for 2018-2019

Parish Groups and Activities Commission – Dave

- Report on Sculpture Garden – Need to dig down 4 feet, redo and find drain tile
- Will submit a revised mission statement
- Talked about the African American Group
- Talked about Fall Fest and 50th Anniversary
- Twin Cities Master Chorale concert was tabled – could not find dates that worked for them and us

Parish Outreach Commission – Jeanne

- Parish Mission Statement and Bylaws will be sent via email
- Discussed the Parish Connection with the Holy Land
- Naomi Hard gave a report on her visit in March and they approved that she could place thank you to the bulletin
- Foreign Mission Document was sent on the Father Skluzacek and it is recommended to be included as an addendum to POC bylaws

School Advisory Commission – Larry V

- Doing Well with enrollment and improvement programs, 33 kindergartens and 14 new families from 1st through 8th grade, only 3 students not returning
- Laptops for Teachers are arriving soon
- Furniture will be ordered soon
- Look forward to working with Bret Sutton
- Looking at having a Youth Minister for Middle School
- Working on implementing Salesforce
- Looking at Teachers Pay

Worship Commission – Rose Ann

- Good “worship” Question – Next one will be on Pentecost, Ordinary time, and one hour fast before Mass or before communion
- Spoke about 50th Anniversary has a “Train Theme”
 - Committees: Education / Formation/ History, Historical, Liturgy, Fund Raising/ Budget
Artistic Commemoration, Hospitality, Volunteer, Communications, Design, Other

- Eucharistic Ministers and Lector Leaflets- Extensive question regarding dress code. Need to set dates for workshops, will finalize leaflets, and get commission approval, then to priests for approval

Saint John the Baptist - Pastoral Leadership Council

Monthly Meeting Agenda / Minutes

- Worship Commission constitution and bylaws- Discussion about discernment language, Mary Ann and Rose Ann will work on proposed language for next meeting
- SVDP Choir is not coming in December
- Ministry appreciation event for Lectors and EMHC will combine with workshop
- Server Appreciation June 22 Pizza Party

Items for Further Discussion

1. Pray the Novena for our Confirmation Students
2. Archdiocesan Spring Formation Day on May 24 please contact Mark if interested and the parish will pay for it
- 3.

Parish Administrator's Report – Mark

- We are redoing the Parish Website
- Want tech savvy parishioners to help with this transition to new websites

Pastor's Report

- We had Staff Development Day on April 10th on Insights from Margaret Smith, staff is great and show them appreciation, ask them about the colored blocks on their desks
- Requested another deacon from the Archdiocese

Additional Comments

- Holy Week Liturgies were wonderful

Closing Meeting - Larry

1. Closing Comments
2. Closing Prayer- Fr. Paul
3. Adjourn

2018 Meetings - Tuesdays
May 15, Jun 5