

Saint John the Baptist - Pastoral Leadership Council

Monthly Meeting Minutes

Date:	Tuesday, February 20, 2018	Time:	7:45 pm
Secretary:	Fr. Paul Shovelain-Present	Chair:	Larry V-Present
MAL:	Stephanie W- Present	Vice-Chair:	Steve B-Present

Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present
Mark Dittman	X	Tom B	X	Dave	X	Gary	A
Father Skluzacek	X	Neil	X	Jeanne	X	Marian	A
Father Shovelain	X	Michelle	X	Dea	X	Lesia	X
		Larry	A	Rose Ann	X		
Guest(s) & Purpose:							

Agenda

Mass	5:30 pm – 6:00 pm
Dinner	6:05 pm – 6:30 pm
Commission Meetings	6:35 pm – 7:40 pm
PLC Meeting	7:45 pm – 8:45 pm

Call to Order – Larry

1. Opening Prayer
2. Opening Comments- Fr. Paul is taking notes, please give him your notes
3. Remember to report how your commission will be living our new parish mission.

Administrative Services Commission – Tom B

- Found the leak in the heated floor, and closed off the problem and it is looking good
- Put heating vents in the old tabernacle area
- Have bids out to update control system
- Have requested bids for hot water heaters to replace the 20 year old water heaters
- Bell tower project will begin in spring
- Talking to the city on draining water around the sculpture garden

Evangelization and Stewardship Commission- Neil

- New Member is considering joining the commission
- Linda Harmon is requesting a representative from each commission to join the upcoming 50th Anniversary Steering Committee

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- As the parish moves toward building a culture of hospitality E & S will focus on: Training greeters, Welcome/Mass booklet, financial giving workshop
- Asked to form a subcommittee for the One Spirit Many Gifts, Neil S, Mark Haidet, Kathryn Haidet have volunteered

Faith Formation Commission – Michelle

- Parish family summer mission week- June 24-28, plan to do various service projects, all are welcome from the parish
- Connect-working on communication, Running group is already communicating
- Return series is off to a good start
- Pilgrimage to the Cathedral went well, we had 30 people
- Cana dinner is coming up March 3, there is time to register
- Recommendation for given for “Devoted” group, women’s group offered in the evenings once a month
- Melanie Dowell will be on 50th Anniversary steering committee

Finance Commission – Lesia

- Sunday collection is up from what we had budgeted
- Looking at Endowment Funds, including Capital Endowment Fund, Operating Endowment Fund, and Tuition Assistance Fund, and adding the interest from those funds to their respective budgets for the current year
- Reviewed an initial 2018-2019 budget and analyzed that

Parish Groups and Activities Commission – Dave

- New Member considering joining
- Will do Hospitality on March 10/11
- Looking at hosting Twin Cities Master Coral group here at St. John’s, can check them out at April 29 at 4pm at North Heights Lutheran Church in Arden Hills

Parish Outreach Commission – Jeanne

- Finalized proposal for Policy for Foreign Missions
- Subcommittee meeting weekly for vetting foreign mission
- Jeanne will be on Steering Committee for 50th Anniversary
- Leonard is looking at connecting with a parish in the Holy Land

School Advisory Commission – Dea

- Looking at Bus policy
- Looking at snapshots of different grades for communication purposes
- Had 6 tours in February
- Next Jaguar for a day on March 8
- Re-Enrollment going on for current families
- Doing interviews for new website content
- Families helping families coming up March 4
- Wines to Wishes raised about \$70,000 to cover laptops and furniture for 4 classrooms
- Want a survey to go out to families to get a pulse on the culture here at SJB

Worship Commission – Rose Ann

- Good Worship question is going well

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- Moving forward with training for ministers at Mass
- Choir with SVDP group is considering coming in the fall some time
- New Name Badges for Ushers and Greeters this weekend
- Talked about handicap seating as we need more
- Placement of icons in the Church was discussed
- Looking at new sound system, 110,000 to 130,000
- Changing the background behind the statues of Mary and Joseph
- Have members on the 50th Anniversary steering committee

Items for Further Discussion

1. The extra 5 minutes has helped the meetings
2. New member form is being looked at

Parish Administrator's Report – Mark

- Consolidation of cemetery record is ongoing, there are a couple of volunteers helping, and getting info in accessible form
- 3 candidates to interview for development position
- Teri Shea will be returning part time next week
- Preliminary budget was given to finance and looking at it with leadership team

Pastor's Report

- The school is an integral part of parish
- School is part of the parish, use the terms church and school if need to distinguish, the term parish refers both to church and school
- Leadership Team met for a full day a few weeks ago to talk about priorities for the parish
- Go to staff liaison with questions and they should be giving guidance to the commissions

Additional Comments

- Larry is reviewing and revising the constitution and by-laws for the PLC

Closing Meeting - Larry

1. Closing Comments – Review commission constitution and by-laws.
2. Closing Prayer
3. Adjourn

2018 Meetings - Tuesdays
March 20, April 17, May 15, Jun 5